

WINSLOW TOWNSHIP FIRE DISTRICT #1
Regular Monthly Business Meeting
Agenda

January 27, 2022

1. Call to Order Time:_____
2. Pledge of Allegiance/Moment of Silence
3. **Mission Statement** -The Winslow Township Fire Department is dedicated to the protection of life and property of the residents of Winslow Township from natural and man-made disasters by providing timely and proper mitigation at all emergencies. The men and women of the Department stand united in constant readiness to serve with pride, courage, and diligence to provide help to those in need.
4. Roll Call- Fire Commissioners
Richard Iannaco Robert Maschke Jeffrey Paretti Anthony Sirolli Robert Sirolli
Fire District Administrative Staff
Marc Rigberg, Fire Chief Lorraine Azzarano, Business Manager
Other Officials Present
David Patterson, Board Solicitor
5. OPEN PUBLIC MEETING ANNOUNCEMENT: This meeting is being conducted in full compliance with the "Open Public Meeting Law and Legal Notices were sent to the Courier Post, Atlantic City Press and a Sunshine Notice was sent to the Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township, the Administrative Office Bulletin Board and entrance door, the Fire Department's web page and Facebook page, and emailed to the members of the Winslow Township Fire Department. Take further notice that this meeting is being held in person and through Zoom. Anyone from the public wishing to speak may do so during public participation.
6. PRESENTATION OF COMMISSIONER PLAQUE
Michael H. Passarella
7. PRESENTATION OF FIREFIGHTER SHIELD(S)
Ryan Bowie, Station 25-4
Michael O'Rourke, Station 25-3
8. COMPLETION OF FIREFIGHTER I – SWEARING IN
Moriah Meyer, Station 25-4

9. MEMBERSHIP APPLICATIONS FOR APPROVAL

Moriah Meyer, Station 25-4 (Turned 18) – Pending Satisfactory Completion of Physical

10. MEMBERSHIP CHANGE IN STATUS:

Resignations

Adam Lansdowne, Station 25-7

MaryJoy Ignacio, Station 25-7

Ian Gill, Fire Inspector

_____ motion _____ second

11. FIRE COMMISSIONER’S REPORTS:

R. Iannaco

Action

a.

R. Maschke

Action

a. Discuss meeting with auditor

b. Recommend updating financial budget/policy and procedures

c. Review accounting procedure/policy for staffing

d. Pre-approve LOSAP for 2021 from Business Manager

e. Discuss cost savings measures for 2022

f. Obligations/commitments by the Fire District

g. Access to buildings/engine rooms

h. Safety sunglasses

J. Paretto

Action

a.

R. Sirolli

Action

a.

A. Sirolli

Action

a.

12. CHIEF’S REPORT

Administration

- Bond
- Apparatus Committee
- Facility Improvement

- Policy Committee

Operations

- Training
- Fleet/Support
- Facilities

Fire Prevention

- Code Enforcement
- Public Education/Relations

CHIEF OFFICER REPORTS

13. BUSINESS MANAGER'S REPORT

14. APPROVAL OF MINUTES

- November 17, 2021 – Workshop/Department Meeting
- December 9, 2021 – Reorganization Meeting
- December 9, 2021 – Regular Monthly Business Meeting
- December 13, 2021 – Budget Workshop Meeting
- December 20, 2021 – Introduction and Approval of 2022 Budget
- December 29, 2021 – Special Meeting to Transfer Appropriations in 2021 Budget

_____ motion _____ second

15. APPROVAL OF CLOSED MINUTES

November 10, 2021 November 18, 2021

16. TREASURER'S REPORT:

- a. Payroll Transfer \$214,813.17 for the month of December.

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS ___

- b. Claims List for the Month of January -Check #'s 12916 through #13017, totaling \$178,627.75.

_____ motion _____ second

Roll Call: JP ___ RI ___ MP ___ AS ___ RS ___

- c. Paychex Administrative Fee for the Month of December – \$616.48.

_____ motion _____ second All in favor _____

- d. Outstanding Invoices – Three.

17. OPENING OF PUBLIC PARTICIPATION INVOLVING AGENDA ITEMS

_____ motion _____ second Time:_____

Motion to Close Public Participation:

_____ motion _____ second Time:_____

18. RESOLUTION(S):

22-07 DESIGNATING SURETY BONDING

_____ motion _____ second

Roll Call: RI ___ RM ___ JP ___ AS___ RS_____

22-08 DESIGNATING EYECARE PHYSICIANS

_____ motion _____ second

Roll Call: RI ___ RM ___ JP ___ AS___ RS_____

22-09 DESIGNATING FIRE OFFICIAL AND BACKUP FIRE OFFICIAL

_____ motion _____ second

Roll Call: RI ___ RM ___ JP ___ AS___ RS_____

22-10 ACKNOWLEDGING ELIGIBLE LOSAP PARTICIPANTS FOR 2021

_____ motion _____ second

Roll Call: RI ___ RM ___ JP ___ AS___ RS_____

22-11 ADOPTION OF CASH MANAGEMENT PLAN

_____ motion _____ second

Roll Call: RI ___ RM ___ JP ___ AS___ RS_____

22-12 DESIGNATING CHAPLAIN

_____ motion _____ second

Roll Call: RI ___ RM ___ JP ___ AS___ RS_____

22-13 ESTABLISHING COMMISSIONER SALARIES

_____ motion _____ second

Roll Call: RI ___ RM ___ JP ___ AS ___ RS ___

22-14 DISPOSAL OF EQUIPMENT

_____ motion _____ second

Roll Call: RI ___ RM ___ JP ___ AS ___ RS ___

22-15 AUTHORIZING PARTICIPATION IN THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND SAFETY MANAGEMENT PROGRAM

_____ motion _____ second

Roll Call: RI ___ RM ___ JP ___ AS ___ RS ___

22-16 AWARD OF CONTRACT – MUNICIPAL FINANCIAL ADVISOR

_____ motion _____ second

Roll Call: RI ___ RM ___ JP ___ AS ___ RS ___

22-17 RE-ADVERTISE REQUEST FOR PROPOSALS FOR RESCUE BILLING

_____ motion _____ second

Roll Call: RI ___ RM ___ JP ___ AS ___ RS ___

22-18 BUDGET TRANSFER RETROACTIVE TO 2021

_____ motion _____ second

Roll Call: RI ___ RM ___ JP ___ AS ___ RS ___

19. NEW BUSINESS

Topic of Discussion	Action	Assigned To

20. OLD BUSINESS

Topic of Discussion	Action	Assigned To

21. INSURANCE CLAIMS:

None.

22. PUBLIC PARTICIPATION:

_____ motion _____ second Time: _____

Motion to Close Public Participation:

_____ motion _____ second Time:_____

23. 22-19 TO ENTER INTO CLOSED SESSION

_____ motion _____ second Time _____

Roll Call: RI ___ RM ___ JP ___ AS___ RS_____

24. RETURN FROM CLOSED SESSION

_____ motion _____ second Time _____

Roll Call: RI ___ RM ___ JP ___ AS___ RS_____

ACTION TO BE TAKEN FOLLOWING CLOSED SESSION:

25. COMMENTS BY FIRE COMMISSIONERS:

26. ANNOUNCEMENTS:

27. ADJOURNMENT OF MEETING:

_____ motion _____ second Time:_____

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ADDENDUM AGENDA - January 27, 2022

1. RESOLUTION(S):

22-20 APPOINTMENT OF FULL TIME FIREFIGHTER

_____ motion _____ second

Roll Call: RI ____ RM ____ JP ____ AS ____ RS ____