

WINSLOW TOWNSHIP FIRE DISTRICT #1
Regular Monthly Business Meeting
Agenda

March 21, 2024

1. Call to Order Time: _____
2. Pledge of Allegiance/Moment of Silence
3. **Mission Statement** -The Winslow Township Fire Department is dedicated to the protection of life and property of the residents of Winslow Township from natural and man-made disasters by providing timely and proper mitigation at all emergencies. The men and women of the Department stand united in constant readiness to serve with pride, courage, and diligence to provide help to those in need.
4. Roll Call- Fire Commissioners
 Anthony Church **Richard Iannaco** **Robert Maschke** **Anthony Sirolli** **John Smith**

Fire District Administrative Staff

 Marc Rigberg, Fire Chief **Steven Silcott, Deputy Chief** **Lorraine Sacco, Business Manager**

Other Officials Present

 David Patterson, Board Solicitor
5. OPEN PUBLIC MEETING ANNOUNCEMENT - This meeting is being conducted in full compliance of the “Open Public Meeting Act” and Legal Notices were sent to the Official Newspapers of the Fire District. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township, the Administrative Office Bulletin Board, the Fire Department website, and emailed to the members of the Fire Department. Emergency exits are as follows; to the left and right of the room. At this time, please turn off all cell phones or place them on silent or vibrate.
6. MEMBERSHIP APPLICATIONS FOR APPROVAL

None.
7. MEMBERSHIP CHANGE IN STATUS:

Paul Parzanese, Station 25-9 – Resignation

_____ motion _____ second

8. FIRE COMMISSIONER REPORTS:

<u>Commissioner</u>		<u>Topic</u>
Anthony Church	a.	Commissioner badges
Richard Iannaco	a.	
Robert Maschke	a.	New hire testing update Thank you
Anthony Sirolli	a.	
John Smith	a.	Station Expense Reports

9. CHIEF REPORTS

- *Chief Rigberg*
- *Deputy Chief Silcott*

10. BUSINESS MANAGER'S REPORT

- *Cyber Training*

11. APPROVAL OF MINUTES

MEETING DATE

ORDER OF BUSINESS

January 22, 2024
February 15, 2024

Special Meeting and Enter into Closed Session
Regular Monthly Business Meeting

_____ motion _____ second

12. APPROVAL OF CLOSED MINUTES

January 18, 2024
January 22, 2024

_____ motion _____ second

13. TREASURER'S REPORT:

- a. Payroll Transfer **\$315,482.04** for the month of February.

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

b. Claims List for the Month of March -Check #'s 15759 through #15882, totaling **\$857,701.65.**

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

c. Paychex Administrative Fee for the Month of February -\$812.27.

_____ motion _____ second All in favor_____

d. Outstanding Invoices – Four outstanding invoices for March.

14. RESOLUTION(S):

24-14 UN-TABLE/APPROVE THE PURCHASE OF TWO VEHICLES, TOTAL NOT TO EXCEED \$115,000.00

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

24-28 AUTHORIZING DISPOSAL OF INVENTORY

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

24-29 DISPOSAL OF SURPLUS PROPERTY – VARIOUS

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

24-30 APPROVING REVISED AND UPDATED WINSLOW TOWNSHIP FIRE DEPARTMENT TABLE OF ORGANIZATION

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

24-31 APPROVING PAYMENT AGREEMENT WITH EMPLOYEE 25-030

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

24-32 APPROVING PERMANENT EMPLOYMENT OF CAREER FIREFIGHTER

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

24-33 AWARDDING CARPENTRY SERVICES BID FOR VARIOUS FIRE DISTRICT BUILDINGS

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

24-34 AUTHORIZING ZOLL DATA SYSTEMS SOFTWARE AND SERVICES FOR EMS CHARTS

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

24-36 ACCEPTING THE AWARD OF CYBERSECURITY GRANT THROUGH THE STATE OF N.J.

_____ motion _____ second

Roll Call: AC____ RI____ RM____ JS____ AS____

15. OLD BUSINESS

None.

16. NEW BUSINESS

*(RM) Stations Tour – Itemized List of Repair/Replacement Needs at Stations 25-7, 25-8 & 25-9
(RM) Policy Review/Update 321 Requesting/Authorizing Leave
(RM) Policy Review/Update Jury Duty*

17. RISK MANAGEMENT REPORT

None.

18. PUBLIC PARTICIPATION

_____ motion _____ second Time:_____

Motion to Close Public Participation:

_____ motion _____ second Time:_____

19. 24-37 TO ENTER INTO CLOSED SESSION

_____ motion _____ second Time:_____

Roll Call: AC____ RI____ RM____ JS____ AS____

20. RETURN FROM CLOSED SESSION

_____ motion _____ second Time: _____

Roll Call: AC _____ RI _____ RM _____ JS _____ AS _____

21. **ACTION TO BE TAKE FOLLOWING CLOSED SESSION**

22. WORKSHOP MEETING (IF NEEDED):

23. ANNOUNCEMENT(S):

24. ADJOURNMENT OF MEETING:

_____ motion _____ second Time: _____



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ADDENDUM AGENDA – March 21, 2024

1. RESOLUTION 24-38 APPROVING PAYMENT AGREEMENT WITH EMPLOYEE #25-018

_____ motion _____ second

Roll Call: AC____ RI____ RM____ AS____ JS____

Administrative Office

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