

WINSLOW TOWNSHIP FIRE DISTRICT #1
Regular Monthly Business Meeting
Agenda

January 18, 2024

1. Call to Order Time: _____
2. Pledge of Allegiance/Moment of Silence
3. **Mission Statement** -The Winslow Township Fire Department is dedicated to the protection of life and property of the residents of Winslow Township from natural and man-made disasters by providing timely and proper mitigation at all emergencies. The men and women of the Department stand united in constant readiness to serve with pride, courage, and diligence to provide help to those in need.
4. Roll Call- Fire Commissioners
 Anthony Church **Richard Iannaco** **Robert Maschke** **Anthony Sirolli** **John Smith**

Fire District Administrative Staff

 Marc Rigberg, Fire Chief **Lorraine Sacco, Business Manager**

Other Officials Present

 David Patterson, Board Solicitor
5. OPEN PUBLIC MEETING ANNOUNCEMENT - This meeting is being conducted in full compliance of the “Open Public Meeting Act” and Legal Notices were sent to the Official Newspapers of the Fire District. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township, the Administrative Office Bulletin Board, the Fire Department website, and emailed to the members of the Fire Department. Emergency exits are as follows; to the left and right of the room. At this time, please turn off all cell phones or place them on silent or vibrate.
6. YEARS OF SERVICE AWARDS

50 Years of Service
Joe Bigwood, Station 25-8

30 Years of Service
Michael W. Stief, Station 25-6

10 Years of Service
Daniel Esposito, Station 25-4
Michael L. Stief, Station 25-6
Louis Raciti, Station 25-8

7. MEMBERSHIP APPLICATIONS FOR APPROVAL

Zachary Pham, Station 25-6

_____ motion _____ second

8. MEMBERSHIP CHANGE IN STATUS:

None.

9. FIRE COMMISSIONER REPORTS:

| <u>Commissioner</u> | <u>Topic</u> |
|----------------------------|--|
| Anthony Church | a. |
| Richard Iannaco | a. |
| Robert Maschke | a. Policies b. Duty crews c. Financial discussion d. Military leave e. Thank you |
| Anthony Sirolli | a. |
| John Smith | a. |

10. CHIEF'S REPORT

Administration

- Apparatus Committee
- Facility Improvement

Operations

- Training
- Fleet/Support
- Facilities

Fire Prevention

- Code Enforcement
- Public Education/Relations

11. BUSINESS MANAGER'S REPORT

12. APPROVAL OF MINUTES

MEETING DATE

ORDER OF BUSINESS

November 13, 2023

Special Meeting

November 29, 2023

Budget Workshop Meeting/Workshop Meeting

December 14, 2023

Special Meeting to Transfer Appropriations and Enter into Closed Session

December 19, 2023

Regular Monthly Business Meeting

_____ motion _____ second

13. APPROVAL OF CLOSED MINUTES

December 14, 2023

_____ motion _____ second

14. TREASURER'S REPORT:

a. Payroll Transfer **\$270,037.32** for the month of December.

_____ motion _____ second

Roll Call: AC___ RI___ RM___ JS___ AS___

b. Claims List for the Month of January -Check #'s 15597 through #15663, totaling **\$45,823.60.**

_____ motion _____ second

Roll Call: AC___ RI___ RM___ JS___ AS___

c. Paychex Administrative Fee for the Month of December -**\$616.18.**

_____ motion _____ second All in favor _____

d. Outstanding Invoices – Five outstanding invoices for January.

15. **PUBLIC HEARING ON AMENDED 2024 BUDGET**

Motion to Open: _____ Motion Seconded: _____ Time: _____

Public Comment(s):

Motion to Close: _____ Motion Seconded: _____ Time: _____

16. RESOLUTION(S):

24-02 ADOPTION OF 2024 BUDGET (WITH AMENDMENTS)

_____ motion _____ second

Roll Call: AC___ RI___ RM___ JS___ AS___

24-03 APPOINTMENT OF SPECIAL PROJECTS ENGINEER

_____ motion _____ second

Roll Call: AC___ RI___ RM___ JS___ AS___

24-04 REVISING BATTALION CHIEF/FLEET MANAGER STIPEND FOR 2024

_____ motion _____ second

Roll Call: AC___ RI___ RM___ JS___ AS___

24-05 AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A.40a-11-12a

_____ motion _____ second

Roll Call: AC___ RI___ RM___ JS___ AS___

24-06 DESIGNATING EYECARE PHYSICIANS

_____ motion _____ second

Roll Call: AC___ RI___ RM___ JS___ AS___

24-07 DESIGNATING FIRE OFFICIAL AND APPOINTMENT OF BACKUP FIRE OFFICIAL FOR 2024

_____ motion _____ second

Roll Call: AC___ RI___ RM___ JS___ AS___

24-08 TO TRANSFER APPROPRIATIONS RETROACTIVE TO 12/31/2023

_____ motion _____ second

Roll Call: AC___ RI___ RM___ JS___ AS___

24-09 DESIGNATING CHAPLAIN

_____ motion _____ second

Roll Call: AC___ RI___ RM___ JS___ AS___

24-10 DISPOSAL OF INVENTORY

_____ motion _____ second

Roll Call: AC___ RI___ RM___ JS___ AS___

24-11 AUTHORIZING DISPOSAL OF SURPLUS PROPERTY THROUGH GOVDEALS

_____ motion _____ second

Roll Call: AC___ RI___ RM___ JS___ AS___

24-12 AWARDING STATE CONTRACT #24FLEET 61850 TO DIVAL SAFETY EQUIPMENT

_____ motion _____ second

Roll Call: AC___ RI___ RM___ JS___ AS___

AUTHORIZING AND ESTABLISHING DUTY CREW STIPEND PAYMENT

24-13

_____ motion _____ second

Roll Call: AC___ RI___ RM___ JS___ AS___

24-14 AUTHORIZING THE PURCHASE OF A COMMAND VEHICLE UNDER EDUCATIONAL SERVICES COMMISSION'S COOPERATIVE PRICING CONTRACT ESCNJ 23/24-11, TOTALING \$66,801.60

_____ motion _____ second

Roll Call: AC___ RI___ RM___ JS___ AS___

17. OLD BUSINESS

Station 25-3 Building Renovations-To be discussed after closed

18. NEW BUSINESS

None.

19. RISK MANAGEMENT REPORT

1 Claim

20. PUBLIC PARTICIPATION

_____ motion _____ second Time:_____

Motion to Close Public Participation:

_____ motion _____ second Time:_____

21. 24-15 TO ENTER INTO CLOSED SESSION

_____ motion _____ second Time:_____

Roll Call: AC____ RI____ RM____ JS____ AS____

22. RETURN FROM CLOSED SESSION

_____ motion _____ second Time:_____

Roll Call: AC____ RI____ RM____ JS____ AS____

23. **ACTION TO BE TAKE FOLLOWING CLOSED SESSION**

24. WORKSHOP MEETING (IF NEEDED):

25. ANNOUNCEMENT(S):

26. ADJOURNMENT OF MEETING:

_____ motion _____ second Time:_____