

WINSLOW TOWNSHIP FIRE DISTRICT #1  
Regular Monthly Business Meeting  
Agenda

October 17, 2023

1. Call to Order Time: \_\_\_\_\_
2. Pledge of Allegiance/Moment of Silence
3. **Mission Statement** -The Winslow Township Fire Department is dedicated to the protection of life and property of the residents of Winslow Township from natural and man-made disasters by providing timely and proper mitigation at all emergencies. The men and women of the Department stand united in constant readiness to serve with pride, courage, and diligence to provide help to those in need.
4. Roll Call- Fire Commissioners  
 **Richard Iannaco**    **Robert Maschke**    **Jeffrey Paretti**    **Anthony Sirolli**    **Robert Sirolli**  
  
Fire District Administrative Staff  
  
 **Marc Rigberg, Fire Chief**                       **Lorraine Sacco, Business Manager**  
  
Other Officials Present  
  
 **David Patterson, Board Solicitor**
5. OPEN PUBLIC MEETING ANNOUNCEMENT - This meeting is being conducted in full compliance of the "Open Public Meeting Act" and Legal Notices were sent to the Official Newspapers of the Fire District. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township, the Administrative Office Bulletin Board, the Fire Department website, and emailed to the members of the Fire Department. Emergency exits are as follows; to the left and right of the room. At this time, please turn off all cell phones or place them on silent or vibrate.
6. MEMBERSHIP APPLICATIONS FOR APPROVAL  
  
None.
7. MEMBERSHIP CHANGE IN STATUS:  
  
Paul Kohler, Station 25-4 - Dismissal Due to Inactivity  
William Off, Station 25-9 - Resigned

8. FIRE COMMISSIONER REPORTS:

<u>Commissioner</u>	<u>Topic</u>
<b>Richard Iannaco</b>	a.
<b>Robert Maschke</b>	a. Building, Station 25-3 update b. Building, Station 25-7 update c. Building, Station 25-8 update d. Transfer request for gym and buildings e. Request for Workshop Meeting 11/13/23-2023-2024 Budget and Referendum discussions f. Thank you
<b>Jeffrey Paretto</b>	a.
<b>Anthony Sirolli</b>	a.
<b>Robert Sirolli</b>	a.

9. CHIEF'S REPORT

***Administration***

- Apparatus Committee
- Facility Improvement

***Operations***

- Training
- Fleet/Support
- Facilities

***Fire Prevention***

- Code Enforcement
- Public Education/Relations

10. BUSINESS MANAGER'S REPORT

11. FACILITY MANAGER'S REPORT

12. APPROVAL OF MINUTES

**MEETING DATE**

**ORDER OF BUSINESS**

September 19, 2023  
October 10, 2023

Regular Monthly Business Meeting  
Special Meeting

\_\_\_\_\_ motion \_\_\_\_\_ second

13. APPROVAL OF CLOSED MINUTES

September 19, 2023  
October 10, 2023

\_\_\_\_\_ motion \_\_\_\_\_ second

14. TREASURER'S REPORT:

a. Payroll Transfer **\$211,629.95** for the month of September.

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

b. Claims List for the Month of October -Check #'s 15267 through #15350, totaling **\$131,739.35.**

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

c. Paychex Administrative Fee for the Month of September -\$455.07

\_\_\_\_\_ motion \_\_\_\_\_ second All in favor \_\_\_\_\_

d. Outstanding Invoices – Seven (7) outstanding invoices for October.

15. OPENING OF PUBLIC PARTICIPATION INVOLVING AGENDA ITEMS

\_\_\_\_\_ motion \_\_\_\_\_ second Time: \_\_\_\_\_

Motion to Close Public Participation:

\_\_\_\_\_ motion \_\_\_\_\_ second Time: \_\_\_\_\_

16. RESOLUTION(S):

23-91 DESIGNATING FIRE OFFICIAL AND BACKUP FIRE OFFICIAL

23-92 NOTICE OF SOLICITATION OF QUALIFICATIONS FOR PROFESSIONALS (RFP'S)

23-93 DISPOSAL OF INVENTORY

23-94 DISPOSAL OF SURPLUS PROPERTY VIA GOVDEALS

23-95 ESTABLISHING SALARY SCALE FOR BOARD OF FIRE COMMISSION POSITIONS

23-96 TO ESTABLISH MEETING DATES FOR 2024

23-97 AUTHORIZING NAMED INDIVIDUALS TO MAKE TRANSFERS TO AND FROM THE NEW JERSEY CASH MANAGEMENT PLAN

23-98 APPROVING PURCHASE OF TURNOUT GEAR FOR FIREFIGHTERS UNDER STATE CONTRACT

23-99 APPROVING PURCHASE OF PARATECH AIR BAGS THROUGH CONTINENTAL FIRE & SAFETY – SOLE SOURCE

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

17. OLD BUSINESS

*None.*

18. NEW BUSINESS

*Motion to Appoint Clerk of Election - \_\_\_\_\_*

\_\_\_\_\_ motion \_\_\_\_\_ second

19. RISK MANAGEMENT REPORT

*Cyber Security Training*

20. PUBLIC PARTICIPATION

\_\_\_\_\_ motion \_\_\_\_\_ second Time: \_\_\_\_\_

Motion to Close Public Participation:

\_\_\_\_\_ motion \_\_\_\_\_ second Time: \_\_\_\_\_

21. 23-100 TO ENTER INTO CLOSED SESSION

\_\_\_\_\_ motion \_\_\_\_\_ second Time \_\_\_\_\_

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

22. RETURN FROM CLOSED SESSION

\_\_\_\_\_ motion \_\_\_\_\_ second Time \_\_\_\_\_

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

**ACTION TO BE TAKE FOLLOWING CLOSED SESSION**

23. WORKSHOP SESSION (IF NECESSARY)

24. ANNOUNCEMENT(S):

25. ADJOURNMENT OF MEETING:

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_