

WINSLOW TOWNSHIP FIRE DISTRICT #1  
Regular Monthly Business Meeting  
Agenda

November 21, 2023

1. Call to Order Time: \_\_\_\_\_
2. Pledge of Allegiance/Moment of Silence
3. **Mission Statement** -The Winslow Township Fire Department is dedicated to the protection of life and property of the residents of Winslow Township from natural and man-made disasters by providing timely and proper mitigation at all emergencies. The men and women of the Department stand united in constant readiness to serve with pride, courage, and diligence to provide help to those in need.
4. Roll Call- Fire Commissioners  
 **Richard Iannaco**    **Robert Maschke**    **Jeffrey Parette**    **Anthony Sirolli**    **Robert Sirolli**  
  
Fire District Administrative Staff  
  
 **Marc Rigberg, Fire Chief**                       **Lorraine Sacco, Business Manager**  
  
Other Officials Present  
  
 **David Patterson, Board Solicitor**
5. OPEN PUBLIC MEETING ANNOUNCEMENT - This meeting is being conducted in full compliance of the "Open Public Meeting Act" and Legal Notices were sent to the Official Newspapers of the Fire District. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township, the Administrative Office Bulletin Board, the Fire Department website, and emailed to the members of the Fire Department. Emergency exits are as follows; to the left and right of the room. At this time, please turn off all cell phones or place them on silent or vibrate.
6. MEMBERSHIP APPLICATIONS FOR APPROVAL  
  
None.
7. MEMBERSHIP CHANGE IN STATUS:  
  
William Monzo, Station 25-8 - Active Status to Contributing Member 11/8/23  
  
\_\_\_\_\_ motion\_\_\_\_\_ second

8. FIRE COMMISSIONER REPORTS:

<u>Commissioner</u>	<u>Topic</u>
<b>Richard Iannaco</b>	a.
<b>Robert Maschke</b>	a. Firefighter time off requests for 2024 (vacation, personal, holiday, sick) b. Military policy for active duty discussion c. New hires discussion d. Building updates e. Thank you
<b>Jeffrey Paretto</b>	a.
<b>Anthony Sirolli</b>	a. Christmas Party for members b. League of Municipalities
<b>Robert Sirolli</b>	a.

9. CHIEF'S REPORT

***Administration***

- Apparatus Committee
- Facility Improvement

***Operations***

- Training
- Fleet/Support
- Facilities

***Fire Prevention***

- Code Enforcement
- Public Education/Relations

10. BUSINESS MANAGER'S REPORT

- Ambient Quote to Replace Gas Furnace at Station 25-7

11. FACILITY MANAGER'S REPORT

12. APPROVAL OF MINUTES

**MEETING DATE**

**ORDER OF BUSINESS**

October 3, 2023

Special Meeting

October 17, 2023

Regular Monthly Business Meeting

\_\_\_\_\_ motion \_\_\_\_\_ second

13. APPROVAL OF CLOSED MINUTES

October 17, 2023

\_\_\_\_\_ motion \_\_\_\_\_ second

14. TREASURER'S REPORT:

a. Payroll Transfer **\$228,615.95** for the month of October.

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

b. Claims List for the Month of November -Check #'s 15351 through #15420, totaling **\$117,291.91.**

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

c. Paychex Administrative Fee for the Month of October -\$567.68

\_\_\_\_\_ motion \_\_\_\_\_ second All in favor \_\_\_\_\_

d. Outstanding Invoices - Four (4) outstanding invoices for November.

15. OPENING OF PUBLIC PARTICIPATION INVOLVING AGENDA ITEMS

\_\_\_\_\_ motion \_\_\_\_\_ second Time: \_\_\_\_\_

Motion to Close Public Participation:

\_\_\_\_\_ motion \_\_\_\_\_ second Time: \_\_\_\_\_

16. RESOLUTION(S):

23-103 TO TRANSFER APPROPRIATIONS IN 2023 BUDGET

23-104 DISPOSAL OF INVENTORY

23-105 APPROVING PURCHASE OF TURNOUT GEAR FOR FIREFIGHTERS, STATE CONTRACT #17-FLEET-00810

23-106 TO TRANSFER APPROPRIATIONS RELATED TO RESCUE BILLING ADMINISTRATIVE COSTS RETROACTIVE TO 12/31/2022

23-107 AUTHORIZING THE FIRE DISTRICT TO CANCEL FUNDS REMAINING IN THE FEMA GRANT ACCOUNT AND TO CLOSE OUT THE 2020 FEMA GRANT

- 23-108 AUTHORIZING THE WINSLOW TOWNSHIP FIRE DISTRICT #1 TO ENTER INTO A COOPERATIVE PRICING AGREEMENT THROUGH THE CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION
- 23-109 APPROVING THE PURCHASE OF FURNITURE UNDER ESCNJ#22/23-08 THROUGH BUTLER FURNITURE, QUOTE #109963 FOR THE BATTALION CHIEF QUARTERS AT STATION 25-3
- 23-110 APPROVING PURCHASE WITH MUNICIPAL EMERGENCY SERVICES (MES), IN THE AMOUNT OF \$13,875.00 FOR PERSONAL PROTECTIVE EQUIPMENT UNDER STATE CONTRACT #17-FLEET-00754
- 23-111 APPROVING PURCHASES WITH DIVAL SAFETY EQUIPMENT, INC. UNDER STATE CONTRACT #17-FLEET-0085 IN THE AMOUNT OF \$528.00, AND UNDER STATE CONTRACT #17-FLEET-00834 IN THE AMOUNT OF \$1,400.00
- 23-112 APPROVING PURCHASE OF TURNOUT GEAR FOR FIREFIGHTERS, STATE CONTRACT #17-FLEET-00810
- 23-113 AUTHORIZING RE-ADVERTISEMENT OF REQUEST FOR PROPOSALS FOR SPECIAL PROJECTS ENGINEER

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

17. OLD BUSINESS

*None.*

18. NEW BUSINESS

*None.*

19. RISK MANAGEMENT REPORT

*Claim - Items Damaged at Fire*

20. PUBLIC PARTICIPATION

\_\_\_\_\_ motion \_\_\_\_\_ second Time: \_\_\_\_\_

Motion to Close Public Participation:

\_\_\_\_\_ motion \_\_\_\_\_ second Time: \_\_\_\_\_

21. 23-114 TO ENTER INTO CLOSED SESSION

\_\_\_\_\_ motion \_\_\_\_\_ second Time \_\_\_\_\_

Roll Call: RI\_\_\_ RM\_\_\_ JP\_\_\_ AS\_\_\_ RS\_\_\_

22. RETURN FROM CLOSED SESSION

\_\_\_\_\_ motion \_\_\_\_\_ second Time \_\_\_\_\_

Roll Call: RI\_\_\_ RM\_\_\_ JP\_\_\_ AS\_\_\_ RS\_\_\_

**ACTION TO BE TAKE FOLLOWING CLOSED SESSION**

23. WORKSHOP SESSION (IF NECESSARY)

24. ANNOUNCEMENT(S):

25. ADJOURNMENT OF MEETING:

\_\_\_\_\_ motion \_\_\_\_\_ second Time: \_\_\_\_\_



# *Winslow Township Fire District #1*



WINSLOW TOWNSHIP FIRE DISTRICT #1  
Regular Monthly Business Meeting

ADDENDUM AGENDA – November 21, 2023

1. RESOLUTION 23-115 AUTHORIZING APPLICATION TO THE NJ DEPARTMENT OF COMMUNITY AFFAIRS – AMERICAN RESCUE PLAN GRANT

\_\_\_\_\_ motion          \_\_\_\_\_ second

Roll Call:      RI\_\_\_\_    RM\_\_\_\_    JP\_\_\_\_    AS\_\_\_\_    RS\_\_\_\_

2. RESOLUTION 23-116, SCHEDULE I OF NJ DEPARTMENT OF COMMUNITY AFFAIRS GRANT

\_\_\_\_\_ motion          \_\_\_\_\_ second

Roll Call:      RI\_\_\_\_    RM\_\_\_\_    JP\_\_\_\_    AS\_\_\_\_    RS\_\_\_\_

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**Administrative Office**

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