

WINSLOW TOWNSHIP FIRE DISTRICT #1  
Regular Monthly Business Meeting  
Agenda

September 19, 2023

1. Call to Order Time: \_\_\_\_\_
2. Pledge of Allegiance/Moment of Silence
3. **Mission Statement** -The Winslow Township Fire Department is dedicated to the protection of life and property of the residents of Winslow Township from natural and man-made disasters by providing timely and proper mitigation at all emergencies. The men and women of the Department stand united in constant readiness to serve with pride, courage, and diligence to provide help to those in need.
4. Roll Call- Fire Commissioners  
  
 **Richard Iannaco**    **Robert Maschke**    **Jeffrey Parette**    **Anthony Sirolli**    **Robert Sirolli**  
  
Fire District Administrative Staff  
  
 **Marc Rigberg, Fire Chief**                       **Lorraine Sacco, Business Manager**  
  
Other Officials Present  
  
 **David Patterson, Board Solicitor**
5. OPEN PUBLIC MEETING ANNOUNCEMENT - This meeting is being conducted in full compliance of the "Open Public Meeting Act" and Legal Notices were sent to the Official Newspapers of the Fire District. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township, the Administrative Office Bulletin Board, the Fire Department website, and emailed to the members of the Fire Department. Emergency exits are as follows; to the left and right of the room. At this time, please turn off all cell phones or place them on silent or vibrate.
6. MEMBERSHIP APPLICATIONS FOR APPROVAL  
  
None.
7. MEMBERSHIP CHANGE IN STATUS:  
  
None.

8. FIRE COMMISSIONER REPORTS:

<b><u>Commissioner</u></b>	<b><u>Topic</u></b>
<b>Richard Iannaco</b>	a.
<b>Robert Maschke</b>	a. Thank you b. Meeting Dates c. Officer Reports d. Trainer/Health e. Building update, Station 25-7 f. Building update, Station 25-8 g. Building update, HQ
<b>Jeffrey Paretto</b>	a.
<b>Anthony Sirolli</b>	a.
<b>Robert Sirolli</b>	a.

9. CHIEF'S REPORT

***Administration***

- Apparatus Committee
- Facility Improvement

***Operations***

- Training
- Fleet/Support
- Facilities

***Fire Prevention***

- Code Enforcement
- Public Education/Relations

CHIEF OFFICER REPORTS

- *CHIEF RIGBERG*
- *DEPUTY CHIEF EBNER*
- *BATTALION CHIEF SILCOTT*
- *BATTALION CHIEF SICKLER*
- *PRESIDENT SILCOTT'S SECOND RESPONDER'S REPORT*

10. BUSINESS MANAGER'S REPORT

11. FACILITY MANAGER'S REPORT

12. APPROVAL OF MINUTES

**MEETING DATE**

**ORDER OF BUSINESS**

August 15, 2023  
August 29, 2023

Regular Monthly Business Meeting  
Special Meeting and Enter into Closed Session

\_\_\_\_\_ motion \_\_\_\_\_ second

13. APPROVAL OF CLOSED MINUTES

July 18, 2023  
August 15, 2023  
August 29, 2023

\_\_\_\_\_ motion \_\_\_\_\_ second

14. TREASURER'S REPORT:

a. Payroll Transfer **\$307,234.43** for the month of August.

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI\_\_\_ RM\_\_\_ JP\_\_\_ AS\_\_\_ RS\_\_\_

b. Claims List for the Month of September -Check #'s 15136 through #15266, totaling **\$234,120.19.**

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI\_\_\_ RM\_\_\_ JP\_\_\_ AS\_\_\_ RS\_\_\_

c. Paychex Administrative Fee for the Month of August -\$510.96

\_\_\_\_\_ motion \_\_\_\_\_ second All in favor\_\_\_\_\_

d. Outstanding Invoices - There are two outstanding invoices for September.

15. OPENING OF PUBLIC PARTICIPATION INVOLVING AGENDA ITEMS

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

Motion to Close Public Participation:

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

16. RESOLUTION(S):

23-73 PERMANENTLY APPOINTING TAMMY LYNCH TO THE PAID POSITION OF CLASSIFIED TITLE KEYBOARDING CLERK 3 (FINAL PASSAGE)

23-74 PERMANENTLY APPOINTING PATRICIA JUSTICE TO THE PAID POSITION OF CLASSIFIED TITLE KEYBOARDING CLERK 4 (FINAL PASSAGE)

23-82 PERMANENT APPOINTMENT OF FIREFIGHTERS

23-83 ADOPTION OF POLICY - FINANCE-ELECTRONICS SIGNATURES

23-84 DISPOSAL OF INVENTORY

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

17. OLD BUSINESS

None.

18. NEW BUSINESS

None.

19. RISK MANAGEMENT REPORT

None.

20. PUBLIC PARTICIPATION

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

Motion to Close Public Participation:

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

21. 23-85 TO ENTER INTO CLOSED SESSION

\_\_\_\_\_ motion \_\_\_\_\_ second Time \_\_\_\_\_

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

22. RETURN FROM CLOSED SESSION

\_\_\_\_\_ motion \_\_\_\_\_ second Time \_\_\_\_\_

Roll Call: RI\_\_\_\_ RM\_\_\_\_ JP\_\_\_\_ AS\_\_\_\_ RS\_\_\_\_

**ACTION TO BE TAKE FOLLOWING CLOSED SESSION**

RESOLUTIONS

23-86 APPOINTMENT OF FIRE OFFICIAL UFD

23-87 APPROVAL OF LEAVE OF ABSENCE REQUEST FROM EMPLOYEE #25-035

23. WORKSHOP SESSION (IF NECESSARY)

24. ANNOUNCEMENT(S):

25. ADJOURNMENT OF MEETING:

\_\_\_\_\_ motion \_\_\_\_\_ second Time: \_\_\_\_\_



# *Winslow Township Fire District #1*



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ADDENDUM AGENDA – September 19, 2023

1. OPENING OF MEETING

- SAVE MY LIFE PROGRAM PRESENTATION

2. RESOLUTION 23-88, ADOPTION OF AFFILIATION AND MEDICAL DIRECTION AGREEMENT FOR BASIC LIFE SUPPORT AMBULANCE SERVICES/COOPER HEALTH SYSTEM

\_\_\_\_\_ motion      \_\_\_\_\_ second

Roll Call:      RI\_\_\_\_      RM\_\_\_\_      JP\_\_\_\_      AS\_\_\_\_      RS\_\_\_\_

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**Administrative Office**

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