

WINSLOW TOWNSHIP FIRE DISTRICT #1  
Regular Monthly Business Meeting  
Agenda

November 18, 2021

1. Call to Order Time:\_\_\_\_\_
2. Pledge of Allegiance/Moment of Silence
3. **Mission Statement** -The Winslow Township Fire Department is dedicated to the protection of life and property of the residents of Winslow Township from natural and man-made disasters by providing timely and proper mitigation at all emergencies. The men and women of the Department stand united in constant readiness to serve with pride, courage, and diligence to provide help to those in need.
4. Roll Call- Fire Commissioners  
  
☐Richard Iannaco   ☐Jeffrey Paretti   ☐Michael Passarella   ☐Anthony Sirolli   ☐Robert Sirolli  
  
Fire District Administrative Staff  
  
☐Marc Rigberg, Fire Chief   ☐Lorraine Azzarano, Business Manager  
  
Other Officials Present  
  
☐David Patterson, Board Solicitor
5. OPEN PUBLIC MEETING ANNOUNCEMENT: This meeting is being conducted in full compliance with the "Open Public Meeting Law and Legal Notices were sent to the Courier Post, Atlantic City Press and a Sunshine Notice was sent to the Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township, the Administrative Office Bulletin Board and entrance door, the Fire Department's web page and Facebook page, and emailed to the members of the Winslow Township Fire Department. Take further notice that this meeting is being held in person and through Zoom. Anyone from the public wishing to speak may do so during public participation.
6. RECOGNITION OF LIFE MEMBER  
  
Battalion Chief Passarella
7. MEMBERSHIP APPLICATIONS FOR APPROVAL  
  
None.
8. MEMBERSHIP CHANGE IN STATUS:  
  
None.

9. FIRE COMMISSIONER'S REPORTS:

**R. Iannaco**

Action

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a.

**J. Paretti**

Action

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a.

**M. Passarella**

Action

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a.

**R. Sirolli**

Action

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a.

**A. Sirolli**

Action

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a.

10. CHIEF'S REPORT

***Administration***

- Bond
- Apparatus Committee
- Facility Improvement
- Policy Committee

***Operations***

- Training
- Fleet/Support
- Facilities

***Fire Prevention***

- Code Enforcement
- Public Education/Relations

CHIEF OFFICER REPORTS

11. BUSINESS MANAGER'S REPORT

12. APPROVAL OF MINUTES

October 25, 2021 Budget Workshop Meeting

October 28, 2021 Regular Monthly Business Meeting

November 10, 2021 Special Meeting to Enter Closed Session/Budget Workshop Meeting

\_\_\_\_\_ motion \_\_\_\_\_ second

13. APPROVAL OF CLOSED MINUTES

October 28, 2021

\_\_\_\_\_ motion \_\_\_\_\_ second

14. TREASURER'S REPORT:

- a. Payroll Transfer **\$193,260.93** for the month of October.

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI \_\_\_ JP \_\_\_ MP \_\_\_ AS \_\_\_ RS \_\_\_

- b. Claims List for the Month of November -Check #'s 12657 through 12772 totaling **\$93,557.07.**

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI \_\_\_ JP \_\_\_ MP \_\_\_ AS \_\_\_ RS \_\_\_

- c. Paychex Administrative Fees for the Month of October - \$503.60.

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI \_\_\_ JP \_\_\_ MP \_\_\_ AS \_\_\_ RS \_\_\_

- d. Outstanding Invoices –Two.

15. RESOLUTION(S):

21-113 TO TRANSFER APPROPRIATIONS IN THE 2021 BUDGET

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI \_\_\_ JP \_\_\_ MP \_\_\_ AS \_\_\_ RS \_\_\_

21-114 APPROVING RENEWAL OF OCCUPATIONAL AND EMPLOYEE HEALTH SERVICES AGREEMENT WITH VIRTUA HEALTH, INC.

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI \_\_\_ JP \_\_\_ MP \_\_\_ AS \_\_\_ RS \_\_\_

21-115 RENEWAL OF SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI \_\_\_ JP \_\_\_ MP \_\_\_ AS \_\_\_ RS \_\_\_

21-116 RENEWAL OF SOUTHERN NEW JERSEY EMPLOYEE BENEFITS FUND (DENTAL ONLY)

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI \_\_\_ JP \_\_\_ MP \_\_\_ AS \_\_\_ RS \_\_\_

21-117 AUTHORIZING AN AWARD OF CONTRACT BID A-30/2021 FOR THE PURCHASE OF COPY PAPER, COMPUTER PAPER AND ENVELOPES, UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI \_\_\_\_ JP \_\_\_\_ MP \_\_\_\_ AS \_\_\_\_ RS \_\_\_\_

21-118 TO SET BOARD OF FIRE COMMISSION MEETING DATES FOR 2022

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI \_\_\_\_ JP \_\_\_\_ MP \_\_\_\_ AS \_\_\_\_ RS \_\_\_\_

21-119 AWARD OF STATE CONTRACT #21-GNS V1-01461 WITH MERCHANTVILLE OVERHEAD DOOR COMPANY, INC.

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI \_\_\_\_ JP \_\_\_\_ MP \_\_\_\_ AS \_\_\_\_ RS \_\_\_\_

16. NEW BUSINESS

Topic of Discussion	Action	Assigned To
Lighting for Station 25-8		

17. OLD BUSINESS

Topic of Discussion	Action	Assigned To

18. INSURANCE CLAIMS:

None.

19. PUBLIC PARTICIPATION:

\_\_\_\_\_ motion \_\_\_\_\_ second Time: \_\_\_\_\_

Motion to Close Public Participation:

\_\_\_\_\_ motion \_\_\_\_\_ second Time: \_\_\_\_\_

20. RESOLUTION 21-120 TO ENTER CLOSED SESSION

\_\_\_\_\_ motion \_\_\_\_\_ second Time: \_\_\_\_\_

Roll Call: RI \_\_\_\_ JP \_\_\_\_ MP \_\_\_\_ AS \_\_\_\_ RS \_\_\_\_

21. RETURN FROM CLOSED SESSION

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

Roll Call: RI \_\_\_\_ JP \_\_\_\_ MP \_\_\_\_AS \_\_\_\_ RS \_\_\_\_

**ACTION TO BE TAKEN FOLLOWING CLOSED SESSION**

22. COMMENTS BY FIRE COMMISSIONERS:

23. ANNOUNCEMENTS:

24. ADJOURNMENT OF MEETING:

\_\_\_\_\_ motion \_\_\_\_\_ second Time:\_\_\_\_\_

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ADDENDUM AGENDA – November 18, 2021

1. RESOLUTION(S):

21-121 APPROVING CONTRACT WITH PITNEY BOWES

\_\_\_\_\_ motion \_\_\_\_\_ second

Roll Call: RI \_\_\_\_ JP \_\_\_\_ MP \_\_\_\_ AS \_\_\_\_ RS \_\_\_\_