

WINSLOW TOWNSHIP FIRE DISTRICT #1
Regular Monthly Business Meeting
Agenda

December 9, 2021

1. Call to Order Time:_____
2. Pledge of Allegiance/Moment of Silence
3. **Mission Statement** -The Winslow Township Fire Department is dedicated to the protection of life and property of the residents of Winslow Township from natural and man-made disasters by providing timely and proper mitigation at all emergencies. The men and women of the Department stand united in constant readiness to serve with pride, courage, and diligence to provide help to those in need.
4. Roll Call- Fire Commissioners

☐Richard Iannaco ☐Robert Maschke ☐Jeffrey Paretti ☐Anthony Sirolli ☐Robert Sirolli

Fire District Administrative Staff

☐Marc Rigberg, Fire Chief ☐Lorraine Azzarano, Business Manager

Other Officials Present

☐David Patterson, Board Solicitor
5. OPEN PUBLIC MEETING ANNOUNCEMENT: This meeting is being conducted in full compliance with the "Open Public Meeting Law and Legal Notices were sent to the Courier Post, Atlantic City Press and a Sunshine Notice was sent to the Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township, the Administrative Office Bulletin Board and entrance door, the Fire Department's web page and Facebook page, and emailed to the members of the Winslow Township Fire Department. Take further notice that this meeting is being held in person and through Zoom. Anyone from the public wishing to speak may do so during public participation.
6. MEMBERSHIP APPLICATIONS FOR APPROVAL

None.
7. MEMBERSHIP CHANGE IN STATUS:

Resignations
Sage Knott, Station 25-3
8. FIRE COMMISSIONER'S REPORTS:

R. Iannaco

Action

a.

R. Maschke

Action

a.

J. Parette

Action

- a. Format of Agenda -Add Public Session to Beginning of the Board's Agenda

R. Sirotli

Action

a.

A. Sirotli

Action

a.

9. CHIEF'S REPORT

Administration

- Bond
- Apparatus Committee
- Facility Improvement
- Policy Committee

Operations

- Training
- Fleet/Support
- Facilities

Fire Prevention

- Code Enforcement
- Public Education/Relations

CHIEF OFFICER REPORTS

10. BUSINESS MANAGER'S REPORT

11. APPROVAL OF MINUTES

November 18, 2021 – Regular Monthly Business Meeting

12. APPROVAL OF CLOSED MINUTES

None.

13. TREASURER'S REPORT:

- a. Payroll Transfer \$201,328.20 for the month of November.

_____ motion _____ second

Roll Call: JP ____ RI ____ MP ____ AS ____ RS ____

- b. Claims List for the Month of December -Check #'s 12773 through #12915, totaling **\$197,846.42.**

_____ motion _____ second

Roll Call: JP ____ RI ____ MP ____AS ____ RS ____

- c. Paychex Administrative Fee for the Month of November – **\$498.08.**

_____ motion _____ second All in favor_____

- d. Outstanding Invoices – Two.

14. RESOLUTION(S):

21-133 APPOINTING MULLEN COUGHLIN, LLC, CHARLES RIVER ASSOCIATES (CRA) TO PROVIDE CYBER INCIDENT RESPONSE SUPPORT TO THE FIRE DISTRICT

_____ motion _____ second

Roll Call: RI ____ RM ____ JP ____ AS____ RS____

21-134 DESIGNATING OFFICIAL NEWSPAPERS FOR PUBLICATIONS FOR THE 2022-2023 YEAR

_____ motion _____ second

Roll Call: RI ____ RM ____ JP ____ AS____ RS____

21-135 TO CLOSE OUT THE PETTY CASH ACCOUNT FOR 2021

_____ motion _____ second

Roll Call: RI ____ RM ____ JP ____ AS____ RS____

21-136 APPROVING PETTY CASH ACCOUNT FOR 2022

_____ motion _____ second

Roll Call: RI ____ RM ____ JP ____ AS____ RS____

21-137 TO TRANSFER APPROPRIATIONS IN THE 2021 BUDGET

_____ motion _____ second

Roll Call: RI ____ RM ____ JP ____ AS____ RS____

21-138 TO CANCEL UNEXPENDED FUNDS IN THE 2021 BUDGET

_____ motion _____ second

Roll Call: RI ____ RM ____ JP ____ AS____ RS____

21-139 ADOPTION OF TEMPORARY BUDGET

_____ motion _____ second

Roll Call: RI ____ RM ____ JP ____ AS ____ RS ____

21-140 REQUEST FOR PROPOSAL FOR PROFESSIONALS (RE-ADVERTISE RESCUE BILLING AND ADVERTISE FOR FINANCIAL ADVISOR)

_____ motion _____ second

Roll Call: RI ____ RM ____ JP ____ AS ____ RS ____

21-141 TO TRANSFER APPROPRIATIONS RETROACTIVE TO DECEMBER 31, 2020

_____ motion _____ second

Roll Call: RI ____ RM ____ JP ____ AS ____ RS ____

21-142 ADOPTION OF COMMUNICATIONS POLICY

_____ motion _____ second

Roll Call: RI ____ RM ____ JP ____ AS ____ RS ____

21-143 RENEWAL OF MEMBERSHIP IN THE CAMDEN COUNTY JOINT INSURANCE FUND

_____ motion _____ second

Roll Call: RI ____ RM ____ JP ____ AS ____ RS ____

21-144 APPROVING CHANGE ORDER #10 AND APPROVAL TO INCREASE THE TOTAL AMOUNT OF THE CONTRACT WITH MARINO, G.C., INC. TO \$767,094.79

_____ motion _____ second

Roll Call: RI ____ RM ____ JP ____ AS ____ RS ____

15. NEW BUSINESS

Topic of Discussion	Action	Assigned To

16. OLD BUSINESS

Topic of Discussion	Action	Assigned To

17. INSURANCE CLAIMS:

One.

18. PUBLIC PARTICIPATION:

_____ motion _____ second Time:_____

Motion to Close Public Participation:

_____ motion _____ second Time:_____

19. COMMENTS BY FIRE COMMISSIONERS:

20. ANNOUNCEMENTS:

21. ADJOURNMENT OF MEETING:

_____ motion _____ second Time:_____