



# *Winslow Township Fire District # 1*



**May 4, 2011**

Winslow Township Fire District #1  
9 Cedar Brook Road  
Sicklerville, New Jersey 08081

## **WORKSHOP MEETING**

### **WINSLOW TOWNSHIP, FIRE DISTRICT #1**

**LOCATION OF MEETING: WINSLOW TOWNSHIP MUNICIPAL BUILDING – COURT ROOM**

### **OPENING OF MEETING:**

Administrative Clerk Pataky called the meeting to order at 6:30 p.m.

### **SALUTE TO FLAG:**

All present pledged their Allegiance to the Flag of the United States of America.

### **ROLL CALL:**

Commissioner Gallo, present  
Commissioner Mammucari, absent  
Commissioner Pantalone, present  
Commissioner Passarella, present  
Commissioner Sirolli, absent

### **OTHER OFFICIALS PRESENT:**

Terry Osborne, Chief of Department

### **OPEN PUBLIC MEETING ANNOUNCEMENT:**

The meeting was conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post, Atlantic City Press and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Administrative Clerk Pataky then announced where the emergency exits were.

### **FIRE COMMISSIONER REPORTS:**

#### **CHAIRMAN PASSARELLA**

- REGIONALIZATION LETTER- Chairman Passarella briefed the Board on a County Meeting he and Commissioner Mammucari attended in connection to talks on a Regionalized Fire Department. Reference was made that the Police Department will be looked at first to join, with the Fire Department being addressed second should County

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#### ***Administrative Office***

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Regionalization goes through. This topic is being addressed on Legislative levels and that there will be a second meeting to take place on May 23<sup>rd</sup> in Lindenwold. Additional updates will be provided.

- MEETING WITH STAFF AND CAREER STAFF- Chairman Passarella announced that he had met with the Office Staff to resolve issues and that the meeting was very productive. Then mentioned was a meeting Chairman Passarella and Commissioner Gallo had with the Career Staff on concerns that were hoped to be resolved. A Labor Management Committee will be in place in the near future to carry on discussions and keep concerns and issues at rest.
- STATION 3- A meeting was held with Robert Maschke of Station 3 where progress was reported on the building. The interior of the building was said to be done with an inspection walkthrough to take place on Monday, 4:00 p.m. with Commissioners Pantalone and Passarella, and Chief Osborne. Chairman Passarella also advised that Station 3 will be putting on a new roof and shingles. During this conversation, it was mentioned that the District Office could be looking at moving back into the building toward the end of June. Treasurer Pantalone spoke on his concerns, referencing the last sentence in Station 3's analysis of the building, "Building and Building systems are beyond their service life". Chairman Passarella understood the report to apply to the buildings themselves, if the District tries to improve them at the current Fire Department needs; they are beyond their service life. Reference was made back to the costs for the roof. Chief Osborne stated that Station 3 will pay for the cost to prepare the roof as an independent company and are not seeking reimbursement. Further information of the building and contract will be addressed during closed session.
- SHED- Chairman Passarella mentioned that Station 25-3 members were able to obtain enough shingles to re-do the shed. The proposal to re-shingle the storage shed came to \$2,217.00 Administrative Clerk Pataky advised that the Fire District will not be able to use BD Construction due to prevailing rate and that BD Construction is not an authorized State Contractor. Administrative Clerk Pataky will look into this matter.

#### **COMMISSIONER GALLO**

- LONG RANGE PLANNING REPORT- Commissioner Gallo asked about the final report. Chief Osborne advised that Deputy Chief Scardino is the point of contact and that arrangements will be made in holding a Special Meeting at the next President's Meeting, to go over the final report with the Engineers.

#### **SECRETARY MAMMUCARI**

- No Report Due to Secretary Mammucari's Absence.

#### **COMMISSIONER SIROLI**

- No Report Due to Commissioner Sirolli's Absence.

#### **TREASURER PANTALONE**

- No Report.

#### **CHIEF OSBORNE**

##### **FACILITIES**

- STATION 253- This area pertained to contract discussions and will be held during closed session.
- OSHA- President Auwarter is obtaining pricing from contractors for the overhead doors so that the OSHA violations may be abated.
- RODIER REPORT- Addressed during Chairman Passarella's report.
- STATION 1 STRATEGY- Chief Osborne stated that he and Chairman Passarella met with Tina Brigalia in reference to her lease with Station 251. Solicitor Patterson is reviewing the lease and will provide an opinion on acquiring this building.
- Solar Energy- The Board was advised that a Solar Energy Representative was asked to attend the May 9<sup>th</sup> President's Meeting and provide information on solar energy.

##### **FLEET**

- FLEET EQUIPMENT LISTS- Each station was asked to forward their list of fleet equipment needs.
- 2546- Repairs were made to this Unit.
- 2591- Reportedly has an oil leak.

#### PERSONNEL

- HEALTHCARE– Chief Osborne reported that last month the Fire District passed a resolution to transfer the healthcare as of July 1, 2011. The Representative from Conner Strong advised that the Board will need to amend the start date of the healthcare benefits, to August, 1, 2011.
- MEETING WITH UNION PRESIDENT KEMERY & SHOP STEWARD BOETTCHER- Chief Osborne spoke on a meeting he had with President Kemery and Shop Steward Boettcher to address concerns. During this conversation, an issue involving out of Fire District responses was addressed. Chief Osborne requested that the Board render their opinion on out of Fire District responses.

#### ADMINISTRATION

- DM BILLING- Do to scheduling conflicts, the meeting was being rescheduled. Updates will be provided to the Board.
- FOAM TASK FORCE- Chief Osborne advised that notifications will be made to Camden County Communications Center that the Winslow Fire Department will not be on Foam Task Force Team due to the shortage of membership that were able and willing to participate.
- AWARD TO DEPUTY CHIEF SCARDINO- Chief Osborne announced that Deputy Chief Scardino will be awarded the State Firefighter of the Year Award by the American Legion. The Ceremony will take place at the Wildwood Convention Center on June 9<sup>th</sup> at 11:00 a.m. notify
- PERSONAL PROTECTIVE EQUIPMENT- Discussion was held on the original notice from the FEMA Grant which revealed that the Fire District was awarded the additional Personal Protective Equipment. Chief Osborne then advised that the Fire District was now applying to purchase different equipment.
- STATION 7 WEIGHTS- A set a weights were reported to be missing from Station 7. The members and Officers are being asked to see if anyone borrowed the weights that may have forgotten to return them. A conversation then took place on keeping an inventory of items located at the fire stations.

#### ADMINISTRATIVE CLERK PATAKY

- AUDIT- Administrative Clerk Pataky spoke on the 2010 Audit presented for Board approval during the Regular Monthly Business Meeting. She then thanked the Office Staff for their work, noting that there were no findings. Chairman Passarella also thanked the Office Staff in connection with the audit.

#### OTHER DISCUSSIONS

PARKER MCCAY- Chief Osborne advised the Board that he has asked Administrative Clerk Pataky to contact Parker McCay in reference to scheduling a meeting for bond discussions.

WTFD POLICIES- The career staff asked to have representation for re-writing of Fire District Policies/By Laws and Operations.

#### ADJOURNMENT:

Commissioner Gallo motioned to adjourn the Workshop Meeting discussions at 7:25 p.m. Treasurer Pantalone seconded the motion. All were in favor. Chairman Passarella closed the meeting.

Prepared by: pj

Reviewed by: LP/VG

Approved during the Regular Monthly Business Meeting of: June 1, 2011