



Winslow Township Fire District # 1



April 19, 2011
Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, New Jersey 08081

SPECIAL MEETING – Discussion on Engineer Report - Fire Stations / CLOSED SESSION

WINSLOW TOWNSHIP, FIRE DISTRICT #1

LOCATION OF MEETING: FIRE DISTRICT ADMINISTRATIVE OFFICE

OPENING OF MEETING:

Chairman Passarella called the meeting to order at 4:30 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, present
Secretary Mammucari, arrived at 5:10 p.m.
Treasurer Pantalone, present
Chairman Passarella, present
Commissioner Sirolli, absent

OFFICIALS PRESENT:

Chief Osborne
Deputy Chief Scardino

OPEN PUBLIC MEETING ANNOUNCEMENT:

The meeting was conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post, Atlantic City Press and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Chairman Passarella then announced where the emergency exits were.

REVIEW OF ENGINEER REPORT ON FIRE STATIONS- The Board of Fire Commissioners and Chief Osborne met to review the draft copy of the Engineer Report for the Spatial Analysis of the Fire Stations submitted by Rodier Ebersberger. A few Board members had not gotten a chance to review the report to date therefore will be given until Monday to provide their comments to Chief Osborne for forwarding to the Engineers. Once this information is received, the **Engineers will then provide a final report and presentation.** A discussion then took place on having the Station

Administrative Office

Presidents review the area of the report that pertains to their individual station for factual information. A question was posed as to when the President's would be provided the information. The Board will first review the report and provide comments by April 25th, with the Stations being provided the report for May's President's meeting for comment. Once everyone has reviewed the report the engineers will be asked to attend the Regular Monthly Business Meeting in June for a public presentation of the final report.

During the review of the report, Station 7's building was addressed with the following comments:

1. Page 27, #19 – clarification was asked about the door not being accessible. Accessibility pertained to American Disability Act (ADA) and is noted for ADA clarification. All doors were mentioned to require ADA.
2. A question was asked about fixtures referencing the bathroom and sink
3. Discussion took place on the OSHA violations (cross referencing the violations with those listed on the Engineer's Report). OSHA violations at Station 7 were corrected with the exception of the bay doors.
4. #6 on page #25, handrail – noted
5. The 8.5" risers on the stairs were not correct and were noted as not a primary used space.
6. 30" high handrail – not continuous. The handrail was not corrected as it was removed as the apparatus backs in and would hit the handrail if it remained on (the guard on the far side of stair ends to accommodate the apparatus)
7. Vehicle access in the engine bay poor – has not been corrected.
8. #7, negative pressurization in apparatus bay, page 25. A discussion was held on the air system in the building to not allow the contaminants to go into the building.
9. The receptacle in the multipurpose room was noted.
10. A knock out plug is needed for the opening in the electrical panel.
11. Securing the shelving in the mezzanine area.
12. No warning sign on the grinder (noted to be out of service) – warning sign posted.
13. Carpet frayed - tripping hazard. A transition bar was attached as a temporary fix
14. Cracked receptacle plate noted.

Chairman Passarella announced that Secretary Mammucari arrived at 5:10 p.m. Secretary Mammucari was briefed on the areas addressed prior to his arrival.

15. Unisex facilities were then addressed with concerns expressed on shared use of facilities and the potential risks. EMS was said to also share the facilities. The Board agreed that this was a priority. Deputy Chief Scardino addressed this area and suggested that the Board make this area part of the plan to consider. In the interim, he suggested having the engineer look at the building with preliminary design made for separate facilities until decision is made.

Talks were then held on Stations 6 and 8's OSHA inspection. Station 9 and 1 are to be inspected together.

MOVE INTO CLOSED SESSION DISCUSSIONS

RESOLUTION, 11-37, TO ENTER INTO CLOSED SESSION- A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve Resolution 11-37, to Enter into Closed Session. Closed session discussions were announced to pertain to the Collective Bargaining Agreement and Personnel Matters. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, absent	

The Board entered into closed session at 5:30 p.m.

RETURN FROM CLOSED SESSION DISCUSSIONS

A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to return from Closed Session. All were present.

ADJOURNMENT:

Treasurer Pantalone motioned to adjourn the meeting at 7:15 p.m. Commissioner Gallo seconded the motion and all were in favor.

Prepared by: pj

Reviewed by: VJM

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