



# *Winslow Township Fire District # 1*



**April 6, 2011**

Winslow Township Fire District #1  
9 Cedar Brook Road  
Sicklerville, NJ 08081

## **REGULAR MONTHLY MEETING OF THE BOARD OF FIRE COMMISSIONERS**

### **WINSLOW TOWNSHIP, FIRE DISTRICT #1**

**MEETING LOCATION: Winslow Township Municipal Building-Court Room**

### **OPENING OF DEPARTMENT MEETING:**

Administrative Clerk Pataky called the meeting to order at 7:30 p.m.

### **SALUTE TO FLAG:**

All present pledged their Allegiance to the Flag of the United States of America.

### **ROLL CALL:**

Commissioner Gallo, present  
Commissioner Mammucari, present  
Commissioner Pantalone, absent  
Commissioner Passarella, present  
Commissioner Sirolli, absent

### **DISTRICT OFFICIAL'S PRESENT:**

Terry Osborne, Chief of Department

### **OTHER'S PRESENT:**

David Patterson, Fire District Solicitor

### **OPEN PUBLIC MEETING ANNOUNCEMENT:**

Administrative Clerk Pataky announced that the meeting was conducted in full compliance with the "Open Public Meeting Law", and that Notice was sent to the Courier Post, Atlantic City Press, and the Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Administrative Clerk Pataky then indicated where the emergency exits were.

### **REGULAR MONTHLY BUSINESS MEETING**

Regular Monthly Business Meeting discussions began at 7:30 p.m. with all Board members present.

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#### **Administrative Office**

9 Cedar Brook Road • Sicklerville, New Jersey 08081  
609-561-4225 • FAX 609-561-5823 • E-mail [firedistrict@winslowtwpfd.org](mailto:firedistrict@winslowtwpfd.org)

**MINUTES OF PREVIOUS MEETINGS:**

**WORKSHOP/SPECIAL MEETING/REGULAR MONTHLY MEETING**

A motion was made by Commissioner Gallo and seconded by Chairman Passarella to approve the minutes of the following meetings:

- October 6, 2010 Special Meeting
- February 2, 2011 Workshop Meeting
- February 2, 2011 Regular Monthly Business Meeting
- February 15, 2011 Workshop Meeting, Station 6
- February 15, 2011 Workshop Meeting, Station 7
- March 1, 2011 Special Meeting, Administrative Duties
- March 2, 2011 Workshop Meeting
- March 2, 2011 Regular Monthly Business Meeting
- March 10, 2011 Special Meeting

The vote was as follows:

- Commissioner Gallo, yes
- Secretary Mammucari, abstained from the Workshop Meeting of 2/15 for Station 6
- Treasurer Pantalone, absent
- Chairman Passarella, yes
- Commissioner Sirolli, absent

**CLOSED SESSIONS**

A motion was made by Secretary Mammucari and seconded by Commissioner Gallo to approve the minutes of the following meetings:

- |                 |                  |               |
|-----------------|------------------|---------------|
| October 6, 2010 | February 2, 2011 | March 2, 2011 |
|-----------------|------------------|---------------|

All were in favor.

**TREASURER'S REPORT:**

**PAYROLL TRANSFER-** Commissioner Gallo made a motion to approve the payroll transfers for the month of March in the amount of \$66,000.00. Secretary Mammucari seconded the motion and all were in favor.

**CLAIMS LIST –** A discussion took place on Station 1's allotment payment with Administrative Clerk Pataky advising that Principle Account Clerk Lang inadvertently paid Station 1 the incorrect amount and will make the correction and amend the Claims List for the following month. A motion was then made by Commissioner Gallo to approve the Claim's List for the month of April – Check #'s 16450 through 16605 totaling \$376,235.23. Secretary Mammucari seconded the motion. All were in favor.

**PAYCHEX ADMINISTRATION FEES-** Secretary Mammucari made a motion to approve the administration fees for the month of March in the amount of \$594.90. Commissioner Gallo seconded the motion and all were in favor.

**OUTSTANDING INVOICES-** One outstanding invoice was reviewed.

**BUDGET STATUS, REVENUE STATUS REPORTS-** Provided.

**RESOLUTIONS:**

**RESOLUTION 11-28-** A motion was made by Commissioner Gallo and seconded by Secretary Mammucari to approve Resolution 11-28, Adoption of the Cash Management Plan. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, absent	Chairman Passarella, yes
Commissioner Sirolli, absent	

**RESOLUTION 11-29-** A motion was made by Commissioner Gallo and seconded by Chairman Passarella to approve Resolution 11-29, Approval of Commissioner Salaries. Secretary Mammucari asked if the deductions the Board The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, absent	Chairman Passarella, yes
Commissioner Sirolli, absent	

**RESOLUTION 11-30-** A motion was made by Secretary Mammucari and seconded by Chairman Passarella to approve Resolution 11-30 to authorize the disposal of equipment. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, absent	Chairman Passarella, yes
Commissioner Sirolli, absent	

**RESOLUTION 11-31-** Secretary Mammucari asked if the employees received the information with regard to the Southern New Jersey Regional Employee Benefits Fund. Administrative Clerk Pataky confirmed that the Employees were provided a presentation and information on the Fund. IAFF Union Shop Steward Boettcher advised that the Career Staff had some questions with regard to the Plan and requested further information. A motion was made by Secretary Mammucari and seconded by Commissioner Gallo to approve Resolution 11-31, allowing the Fire District join Southern New Jersey Regional Employee Benefits Fund conditioned on the response from the Union. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, absent	Chairman Passarella, yes
Commissioner Sirolli, absent	

**RESOLUTION 11-32-** A motion was made by Commissioner Gallo and seconded by Secretary Mammucari to approve Resolution 11-32, authorizing a Deferred Compensation Plan in the State of new Jersey. Administrative Clerk Pataky explained that this was a supplemental (optional) pension plan that would be at no cost to the Fire District. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, absent	Chairman Passarella, yes
Commissioner Sirolli, absent	

**RESOLUTION 11-33-** A motion was made by Secretary Mammucari and seconded by Commissioner Gallo to approve Resolution 11-33, extending the C.C. Cooperative Pricing System Contract (A-23), Copy Paper, Computer Paper, Envelopes and Supplies. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, absent	Chairman Passarella, yes
Commissioner Sirolli, absent	

**RESOLUTION 11-35-** A motion was made by Commissioner Passarella and seconded by Commissioner Gallo to approve Resolution 11-35, rescinding Resolutions 08-31 and 09-29, Appointing Provisional Career Lieutenants. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, absent	Chairman Passarella, yes
Commissioner Sirolli, absent	

**RESOLUTION 11-36-** A motion was made by Commissioner Gallo and seconded by Commissioner Passarella to approve Resolution 11-36, Appointing Three Provisional Career Lieutenants. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, absent	Chairman Passarella, yes
Commissioner Sirolli, absent	

#### **FIRE COMMISSIONER REPORTS**

- Discussions held during the work session.

#### **CHIEF OSBORNE'S REPORT**

- Discussions held during the work session.

#### **OFFICER REPORTS**

- Review of Deputy Chief Scardino's report
- Battalion Chief Rigberg's report provided for review
- Captain Friend's report provided for review

#### **NEW BUSINESS**

EBERSBERGER RODIER REPORT – Secretary Mammucari expressed that the report should be reviewed in detail and recommended Chief Osborne and Commissioner Passarella review the draft report.

#### **OLD BUSINESS:**

NONE.

#### **INSURANCE CLAIMS:**

One claim was reviewed.

#### **MEMBERSHIP APPLICATIONS:**

A motion was made by Secretary Mammucari and seconded by Commissioner Gallo to approve the membership applications of the following individuals:

- Todd Austin, Jr. Member, Station 25-7
- Wilfred Rivera, Jr. Members, Station 25-8
- Christopher Whitesell, Station 25-8
- Patrick Reynolds, Station 25-7

All were in favor.

**MEMBERSHIP TRANSFERS:**

NONE.

**MEMBERSHIP CHANGE IN STATUS:**

**REMOVED FROM MEMBERSHIP**

A motion was made by Secretary Mammucari and seconded by Commissioner Passarella to remove the following individuals from membership:

- Riley Cross, Station 25-7
- Donald Griffin, Station 25-7
- Roberto Yambo, Station 25-7
- Cheron Gamble, Station 25-7
- Mike Castrataro, Station 25-7

All were in favor.

**MEMBERSHIP RE-ACTIVATION:**

NONE.

**ASSOCIATE MEMBER(S):**

NONE.

**COMMENTS BY FIRE COMMISSIONERS:**

NONE.

**POLICE LIAISON:**

NONE.

**PUBLIC PARTICIPATION:**

Shop Steward Bob Boettcher had questions with regard to the Unit Clarification. Chief Osborne advised that Unit Clarification was sent back to President Keith Kemery of the IAFF Local 3249 Union. Chief Osborne will meet with Shop Steward Boettcher to discuss this matter further.

**CLOSED SESSION:**

**RESOLUTION 11-34, CLOSED SESSION-** A motion was made by Secretary Mammucari and seconded by Commissioner Gallo to approve Resolution 11-34, Authorizing Closed Session. Administrative Clerk Pataky announced that closed session discussions pertaining to personnel matters, contract negotiations and litigation. The roll call vote was unanimous and in the affirmative. The recorded time was 7:16 p.m.

**RETURN FROM CLOSED MEETING:**

A motion was made by Commissioner Gallo and seconded by Secretary Mammucari to return from closed session at 8:45 p.m. The following roll call was held:

Commissioner Gallo, present	Secretary Mammucari, present
Treasurer Pantalone, absent	Chairman Passarella, present
Commissioner Sirolli, absent	

No final decisions were made during closed session.

**ADJOURNMENT OF MEETING:** A motion was made by Chairman Passarella and seconded by Secretary Mammucari to adjourn the meeting at 8:46 p.m. The meeting was adjourned.

Approved during the Regular Monthly Business Meeting of: May 4, 2011

Prepared by: pj  
Reviewed by: LLP  
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