



Winslow Township Fire District # 1



June 1, 2011

Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, NJ 08081

REGULAR MONTHLY MEETING OF THE BOARD OF FIRE COMMISSIONERS

WINSLOW TOWNSHIP, FIRE DISTRICT #1

MEETING LOCATION: WINSLOW TOWNSHIP MUNICIPAL BUILDING-COURT ROOM

OPENING OF MEETING:

Administrative Clerk Pataky called the meeting to order at 7:30 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, present
Commissioner Mammucari, present
Commissioner Pantalone, present
Commissioner Passarella, present
Commissioner Sirolli, absent

DISTRICT OFFICIAL'S PRESENT:

Terry Osborne, Chief of Department

OTHER'S PRESENT:

David Patterson, Board Solicitor

OPEN PUBLIC MEETING ANNOUNCEMENT:

Administrative Clerk Pataky announced that the meeting was conducted in full compliance with the "Open Public Meeting Law", and that Notice was sent to the Courier Post, Atlantic City Press, and the Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Administrative Clerk Pataky then indicated where the emergency exits were.

AMERICAN LEGION AWARD – Chief Osborne introduced Greg James; Commander of Post 398 who will be presenting an award to Michael Scardino. Mr. James spoke about the contest held for the Firefighter and Policemen Valour Award, referencing "Of the Year Awards" for all Public Employees which included Police, Fire, EMS, Guards. Twenty-six counties were included in the County Award with twenty-one counties included for the State Award. He then advised that Michael Scardino was selected for both County and State Firefighter of the Year Award. After reading the accolade, Mr. James

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presented the County Award to Michael Scardino. The state award will be presented at the Wildwood Convention Center on June 9th.

FIRE COMMISSIONER REPORTS:

CHAIRMAN PASSARELLA

- REPORT PROVIDED DURING THE WORKSHOP SESSION.

TREASURER PANTALONE

- REPORT PROVIDED DURING THE WORKSHOP SESSION.

SECRETARY MAMMUCARI

- REPORT PROVIDED DURING THE WORKSHOP SESSION.

COMMISSIONER GALLO

- SOLAR ENERGY- Commissioner Gallo inquired about the research being conducted on solar energy. He was advised by Chief Osborne that the company was asked to come out to the President's Meeting and provide some information on solar energy for the fire stations. An energy audit will be performed for preliminary discussions.

COMMISSIONER SIROLI

- NO REPORT DUE TO COMMISSIONER SIROLI'S ABSENCE.

CHIEF OSBORNE

DISTRICT POLICIES

- DISTRICT POLICIES- Policies were narrowed down to those of Chief Finley's. Deputy Chief Michael Scardino was mentioned to have issued certain policies subsequent to those of Chief Finley's. Chief Osborne advised that he had reviewed the policies, making notes on a few and addressing same with Deputy Chief Scardino for clarification. A Committee will also be formed to clear up the Department's policies.

MINUTES OF PREVIOUS MEETINGS:

WORKSHOP/SPECIAL MEETING/REGULAR MONTHLY MEETING

A motion was made by Treasurer Pantalone and seconded by Chairman Passarella to approve the minutes of the following meetings:

- May 4, 2011 Workshop Meeting
- May 4, 2011 Regular Monthly Business Meeting
- May 19, 2011 Special Meeting

Commissioner Gallo abstained from the approval of May 19th meeting minutes due to his absence. All other Board members were in favor.

CLOSED SESSIONS

A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve the minutes of the following closed meetings:

- May 4, 2011

All were in favor.

TREASURER'S REPORT:

PAYROLL TRANSFER- Treasurer Pantalone made a motion to approve the payroll transfers for the month of May in the amount of \$108,000.00. Secretary Mammucari seconded the motion and all were in favor.

CLAIMS LIST – A motion was then made by Treasurer Pantalone to approve the Claim's List for the month of June – Check #'s 16774 through 16894 totaling \$120,733.77. Commissioner Gallo seconded the motion. All were in favor.

PAYCHEX ADMINISTRATION FEES- Treasurer Pantalone made a motion to approve the administration fees for the month of May in the amount of \$611.96. Secretary Mammucari seconded the motion and all were in favor.

OUTSTANDING INVOICES- One outstanding invoice concerning the Borough of Chesilhurst was reported.

BUDGET STATUS, NEGATIVE STATUS, REVENUE STATUS REPORTS- Provided.

RESOLUTIONS:

RESOLUTION 11-45- A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve Resolution 11-45, Removing Items from Inventory. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, absent	

RESOLUTION 11-46- A motion was made by Treasurer Pantalone and seconded by Chairman Passarella to approve Resolution 11-46, Designating Virtua At-Work as the District Physician. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, absent	

RESOLUTION 11-48- A motion was made by Secretary Mammucari and seconded by Commissioner Gallo to approve Resolution 11-48 for the quotes to be awarded for the painting of Station 253 pending Chief Osborne and Solicitor Patterson's review that all quotes were submitted in a satisfactory manner and are within the quote threshold. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, absent	

RESOLUTION 11-49- A motion was made by Secretary Mammucari and seconded by Commissioner Gallo to approve Resolution 11-49, for the quotes to be awarded for the cleaning of the Floors of the offices at Station 253 pending Chief Osborne and Solicitor Patterson's review that all quotes were submitted in a satisfactory manner and are with the quote threshold. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
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Treasurer Pantalone, yes
Commissioner Sirolli, absent

Chairman Passarella, yes

OFFICER REPORTS

- Review of Deputy Chief Scardino's report
- Battalion Chief Rigberg's report provided for review
- Captain Friend's report provided for review

NEW BUSINESS

NONE.

OLD BUSINESS:

NONE.

INSURANCE CLAIMS:

One claim was reviewed.

MEMBERSHIP APPLICATIONS:

A motion was made by Treasurer Pantalone and seconded by Chairman Passarella to approve the membership applications of the following individuals:

- Ramon Fonseca, Jr. Member Turning 18, Station 25-7

All were in favor.

MEMBERSHIP TRANSFERS:

NONE.

MEMBERSHIP CHANGE IN STATUS:

REMOVED FROM MEMBERSHIP – IAN EDDY, STATION 6- A motion was made by Secretary Mammucari and seconded by Treasurer Pantalone to remove Ian Eddy from membership. All were in favor.

MEMBERSHIP RE-ACTIVATION:

NONE.

ASSOCIATE MEMBER(S):

NONE.

COMMENTS BY FIRE COMMISSIONERS:

NONE.

POLICE LIAISON:

NONE.

PUBLIC PARTICIPATION:

Bob Maschke, Firefighter of Station 25-3 referenced the LOSAP point system which was established in 2002 and nearing its 10th year. During discussions, Firefighter Maschke asked the Board if there were plans to modify/alter the ensuing year for allotment buy backs and if there were intentions of allocating the full amount with buy back. Treasurer Pantalone spoke about the budget and buy backs, advising that this area was not addressed between Board members to date and will need to be discussed further. Additional discussions were held with clarifications made that full LOSAP benefits are allocated if the member remains in the LOSAP program for 10 years. Stipulations on LOSAP were also talked about. Chairman Passarella asked that this area be reviewed for changes to LOSAP investing.

The next order of discussion involved reimbursement for expenses to members. Firefighter Maschke referenced training allocations, requesting minimum cuts be made in these areas. He also pointed out that there was a reduction savings in the Department's Battalion line, suggesting that these funds reimburse the expense line item for matters such as member's fuel costs to attend training sessions. Firefighter Maschke spoke on Title 40A:14A-81.4 that conditions the reasons for reimbursement. Solicitor Patterson stated that fuel is not typically reimbursed but that there were other expenses that are permitted to be reimbursed. Discussions ensued on expenses dedicated and authorized for fire service personnel (volunteers) responding to fire calls and drills. Per call dollar amounts were also addressed along with overnight reimbursement that was said to have been omitted. Solicitor Patterson asked Firefighter Maschke the specifics of his request for reimbursement. He was advised by Firefighter Maschke that he did not want reimbursement but was looking for clarification with regard to reimbursement of expenses for fire calls and drills for officer's position. Treasurer Pantalone indicated that each Battalion Chief receives an Officer's allotment for the position. These matters lead to conversations on requested information on officer duties, with Firefighter Maschke eluding that there were a few Officers who have not complied with mandatory annual training and expressed his concerns that Officers should lead by example. At the close of discussions Chairman Passarella asked Chief Osborne to address this matter with the Officers.

Bob Boettcher, Shop Steward for IAFF local 3249 urged the Board of Fire Commission to apply for the Safer Grant.

CLOSED SESSION:

RESOLUTION 11-47, CLOSED SESSION- A motion was made by Secretary Mammucari and seconded by Treasurer Pantalone to approve Resolution 11-47, Authorizing Closed Session. Solicitor Patterson announced that closed session discussions pertaining to contract negotiations and personnel related to litigation. The roll call vote was unanimous and in the affirmative. The recorded time was 8:20 p.m.

RETURN FROM CLOSED MEETING:

A motion was made by Treasurer Pantalone and seconded by Secretary Mammucari to return from closed session at 9:05 p.m. The following roll call was held:

Commissioner Gallo, present	Secretary Mammucari, present
Treasurer Pantalone, present	Chairman Passarella, present
Commissioner Sirolli, absent	

No final decisions were made during closed session.

ADJOURNMENT OF MEETING: A motion was made by Treasurer Pantalone and seconded by Secretary Mammucari to adjourn the meeting at 9:06p.m. The meeting was adjourned.

Approved during the Regular Monthly Business Meeting of: July 6, 2011

Prepared by: pj

Reviewed by: LLP

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