



Winslow Township Fire District # 1



May 4, 2011

Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, NJ 08081

REGULAR MONTHLY MEETING OF THE BOARD OF FIRE COMMISSIONERS

WINSLOW TOWNSHIP, FIRE DISTRICT #1

MEETING LOCATION: WINSLOW TOWNSHIP MUNICIPAL BUILDING-COURT ROOM

OPENING OF MEETING:

Administrative Clerk Pataky called the meeting to order at 7:36 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, present
Commissioner Mammucari, absent
Commissioner Pantalone, present
Commissioner Passarella, present
Commissioner Sirolli, absent

DISTRICT OFFICIAL'S PRESENT:

Terry Osborne, Chief of Department

OTHER'S PRESENT:

None.

OPEN PUBLIC MEETING ANNOUNCEMENT:

Administrative Clerk Pataky announced that the meeting was conducted in full compliance with the "Open Public Meeting Law", and that Notice was sent to the Courier Post, Atlantic City Press, and the Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Administrative Clerk Pataky then indicated where the emergency exits were.

MINUTES OF PREVIOUS MEETINGS:

WORKSHOP/SPECIAL MEETING/REGULAR MONTHLY MEETING

A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve the minutes of the following meetings:

Administrative Office

April 6, 2011 Workshop Meeting
April 6, 2011 Regular Monthly Business Meeting
April 19, 2011 Special Meeting

All were in favor.

CLOSED SESSIONS

A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve the minutes of the following closed meetings:

April 19, 2011

All were in favor.

TREASURER'S REPORT:

PAYROLL TRANSFER- Treasurer Pantalone made a motion to approve the payroll transfers for the month of April in the amount of \$108,000.00. Chairman Passarella seconded the motion and all were in favor.

CLAIMS LIST – A motion was then made by Treasurer Pantalone to approve the Claim's List for the month of May – Check #'s 16606 through 16773 totaling \$171,783.50. Chairman Passarella seconded the motion. Commissioner Gallo questioned the purchase of fire gloves in connection with the grant. A brief explanation was given on reimbursing the line item for the grant. All were in favor.

PAYCHEX ADMINISTRATION FEES- Treasurer Pantalone made a motion to approve the administration fees for the month of April in the amount of \$591.51. Commissioner Gallo seconded the motion and all were in favor.

CLAIMS LIST, APRIL – Treasurer Pantalone stated that there was some discussion during April's Regular Monthly Business Meeting with regard to Station 251's allotment payment. He had explained that this station's monthly payment for January was inadvertently entered in for \$1,666.66, the same amount the other stations receive. The amount was adjusted in February, paying \$334.00 to reflect the \$666.66 overpayment which was paid in March. The other monthly allotment payments are being paid \$1,000 per month in accordance with the purchase order; therefore there is no need to have the claims list amended.

OUTSTANDING INVOICES- Two outstanding invoices were reported. A small discussion took place on the Fire District's Tax payment that is at times sent by mail, and is electronically wired on other occasions. A request will be sent to the Township for the Fire District Tax payments to be sent electronically.

SYNOPSIS OF AUDIT REPORT- A motion was made by Commissioner Gallo, seconded by Treasurer Pantalone, to approve the Synopsis of Audit Report as present. All were in favor.

BUDGET STATUS, REVENUE STATUS REPORTS- Provided.

RESOLUTIONS:

RESOLUTION 11-43- A motion was made by Treasurer Pantalone and seconded by Chairman Passarella to approve Resolution 11-43, Appointing an Acting Secretary (Commissioner Gallo), to conduct Business during the meeting. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, absent
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, absent	

RESOLUTION 11-38- A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve Resolution 11-38, Approving the 2010 Audit. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, absent
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, absent	

RESOLUTION 11-39- A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve Resolution 11-39 to amend Resolution 11-32, Authorizing Deferred Compensation Plan in the State of New Jersey. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, absent
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, absent	

RESOLUTION 11-40- A motion was made by Treasurer Pantalone and seconded by Chairman Passarella to approve Resolution 11-40, Terminating Participation in the State Health Benefits Program. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, absent
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, absent	

RESOLUTION 11-42- A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve Resolution 11-42, authorizing the removal of the inventory items presented. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, absent
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, absent	

FIRE COMMISSIONER REPORTS

- Discussions held during the work session.

CHIEF OSBORNE'S REPORT

- Discussions held during the work session.

OFFICER REPORTS

- Review of Deputy Chief Scardino's report
- Battalion Chief Rigberg's report provided for review

- Captain Friend's report provided for review

NEW BUSINESS

NONE.

OLD BUSINESS:

SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND- Administrative Clerk Pataky explained that a motion is needed to amend the Southern New Jersey Regional Employee Benefits Fund form which listed the original start date as July 1st, further advising that the date is being pushed back to August 1, 2011, to join the Conner Strong Health Benefit Program. A motion was made by Treasurer Pantalone and seconded by Chairman Passarella to amend the agreement to start on August 1, 2011. All were in favor.

INSURANCE CLAIMS:

Two claims were reviewed.

MEMBERSHIP APPLICATIONS:

A motion was made by Chairman Passarella and seconded by Treasurer Pantalone Commissioner Gallo to approve the membership applications of the following individuals:

- Christopher Traficante, Station 25-6

All were in favor.

MEMBERSHIP TRANSFERS:

NONE.

MEMBERSHIP CHANGE IN STATUS:

NONE.

MEMBERSHIP RE-ACTIVATION:

NONE.

ASSOCIATE MEMBER(S):

NONE.

COMMENTS BY FIRE COMMISSIONERS:

NONE.

POLICE LIAISON:

NONE.

PUBLIC PARTICIPATION:

NONE.

CLOSED SESSION:

RESOLUTION 11-41, CLOSED SESSION- A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve Resolution 11-41, Authorizing Closed Session. Administrative Clerk Pataky announced that closed session discussions pertaining to collective bargaining agreements and contracts. The roll call vote was unanimous and in the affirmative. The recorded time was 7:46 p.m.

RETURN FROM CLOSED MEETING:

A motion was made by Commissioner Gallo and seconded by Treasurer Pantalone to return from closed session at 8:34 p.m. The following roll call was held:

Commissioner Gallo, present	Secretary Mammucari, absent
Treasurer Pantalone, present	Chairman Passarella, present
Commissioner Sirolli, absent	

No final decisions were made during closed session.

ADJOURNMENT OF MEETING: A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to adjourn the meeting at 8:35p.m. The meeting was adjourned.

Approved during the Regular Monthly Business Meeting of: June 1, 2011

Prepared by: pj

Reviewed by: LLP

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