



# *Winslow Township Fire District #1*



September 7, 2011  
Winslow Township Fire District #1  
9 Cedar Brook Road  
Sicklerville, NJ 08081

## **REGULAR MONTHLY MEETING OF THE BOARD OF FIRE COMMISSIONERS**

### **WINSLOW TOWNSHIP, FIRE DISTRICT #1**

### **MEETING LOCATION: WINSLOW TOWNSHIP FIRE DISTRICT ADMINISTRATIVE OFFICE**

### **OPENING OF MEETING:**

Administrative Clerk Pataky called the meeting to order at 7:30 p.m.

### **SALUTE TO FLAG:**

All present pledged their Allegiance to the Flag of the United States of America.

### **ROLL CALL:**

Commissioner Gallo, present  
Commissioner Mammucari, present  
Commissioner Pantalone, present  
Commissioner Passarella, present  
Commissioner Sirolli, present

### **DISTRICT OFFICIAL'S PRESENT:**

Terry Osborne, Chief of Department  
Lorraine Pataky, Administrative Clerk

### **OTHER'S PRESENT:**

David Patterson, Board Solicitor

### **OPEN PUBLIC MEETING ANNOUNCEMENT:**

Administrative Clerk Pataky announced that the meeting was conducted in full compliance with the "Open Public Meeting Law", and that Notice was sent to the Courier Post, Atlantic City Press, and the Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Administrative Clerk Pataky then indicated where the emergency exits were.

### **FIRE COMMISSIONER REPORTS:**

#### **CHAIRMAN PASSARELLA**

- REPORT PROVIDED DURING THE WORKSHOP MEETING SESSION.  
Administrative Office

**VICE CHAIRMAN GALLO**

- REPORT PROVIDED DURING THE WORKSHOP SESSION.

**TREASURER PANTALONE**

- REPORT PROVIDED DURING THE WORKSHOP SESSION.

**SECRETARY MAMMUCARI**

- REPORT PROVIDED DURING THE WORKSHOP SESSION.

**COMMISSIONER SIROLLI**

- REPORT PROVIDED DURING THE WORKSHOP MEETING SESSION.

**CHIEF OSBORNE**

REPORT PROVIDED DURING THE WORKSHOP MEETING SESSION.

**ADMINISTRATIVE CLERK PATAKY**

- NONE.

**MINUTES OF PREVIOUS MEETINGS:**

**WORKSHOP/SPECIAL MEETING/REGULAR MONTHLY MEETING**

A motion was then made by Secretary Mammucari and seconded by Treasurer Pantalone to approve the minutes of the following following meetings:

- August 3, 2011 Workshop Meeting
- August 3, 2011 Regular Monthly Business Meeting

Commissioner Sirolli abstained from these meetings. All other Board members were in favor.

**CLOSED SESSIONS**

A motion was made by Treasurer Pantalone and Chairman Passarella to approve the closed minutes of October 27, 2010 and August 3, 2011.

Commissioner Sirolli abstained from these meetings. All other Board members were in favor.

**PRESIDENT'S MEETING**

None presented.

**TREASURER'S REPORT:**

**PAYROLL TRANSFER-** Treasurer Pantalone made a motion to approve the payroll transfers for the month of August in the amount of \$210,000.00. Commissioner Gallo seconded the motion and all were in favor.

**CLAIMS LIST** – A motion was then made by Treasurer Pantalone to approve the Claim's List for the month of September – Check #'s 17149 through 17263 totaling \$157,349.87. Commissione'r Gallo seconded the motion. Secretary Mammucari questioned the allotment payment for Station 25-1. He was advised that \$9,000 was expended to date for Station 25-1. All were in favor.

**PAYCHEX ADMINISTRATION FEES-** Treasurer Pantalone made a motion to approve the administration fees for the month of August in the amount of \$608.62. Secretary Mammucari seconded the motion and all were in favor.

**BUDGET STATUS, NEGATIVE STATUS, REVENUE STATUS REPORTS-** Provided. Administrative Clerk Pataky also advised that the Board was provided a projected savings breakdown.

**OUTSTANDING INVOICES-** Two outstanding invoices were reported for the month of September. One involved the Borough of Chesilhurst; the other was for the Atlantic City Expressway Authority.

**RESOLUTIONS:**

**RESOLUTION 11-58-**A motion was made by Secretary Mammucari and seconded by Treasurer Pantalone to approve Resolution 11-58, Removal of Inventory. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, yes	

A small discussion took place on whether the items being disposed of this evening was located in Station 25-3's building. The equipmet in Station 25-3's building will be listed for a Department auction to be held in the near future.

**RESOLUTION 11-59-**A motion was made by Commissioner Gallo seconded by Commissioner Sirolli to approve Resolution 11-59 Authorizing the Release of Various Closed Session Minutes to Now Become part of Public Record Minutes. A small dicussion was held on the closed minutes released. Solicitor Patterson advised that he had reviewed the minutes and indicated that they may be released as is or as redacted. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, yes	

**RESOLUTION 11-60-**A motion was made by Treasurer Pantalone and seconded by Commissioner Sirolli to apporve the Resolution 11-60, to award Contract A-29, for the purchase of Computer Paper, Copy Paper, Envelopes and Supplies through the Camden County Cooperatiave Pricing System. A brief explanation was provided on the use of the Camden County Cooperative Pricing System. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, yes	

**OFFICER REPORTS**

- Review of Deputy Chief Scardino's report
- Battalion Chief Rigberg's report provided for review
- Review of Lieutenant Friend's report

**PRESENTATION TO ANTHONY SIROLI**

Chairman Passarella, on behalf of the Board, presented a plaque to Anthony Sirolli for his time served as Chairman of the Board of Fire Commissioners. Commissioner Sirolli thanked everyone for their support.

**NEW BUSINESS**

Claim List, Station 7's Electric Bill- Secretary Mammucari pointed out that Station 25-7's electric bill was very costly, suggesting an energy audit be performed on the building to provide a savings; further suggesting that motion detector light switches be installed. Secretary Mammucari will look into an energy audit and report his findings back to the Board.

**OLD BUSINESS:**

NONE.

**INSURANCE CLAIMS:**

One claim was reviewed.

**MEMBERSHIP APPLICATIONS:**

A motion was made by Secretary Mammucari and seconded by Commissioner Sirolli to approve the membership applications of the following individuals:

- Vaughn Edwards, Station 25-7
- Stephen M. Schwartz, Station 25-6

All were in favor.

**MEMBERSHIP TRANSFERS:**

A motion was made by Commissioner Sirolli and seconded by Secretary Mammucari to approve the following transfers:

- Caitlin O'Neill, Transferring from Station 25-6 to Station 25-7
- Miguel Valdera, Transferring from Station 25-7 to Station 25-6

All were in favor.

**MEMBERSHIP CHANGE IN STATUS:**

MEMBERSHIP RETIREMENT

NONE.

**MEMBERSHIP RE-ACTIVATION:**

NONE.

**ASSOCIATE MEMBER(S):**

NONE.

**COMMENTS BY FIRE COMMISSIONERS:**

Treasurer Pantalone expressed his displeasure over recent OPRA requests from members of the Department; then referencing negative comments mentioned about Chief Osborne and the District.

**POLICE LIAISON:**

NONE.

**PUBLIC PARTICIPATION:**

NONE.

**CLOSED SESSION:**

RESOLUTION 11-61, CLOSED SESSION – A motion was made by Secretary Mammucari and seconded by Commissioner Gallo to approve Resolution 11-61, Authorizing Closed Session. Closed session discussions were announced to be Collective Bargaining Unit Contracts, the Contract for Station 25-3, Litigation updates, and Personnel Matters. The roll call vote was as follows:

Commissioner Gallo, yes  
Treasurer Pantalone, yes  
Commissioner Sirolli, yes

Secretary Mammucari, yes  
Chairman Passarella, yes

The recorded time was 7:43 p.m.

**RETURN FROM CLOSED MEETING**

Administrative Clerk Pataky called the meeting back to order at 9:03 p.m. The roll call was as follows:

Commissioner Gallo, present  
Treasurer Pantalone, present  
Commissioner Sirolli, present

Secretary Mammucari, present  
Chairman Passarella, present

**ADJOURNMENT OF MEETING:** A motion was made by Treasurer Pantalone and seconded by Secretary Mammucari to adjourn the meeting at 9:04 p.m. Chairman Passarella adjourned the meeting.

Approved during the Regular Monthly Business Meeting of: October 5, 2011

Prepared by: pj

Reviewed by: LLP

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