



# *Winslow Township Fire District # 1*



July 6, 2011

Winslow Township Fire District #1  
9 Cedar Brook Road  
Sicklerville, New Jersey 08081

## WORKSHOP MEETING

### WINSLOW TOWNSHIP, FIRE DISTRICT #1

### LOCATION OF MEETING: WINSLOW TOWNSHIP MUNICIPAL BUILDING – COURT ROOM

### OPENING OF MEETING:

Administrative Clerk Pataky called the meeting to order at 6:30 p.m.

### SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

### ROLL CALL:

Commissioner Gallo, present  
Commissioner Mammucari, present  
Commissioner Pantalone, present  
Commissioner Passarella, absent  
Commissioner Sirolli, absent

### OTHER OFFICIALS PRESENT:

Michael Scardino, Deputy Chief  
David Patterson, Board of Fire Commission Solicitor  
Lorraine Pataky, Administrative Clerk

### OPEN PUBLIC MEETING ANNOUNCEMENT:

The meeting was conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post, Atlantic City Press and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Administrative Clerk Pataky then announced where the emergency exits were.

### FIRE COMMISSIONER REPORTS:

#### CHAIRMAN PASSARELLA

➤ NO REPORT DUE TO CHAIRMAN PASSARELLA'S ABSENCE.

#### VICE CHAIRMAN GALLO

**Administrative Office**

- STATUS OF PAINTING AND RUGS FOR THE FIRE DISTRICT OFFICE- An update was provided on the progress of the painting and rugs for the Fire District Office located in Station 25-3's building. The Board's intention was to relocate back into the building by August 1<sup>st</sup>.
- 2012 PRELIMINARY BUDGET NUMBERS- Vice Chairman Gallo announced that the Board will meet the end of August to address preliminary budget numbers for 2012.
- OPRA DISCUSSIONS – Vice Chairman Gallo questioned Solicitor Patterson about using personal email accounts to conduct Fire District business. Concern was raised that using personal emails could lead to personal computers/emails to be included in OPRA requests. Solicitor Patterson did not recommend commissioners using their personal email accounts.

**TREASURER PANTALONE**

- BUDGET- Treasurer Pantalone referenced a projected savings worksheet prepared by Administrative Clerk Pataky and Principle Account Clerk Lang. Board members reviewed specific line items that had a net savings for June and July.

**SECRETARY MAMMUCARI**

- NO REPORT.

**COMMISSIONER SIROLI**

- No Report Due to Commissioner Sirolli's Absence.

**CHIEF OSBORNE**

**CHIEF'S REPORT**

- Chief Osborne's report was provided for review. No further discussions were held.

**DEPUTY CHIEF SCARDINO**

- Nothing to report.
- CHESILHURST ORDINANCE- Solicitor Patterson asked if the Fire District received a copy of the adopted ordinance and signed agreement back from the Borough of Chesilhurst. He was advised that the Fire District was in receipt of same and that copies will be provided to Solicitor Patterson's Office.

**ADMINISTRATIVE CLERK PATAKY**

- JUNE 13<sup>TH</sup> SPECIAL MEETING- Administrative Clerk Pataky asked Solicitor Patterson if the minutes needed board approval, explaining that this meeting was advertised as a Special Meeting but was conducted with only two board members in attendance. Solicitor Patterson stated that since there was no quorum, this was not an official board meeting, that the architect provided an informal presentation.

**ADJOURNMENT:**

Treasurer Pantalone motioned to adjourn the Workshop Meeting discussions at 6:50 p.m. Secretary Mammucari seconded the motion. All were in favor.

Prepared by: pj

Reviewed by: LP/VJM

Approved during the Regular Monthly Business Meeting of: August 3, 2011