



Winslow Township Fire District # 1



June 1, 2011

Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, New Jersey 08081

WORKSHOP MEETING

WINSLOW TOWNSHIP, FIRE DISTRICT #1

LOCATION OF MEETING: WINSLOW TOWNSHIP MUNICIPAL BUILDING – COURT ROOM

OPENING OF MEETING:

Administrative Clerk Pataky called the meeting to order at 6:35 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, present
Commissioner Mammucari, present
Commissioner Pantalone, present
Commissioner Passarella, present
Commissioner Sirolli, absent

OTHER OFFICIALS PRESENT:

Terry Osborne, Chief of Department

OPEN PUBLIC MEETING ANNOUNCEMENT:

The meeting was conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post, Atlantic City Press and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Administrative Clerk Pataky then announced where the emergency exits were.

FIRE COMMISSIONER REPORTS:

CHAIRMAN PASSARELLA

- REGIONALIZATION LETTER- A discussion took place on Chairman Passarella and Secretary Mammucari's attendance of Regionalization Meetings held. Chairman Passarella advised that Fire District's have no representation on the panel that was established to fact find. After additional discussions, the Board agreed that regionalization of the fire services is not in the best interest of Winslow Township Fire District. The Fire District will request to be included in the letter to Freeholder Capelli advising same.

Administrative Office

- STATION 3- Updates on Station 3's progress was provided. The Administrative Offices were reported to be emptied and that pricing is being sought to paint the office space and cleaning of the floors. Resolutions to award quotes for these services conditioned on Solitor Patterson's review and approval will be held during the Regular Monthly Business Meeting portion of the meeting. Conversation was then held on items that are no use to the fire district. These items will be deleted from inventory.

TREASURER PANTALONE

- TAX PAYMENT- Treasurer Pantalone reported that the Township was aware that the last quarterly payment was paid via check. After addressing this matter with the Township's Tax Assesor, all tax payments from this point forward will be paid electronically.

SECRETARY MAMMUCARI

- 2012 BUDGET- Secretary Mammucari asked when the Board will begin meeting to address 2012's budget. Secretary Mammucari was advised that this area is being looked at at the present time, by the Chief Osborne and the Office Staff. 2011's line items are being monitored for close watch in budgeting for 2012.

COMMISSIONER GALLO

- COMMISSIONER SHIRTS- Commissioner Gallo requested a new commissioner shirt for better fit. Talks were also held on commissioner jackets. Commissioners Gallo and Mammucari will be ordered the jackets and blue shirts will be ordered for each of the commissioners.

COMMISSIONER SIROLI

- No Report Due to Commissioner Sirolli's Absence.

CHIEF OSBORNE

FACILITIES

- STATION 253- Station 3 was addressed earlier during the meeting with regard to quotes on painting and the flooring. Chief Osborne then mentioned that T.J. Eckert will be out to perform maintenance on the HVAC. He then advised that Commissioner Mammucari indicated that the air conditioning was turned on but noticed a leak in the meeting room. T.J. Eckert will be made aware of same.
- OSHA- the Fire District received communications from OSHA advising that Station 7 is compliant with regard to the overhead doors.
- FURNITURE- the Board was advised that pricing is being gathered for the purchase of furniture for Station 7.
- RODIER REPORT- Chief Osborne announced that the President's, during their last meeting, were given a copy of the Spatial needs of their respective stations. A Special Meeting was announced to be advertised on the 13th of June, as a Board meeting at Station 8 for the architects, Rodier Ebersberger to speak on the study that was done on the fire companies. This meeting will take place at 7:00 p.m.
- STATION 1 STRATEGY- A discussion was held on the resolution which created the Fire District and absorption of the volunteer fire companies. Further research is being conducted on Station 1.
- SOLAR ENERGY- Station 7's energy bills are being sent to the Solar Energy Company who will conduct and report on an energy audit of this station.
- SECURITY CAMERA- Chief Osborne indicated that the missing weights issue at Station 7 was somewhat resolved. A conversation was then held on whether the Board of Fire Commissioners was interested in installing cameras at the District owned Fire Station. During these discussions Chief Osborne advised that he had spoken with Deputy Chief Haines and Captain Mangaro about installation of cameras. Concerns were expressed on how this may have an adverse effect if installed. Further discussions will be held on this matter.

FLEET

- FLEET EQUIPMENT LISTS- A Chief Officer's meeting was held where the Officers were asked if there were any equipment needs. The Officers were also asked about redesigning personal protective equipment for the FEMA grant. A Committee will be formed for members interested in helping to make recommendations on the type of PPE equipment the District will be purchasing through the FEMA Grant.
- REHAB SOLD- Chief Osborne announced that the Rescue Unit, 2566 was sold on May 19th. On behalf of the Board, Chairman Passarella thanked Chief Osborne for his efforts in attaining the sale of all three fire trucks.
- SUPPORT VEHICLES- A discussion was held with Chief Passarella on the number of support vehicles. There was mention that up to three vehicles could be used as practice vehicles for stabilization.
- SCBA- The new SCBA's are issued and placed on the apparatus. There were a few minor issues that are being resolved with Scott.

PERSONNEL

- HEALTHCARE- the Fire District passed a resolution to transfer healthcare as of August 1st. The resolution was forwarded to Conner Strong for processing.
- UNION PRESIDENT KEMERY RESPONSE- Chief Osborne advised that he is awaiting response letters from President Kemery on Union matters. A report will be provided once a response is received.
- OUT OF FIRE DISTRICT RESPONSES- Chief Osborne will be meeting with area chiefs to hold proactive discussions on out of fire district responses
- ATTORNEY GARCIA MEETING- Chief Osborne relayed that he has scheduled a meeting on June 8th with Liz Garcia to address Collective Bargaining discussions.
- GYM EQUIPMENT- Board members were advised that Chief Osborne was approached with questions on the useage of gym equipment by the career staff after hours and volunteer fire department members with regard to worker's compensation coverage. This question was posed to Solicitor Patterson who provided his unofficial opinion that the career staff are covered under workman's compensation as they are on duty 24/7 and are still considered as on duty but didn't feel that the volunteers would be covered. Clarification is being sought from the Workman's Compensation Carrier prior to providing a ruling. Upon interpretation from the Insurance Carrier, the Board will provide the ruling in formal resolution format with written policy explaining same.

ADMINISTRATION

- FOAM TASK FORCE- A letter was sent to Camden County Communications Center advising them that the Winslow Fire Department will not be on the Foam Task Force Team due to the shortage of membership that were able and willing to participate and to arrange the foam trailer to be picked up.
- MEDICAL PROVIDER- Chief Osborne and Administrative Clerk Pataky met with a representative from Virtua-At-Work to address the medical needs of the fire district. The Chief explained that a Request for Proposal was sent out previously with no bids submitted and that a quote from Virtua-At-Work was submitted subsequent to the bid closing. Solicitor Patterson advised that since the costs for these services are less than the bid threshold (NJSA 40A:11-3), quotes were sought for these services; the Fire District is able to appoint Virtua-At-Work as the District Physician for 2011. The Board will appoint a District Physician by resolution during the Regular Monthly Business Meeting.
- BOND PREPARATION- the Board was briefed on a meeting with Jarred Corn of Bowman and Company and Parker McCay, Stephen Mushinski, for bond preparations.
- FIRE PREVENTION FESTIVAL – A meeting was held with the School District to address the October 8th Fire Prevention Festival. Chief Osborne advised that he is reaching out to the stations and officers to formulate a Fire Prevention Committee.
- CHIEF HARTSTEIN'S RETIREMENT- Mention was made on the retirement of Chief Hartstein from the Camden County Fire Marshal's Office.
- STATION 6 CAPTAIN- Captain Mangaro is recovering from wrist surgery that took place on May 31st. Then addressed was the submittal of Captain Mangaro's resignation as Captain. Lt. Mark Mangaro will be moved to Captain at

Station 6. A discussion then ensued on Deputy Chief Haine's schedule. Secretary Mammucari stated that he doesn't feel the need to have a Volunteer Deputy Chief.

- HOSE TEST MACHINE- The hose test machine that was purchased in 2010 was sent back to the manufacturer for repairs. The manufacturer has agreed not to repair the machine and is sending a new tester.
- MONTHLY MEETING CHECKS- the Chief explained that due to the timing of the meeting and May's duty crew submittals that were finalized earlier in the day, checks weren't available for signing until midday.
- LADDERS- A discussion took place on red tagging of ladders that failed testing. Further discussions will take place.

ADJOURNMENT:

Treasurer Pantalone motioned to adjourn the Workshop Meeting discussions at 7:25 p.m. Secretary Mammucari seconded the motion. All were in favor. Chairman Passarella closed the meeting.

Prepared by: pj

Reviewed by: LP/VJM

Approved during the Regular Monthly Business Meeting of: July 6, 2011