



# *Winslow Township Fire District # 1*



**March 2, 2011**

Winslow Township Fire District #1  
9 Cedar Brook Road  
Sicklerville, NJ 08081

## **REGULAR MONTHLY MEETING OF THE BOARD OF FIRE COMMISSIONERS**

### **WINSLOW TOWNSHIP, FIRE DISTRICT #1**

**MEETING LOCATION: Winslow Township Municipal Building-Court Room**

### **OPENING OF DEPARTMENT MEETING:**

Administrative Clerk Pataky called the meeting to order at 7:30 p.m.

### **SALUTE TO FLAG:**

All present pledged their Allegiance to the Flag of the United States of America.

### **ROLL CALL:**

Commissioner Gallo, present  
Commissioner Mammucari, present  
Commissioner Pantalone, present  
Commissioner Passarella, present  
Commissioner Sirolli, present

### **DISTRICT OFFICIAL'S PRESENT:**

Terry Osborne, Chief of Department

### **OTHER'S PRESENT:**

David Patterson, Fire District Solicitor

### **OPEN PUBLIC MEETING ANNOUNCEMENT:**

Administrative Clerk Pataky announced that the meeting was conducted in full compliance with the "Open Public Meeting Law", and that Notice was sent to the Courier Post, Atlantic City Press, and the Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Administrative Clerk Pataky then indicated where the emergency exits were.

### **REGULAR MONTHLY BUSINESS MEETING**

Regular Monthly Business Meeting discussions began at 7:30 p.m. with all Board members present.

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#### **Administrative Office**

9 Cedar Brook Road • Sicklerville, New Jersey 08081  
609-561-4225 • FAX 609-561-5823 • E-mail [firedistrict@winslowtwpfd.org](mailto:firedistrict@winslowtwpfd.org)

**MINUTES OF PREVIOUS MEETINGS:**

**WORKSHOP/SPECIAL MEETING/REGULAR MONTHLY MEETING**

A motion was made by Treasurer Pantalone and seconded by Commissioner Sirolli to approve the minutes of the following meetings:

- November 17, 2010 Regular Monthly Business Meeting - Correction
- January 5, 2011 Special Meeting, Station 1
- January 24, 2011 Workshop Meeting Meeting/Budget Presentation, Station 4
- January 25, 2011 Workshop Meeting/Budget Presentation, Station 3
- February 1, 2011 Workshop Meeting/Budget Presentation, Station 8
- February 1, 2011 Workshop Meeting/Budget Presentation, Station 9
- February 8, 2011 Workshop Meeting/Budget Presentation, Station 1

All were in favor.

**CLOSED SESSIONS**

None.

**TREASURER'S REPORT:**

**PAYROLL TRANSFER-** Treasurer Pantalone made a motion to approve the payroll transfers for the month of February in the amount of \$79,000.00. Commissioner Sirolli seconded the motion and all were in favor.

**CLAIMS LIST –** Treasurer Pantalone made a motion to approve the Claim's List for the month of February – Check #'s 16135 through 16449 totaling \$549,005.62. Secretary Mammucari seconded the motion. All were in favor.

**PAYCHEX ADMINISTRATION FEES-** Treasurer Pantalone made a motion to approve the administration fees for the month of February in the amount of \$583.89. Commissioner Gallo seconded the motion and all were in favor.

**OUTSTANDING INVOICES-** Three invoices were reviewed.

**RESOLUTIONS:**

**RESOLUTION 11-12-**A motion was made by Secretary Mammucari and seconded by Treasurer Pantalone to approve Resolution 11-12 to dispose of equipment. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, yes	

**RESOLUTION 11-13-**A motion was made by Treasurer Pantalone and seconded by Secretary Mammucari to approve Resolution 11-13 to approve the agreement of sale with West Grey Fire Department for the Purchase of a 1999 Freightliner Vehicle. The Board requested to have these funds placed into a truck fund. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, yes	

**RESOLUTION 11-14**- A motion was made by Commissioner Gallo and seconded by Commissioner Sirolli to approve Resolution 11-14 to authorize the amendment to the lease agreement with Tansboro Fire Company. A small discussion took place on the request of payment during the temporary budget. This area is not being struck from the agreement. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, yes	

**RESOLUTION 11-24**- A motion was made by Commissioner Sirolli and seconded by Treasurer Pantalone to approve Resolution 11-24, to authorize the sign the agreement with Chesilhurst. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, yes	

**CHAIRMAN SIROLI**

- Discussions held during the work session.

**VICE CHAIRMAN PASSARELLA**

- Discussions held during the work session.

**TREASURER PANTALONE**

- LOSAP - Treasurer Pantalone announced that the members have 30 days to submit their LOSAP appeals.

**SECRETARY MAMMUCARI**

- No Report.

**COMMISSIONER GALLO**

- Discussions held during the work session.

**CHIEF OSBORNE**

- Discussions held during the work session.

**OFFICER REPORTS**

- Review of Deputy Chief Scardino's report
- Battalion Chief Rigberg's report provided for review
- Captain Friend's report provided for review

**NEW BUSINESS**

LOSAP APPEAL – MIKE BARRY JR., STATION 8- Board members reviewed Mike Barry Jr.'s appeal. A request was made by Commissioner Gallo to distribute LOSAP criteria to the members so that they are aware of the guidelines. A motion was then made by Treasurer Pantalone and seconded by Secretary Mammucari to deny the LOSAP appeal request of Mike Barry Jr. The following vote was held:

Commissioner Gallo, abstain	Secretary Mammucari, yes
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Treasurer Pantalone, yes  
Commissioner Sirolli, yes

Chairman Passarella, abstain

**OLD BUSINESS:**

NONE.

**INSURANCE CLAIMS:**

NONE.

**MEMBERSHIP APPLICATIONS:**

A motion was made by Treasurer Pantalone and seconded by Secretary Mammucari to approve the membership application of the following individuals:

- Peter Libretti, Station 25-9
- Steven Morales, Station 25-7
- Christopher Whitesell, Station 25-8

All were in favor.

**MEMBERSHIP TRANSFERS:**

NONE.

**MEMBERSHIP CHANGE IN STATUS:**

REQUEST FOR RETIREMENT – A motion was made by Commissioner Sirolli and seconded by Commissioner Gallo to approve the request for retirement of the following individual:

- Louis Pantalone, Station 1

The roll call vote was as follow:

Commissioner Gallo, yes  
Treasurer Pantalone, abstain  
Commissioner Sirolli, yes

Secretary Mammucari, yes  
Chairman Passarella, yes

**MEMBERSHIP RE-ACTIVATION:**

NONE.

**ASSOCIATE MEMBER(S):**

NONE.

**COMMENTS BY FIRE COMMISSIONERS:**

NONE.

**POLICE LIAISON:**

NONE.

**PUBLIC PARTICIPATION:**

IAFF Local 3249 Union Representative/Lt. Paul Sickler thanked Anthony Sirolli for serving as Chairman for the Board of Fire Commissioners. Then mentioned was the March 26<sup>th</sup> St. Baldrick's Foundation Benefit and asked everyone to attend and support the cause. Commissioner Sirolli requested the St. Baldrick's information be included on the Fire Department's website. Paul Sickler then announced that he is stepping down as the IAFF Union Shop Steward as of the month. Personnel, litigations & contracts

**CLOSED SESSION:**

**RESOLUTION 11-25, CLOSED SESSION-** A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve Resolution 11-25, Authorizing Closed Session. Administrative Clerk Pataky announced that closed session discussions pertaining to personnel matters and contract negotiations. The roll call vote was unanimous and in the affirmative. The recorded time was 8:05 p.m.

**RETURN FROM CLOSED MEETING:**

A motion was made by Secretary Mammucari and seconded by Treasurer Pantalone to return from closed session at 8:43 p.m. The following roll call was held:

Commissioner Gallo, present	Secretary Mammucari, present
Treasurer Pantalone, present	Chairman Passarella, present
Commissioner Sirolli, present	

Solicitor Patterson announced that concluding Closed Session discussions, the Board has a Resolution to Advise Civil Service to Authorize a Fire Lieutenant Promotion Examination, a motion to Authorize Chief Osborne to submit a letter to the Pension Board on behalf of Rich Petkevis, and a motion to approve a 6 month leave of absence for Candice Gordon.

**RESOLUTION 11-27, AUTHORIZING THE WINSLOW TOWNSHIP FIRE DEPARTMENT (WTFD) TO ADVISE CIVIL SERVICE TO AUTHORIZE A FIRE LIEUTENANT PROMOTIONAL EXAMINATION-** A motion was made by Treasurer Pantalone and seconded by Commissioner Sirolli to approve Resolution 11-27, Authorizing the WTFD to Advise Civil Service to Authorize a Fire Lieutenant Promotional Exam. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, yes	Chairman Passarella, yes
Commissioner Sirolli, yes	

**MOTION TO AUTHORIZE CHIEF OSBORNE TO SUBMIT A LETTER TO THE PENSION BOARD ON BEHALF OF RICH PETKEVIS-** A motion was made by Treasurer Pantalone and seconded by Secretary Mammucari to authorize Chief Osborne to submit a letter to the Pension Board on behalf of Rich Petkevis. The following vote was held:

Commissioner Gallo, yes  
Treasurer Pantalone, yes  
Commissioner Sirolli, yes

Secretary Mammucari, yes  
Chairman Passarella, yes

**MOTION TO APPROVE THE 6 MONTH UNPAID LEAVE REQUEST OF CANDICE GORDON IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT-** A motion was made by Treasurer Pantalone and seconded by Commissioner Sirolli to approve the 6 month unpaid leave of absence request of Candice Gordon in accordance with the Collective Bargaining Agreement. All were in favor.

Solicitor Patterson announced that this concluded closed session decisions and that no other decisions/actions took place.

**ADJOURNMENT OF MEETING:** A motion was made by Treasurer Pantalone and seconded by Commissioner Sirolli to adjourn the meeting at 8:48 p.m. Chairman Passarella adjourned the meeting.

Approved during the Regular Monthly Business Meeting of: April 6, 2011

Prepared by: pj  
Reviewed by: LLP  
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