



Winslow Township Fire District # 1



February 2, 2011
Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, NJ 08081

REGULAR MONTHLY MEETING OF THE BOARD OF FIRE COMMISSIONERS

WINSLOW TOWNSHIP, FIRE DISTRICT #1

MEETING LOCATION: Winslow Township Municipal Building-Court Room

OPENING OF DEPARTMENT MEETING:

Administrative Clerk Pataky called the meeting to order at 7:30 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, present
Secretary Mammucari, present
Treasurer Pantalone, present
Commissioner Passarella, present
Chairman Sirolli, present

DISTRICT OFFICIAL'S PRESENT:

Terry Osborne, Chief of Department

OTHER'S PRESENT:

Joseph Audino, Solicitor Filling in for Solicitor Patterson
Elizabeth Garcia, Labor Counsel

OPEN PUBLIC MEETING ANNOUNCEMENT:

Administrative Clerk Pataky announced that the meeting was conducted in full compliance with the "Open Public Meeting Law", and that Notice was sent to the Courier Post, Atlantic City Press, and the Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Administrative Clerk Pataky then indicated where the emergency exits were.

CLOSED MEETING:

Administrative Office

9 Cedar Brook Road • Sicklerville, New Jersey 08081
609-561-4225 • FAX 609-561-5823 • E-mail firedistrict@winslowtwpfd.org

RESOLUTION 11-11- A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve Resolution 11-11 to enter into closed session. The roll call vote was as follows:

Commissioner Gallo, yes
Treasurer Pantalone, yes
Chairman Sirolli, yes

Secretary Mammucari, yes
Commissioner Passarella, yes

Administrative Clerk Pataky announced that closed session discussions pertained to personnel matters and contract negotiations. Further announced was that no one person is being discussed is being discussed therefore no rice notices needed to be supplied.

RETURN FROM CLOSED SESSION

The Board returned from closed session discussions at 8:42 p.m. The roll call indicated all Board members were present.

REGULAR MONTHLY BUSINESS MEETING

The Board conducted Regular Monthly Business Meeting discussions.

MINUTES OF PREVIOUS MEETINGS:

WORKSHOP/SPECIAL MEETING/REGULAR MONTHLY MEETING

A motion was made by Commissioner Passarella and seconded by Treasurer Pantalone to approve the minutes of the following meetings:

November 17, 2010 Workshop Meeting
November 17, 2010 Regular Monthly Business Meeting
December 1, 2010 Special Meeting, Budget Workshop Meeting/Proposal of Station 3 Building
December 1, 2010 Special Meeting, Introduction and Approval of 2011 Budget
December 15, 2010 Workshop Meeting
December 15, 2010 Regular Monthly Business Meeting
January 13, 2011 Public Hearing/Adoption of 2011 Budget

All were in favor.

CLOSED SESSIONS

A motion was made by Treasurer Pantalone and seconded by Commissioner Passarella to approve the minutes of the following Closes Session Meetings:

November 17, 2010

December 15, 2010

All were in favor.

TREASURER'S REPORT:

PAYROLL TRANSFER- Treasurer Pantalone made a motion to approve the payroll transfers for the month of December in the amount of \$101,000.00. Commissioner Passarella seconded the motion and all were in favor.

CLAIMS LIST – Treasurer Pantalone made a motion to approve the Claim's List for the month of January – Check #'s 16184 through 16323 totaling \$171,118.77. Commissioner Passarella seconded the motion. All were in favor.

PAYCHEX ADMINISTRATION FEES- Treasurer Pantalone made a motion to approve the administration fees for the month of December in the amount of \$737.18. Secretary Mammucari seconded the motion and all were in favor.

OUTSTANDING INVOICES- Four invoices were reviewed.

RESOLUTIONS:

11-2, AUTHORIZATION TO SIGN AGREEMENT WITH THE TOWNSHIP OF WINSLOW RELATIVE TO VEHICLE MAINTENANCE- A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve Resolution 11-2, authorizing the signing of the agreement with the Township of Winslow relative to Vehicle Maintenance. A small discussion was held on the rates charged by the Township. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, abstain
Treasurer Pantalone, yes	Commissioner Passarella, yes
Chairman Sirolli, yes	

11-3, DESIGNATION OF OFFICIAL NEWSPAPER (COURIER POST, ATLANTIC CITY PRESS AND THE RECORD BREEZE)- A motion was made by Secretary Mammucari and seconded by Treasurer Pantalone to approve Resolution 11-3, designating the Courier Post, Atlantic City Press and the Record Breeze as the Official Newspaper for advertising in 2011. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, yes	Commissioner Passarella, no
Chairman Sirolli, yes	

11-4, DESIGNATING EYE CARE PHYSICIAN (DR. ELLIS)- A motion was made by Secretary Mammucari and seconded by Treasurer Pantalone to approve Resolution 11-4, designating the Eye Care Physician (Dr. Ellis) for 2011. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, yes	Commissioner Passarella, yes
Chairman Sirolli, yes	

11-5, DESIGNATING FIRE OFFICIAL (MICHAEL SCARDINO & C.C. FIRE MARSHAL'S OFFICE)- A motion was made by Treasurer Pantalone and seconded by Secretary Mammucari to approve Resolution 11-5, designating Michael Scardino and the Camden County Fire Marshal's Office as Fire Official for 2011. The roll call vote was as follows:

Commissioner Gallo, yes	Secretary Mammucari, yes
Treasurer Pantalone, yes	Commissioner Passarella, yes
Chairman Sirolli, yes	

11-6, DESIGNATING CHAPLAIN (PASTOR GARY SCHMIDT)- A motion was made by Commissioner Passarella and seconded by Treasurer Pantalone to approve Resolution 11-6, designating Gary Schmidt as Pastor for 2011. The roll call vote was as follows:

Commissioner Gallo, yes
Treasurer Pantalone, yes
Chairman Sirolli, yes

Secretary Mammucari, yes
Commissioner Passarella, yes

11-7, DESIGNATING SURETY BONDING FOR FIRE COMMISSIONERS- A motion was made by Treasurer Pantalone and seconded by Commissioner Passarella to approve Resolution 11-7, designating surety bonding for the Board of Fire Commissioners. The roll call vote was as follows:

Commissioner Gallo, yes
Treasurer Pantalone, yes
Chairman Sirolli, yes

Secretary Mammucari, yes
Commissioner Passarella, yes

11-8, AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS- A motion was made by Treasurer Pantalone and seconded by Secretary Mammucari to approve Resolution 11-8, authorizing approval and payment of claims. Commissioner Gallo questioned the basis of the resolution. He was advised that this was to authorize the commissioners to sign checks and that this was an Administrative Code that was required annually. The roll call vote was as follows:

Commissioner Gallo, yes
Treasurer Pantalone, yes
Chairman Sirolli, yes

Secretary Mammucari, yes
Commissioner Passarella, yes

11-9, ACKNOWLEDGING ELIGIBLE LOSAP PARTICIPANTS FOR 2010- A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve Resolution 11-9, acknowledging LOSAP eligible participants for 2010. The roll call vote was as follows:

Commissioner Gallo, yes
Treasurer Pantalone, yes
Chairman Sirolli, yes

Secretary Mammucari, yes
Commissioner Passarella, yes

11-10, TO MOVE MEETING DATES- A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve Resolution 11-10, to move meeting dates to the first Wednesday of each month. A brief explanation was given on why the meeting nights were being changed. The roll call vote was as follows:

Commissioner Gallo, yes
Treasurer Pantalone, yes
Chairman Sirolli, yes

Secretary Mammucari, yes
Commissioner Passarella, yes

10-85, CLERICAL CORRECTION - AUTHORIZE AGREEMENT WITH TOWNSHIP OF WINSLOW RELATIVE TO COLLECTION & DISPOSAL OF SOLID WASTE - Administrative Clerk Pataky announced that a correction had been made to Resolution 10-85, Authorizing Agreement with the Township of Winslow Relative to Collection and Disposal of Solid Waste. Paragraph #2 incorrectly listed the Camden County Purchasing Bureau. The resolution was corrected to list the Township of Winslow.

FIRE COMMISSIONER'S REPORT:

CHAIRMAN SIROLLI

➤ No Report.

VICE CHAIRMAN PASSARELLA

- STATION REPORTS- Discussions contained the report received back from architect.
- CONTRACTS- The contracts were requested to be sent out for awards to be made in March. Commissioner Passarella was advised that the RFP for professionals were sent out in January and that reviews were presently being conducted. Awards were anticipated at the March Regular Monthly Business Meeting.
- SNOW REMOVAL –Commissioner Passarella reiterated his concerns of having the snow removal policy rewritten. Chief Osborne will address this area under his report.

TREASURER PANTALONE

- LOSAP - Treasurer Pantalone stated that the appeal process will end February 28th. A check will then be sent to Lincoln Financial with statements being sent out thereafter. Administrative Clerk Pataky noted that there was a cost of living increase in the amount of 2.8%.

SECRETARY MAMMUCARI

- No Report.

COMMISSIONER GALLO

- No Report.

CHIEF OSBORNE

FACILITIES

- Station 25-3 Contract – Chief Osborne announced that Station 25-3's contract is being addressed.
- Station 25-1 Plan- This area is presently being addressed.
- Station 25-7 – Station 25-7 reportedly had a problem with the gutters due to the recent storm. Chief Osborne advised that Bruce Schlessinger made the repairs. The Board was then advised that the lockers were moved from Station 25-1 to Station 25-7.

FLEET

- SALE OF APPARATUS- The three vehicles were mentioned to be listed for sale with Fenton Fire Apparatus. The Board will be provided further information.
- 2572- Alternator work is being performed on 2572.
- 2581- This unit was reported to need generator work.
- VEHICLE PLAN- Chief Osborne advised that he is meeting with the Officers in reference to addressing the Fire Department's fleet and support vehicles

PERSONNEL

- HEALTHCARE- The Board was advised that the Administrative Office has received the selection notification of dental plan interests from the employees. Initially costs for the dental plan will have an increase to match up to the selections chosen. The initial increase was reported to be \$15,000 on the dental side, but ongoing the cost trend will decrease as the company's rates were less expensive (then the State Plan) and that the Fire District would recoup monies by the following year. The State Plan costs were mentioned to have increased 12-13 percent this year alone. A discussion was then held on Cherry Hill Fire District who has made the change. A decision will need to be made on whether or not to stay in the state plan or changing over.
- OFFICERS LIST – The Station Officer's Lists for 2011 have been provided.

ADMINISTRATION

- STORM POLICY- Chief Osborne stated that this policy was forwarded to the Board and Officers for their review.
- STATION INVENTORY – This area was addressed. Further updates will be provided.

- STATION 25-4'S LEASE- President Auwarter has requested two changes be made to the lease previously approved. A brief discussion was held on striking out areas requested to be omitted. The resolution will be amended at the next meeting.
- HOME SCHOOL ASSOCIATION FOOD DRIVE (HSA)- The School District has requested to utilize the fire stations the last Saturday in March, as drop off points for their food drive. Chief Osborne advised that this topic was placed for discussion at the 2/9/11 President's Meeting.
- MEETINGS WITH SURROUNDING TOWNS- Chief Osborne briefed the Board on a meeting with Folsom Fire Department concerning mutual aid.
- NEWSLETTER – The resident newsletter was prepared and will be mailed on February 11th.
- FEMA GRANT- The Fire Department was reported to have been approved for helmets and turn out gear.
- CAMDEN COUNTY MEETING- A small discussion was held on the Camden County Meeting Chief Osborne attended. Chief Osborne mentioned that he was asked to chair the committee.
- FUND DRIVES- Station fund drives were brought up due to a complaint from a resident who received a letter from one of the stations requesting donations. Attorney Patterson has addressed the issue and has asked to review the letters prior to mailing.
- OSHA- Talks were held on the grant. A follow up report will be provided.
- DEFERRED COMPENSATION RESOLUTION- A conversation was held on a previous resolution passed, listing AIG. Principle Account Clerk Lang was provided information on deferred compensation with Attorney Patterson to provide comment.
- FUND RAISER- Chief Osborne brought up his attendance of the fund raiser for Mike Howard where Mrs. Howard spoke very highly of the members of the Fire Department.

OFFICER REPORTS

- Review of Deputy Chief Scardino's report
- Battalion Chief Rigberg's report provided for review
- Captain Friend's report provided for review

NEW BUSINESS

MOTION TO ALLOW LINCOLN FINANCIAL TO COMPLY WITH THE FILED DOMESTIC RELATIONS ORDER FOR CONTRACT #96-9858248- A motion was made by Treasurer Pantalone, seconded by Commissioner Passarella to allow Lincoln Financial to comply with the Filed Domestic Relations Order. All were in favor.

OLD BUSINESS:

NONE.

INSURANCE CLAIMS:

NONE.

MEMBERSHIP APPLICATIONS:

A motion was made by Commissioner Passarella and seconded by Treasurer Pantalone to approve the revised membership application hire date of the following individual:

- Joshua Hice, Station 7

All were in favor.

MEMBERSHIP TRANSFERS:

NONE.

MEMBERSHIP CHANGE IN STATUS:

REQUEST FOR RETIREMENT – A motion was made by Treasurer Pantalone and seconded by Secretary Mammucari to approve the request for retirement of the following individual:

- Lee Tomasello, Station 9 and Fire Police

Chairman Sirolli requested a letter be sent out to Lee Tomasello, acknowledging his 45 years of service. All were in favor.

MEMBERSHIP RE-ACTIVATION:

NONE.

ASSOCIATE MEMBER(S):

NONE.

COMMENTS BY FIRE COMMISSIONERS:

NONE.

POLICE LIAISON:

NONE.

PUBLIC PARTICIPATION:

Robert Maschke, Firefighter/Station 3 Member

Robert Maschke of Station 3 questioned the status of the areas of the Contract he forwarded. Chairman Sirolli advised that the information had been given to Board members for review and comment. The Board and Chief will then meet to discuss the information. During this time, the Board expected the engineer's report back at any time and will meet with the Engineer. Firefighter Maschke then addressed areas of the contract that were not initially included in the changes he presented. He referred to pages 5 and 7 for minor additions. The Board will be sent this information electronically. A question was then posed by Mr. Maschke with regard to the public advertisement for the agreement. He was advised that the Board is waiting to receive the report back from the Engineers prior to advertising.

The next item Mr. Maschke brought up pertained to Captain Friend's role as the Training Officer, commending him for his efforts that have dramatically enhanced the Department's training. He then went on to praise Officers, Battalion Chief Rigberg and Captain Friend, expressing that they should be given an opportunity in running the Department, suggesting that the Board establish two Battalion Chiefs.

Mr. Maschke then questioned the reasoning of reducing paid drills and calls. Chief Osborne enlightened him in this area. During this conversation Bob asked about training session amounts, budget cuts, stating that LOSAP was an area he felt could have been cut back as this area usually had a larger amount encumbered. He was advised by Treasurer Pantalone that LOSAP was outside the cap and it not included in cap figures. A lengthy discussion then took place with Bob expressing to the Board that budget cuts were made in other areas and that LOSAP was an area that could be reduced by \$20,000 to alleviate cuts in the other areas.

Reference was made back to training cuts with Firefighter Maschke mentioning his OPRA request on training documents, commenting on Chief Officers who are not in compliance with required training. Further detail was discussed on three Officers who've attended a total of ten training sessions between them for the entire year. It was felt that these Officers should lead by example. Bob then spoke on one Volunteer Battalion Chief who has attended every training session and performs his duties at 100%; expressing that this Officer should be appointed as the Volunteer Deputy Chief. A lengthy discussion was then held on the three Officers who are not SCBA qualified. At the close of discussions, Chairman Sirolli requested Chief Osborne review the issues presented by Firefighter Maschke, and get back to the Board immediately.

Commissioner Mammucari requested a copy of the LOSAP eligibility.

Lieutenant/Shop Steward of IAFF Local 3249 Paul Sickler

Lieutenant Paul Sickler, Shop Steward of IAFF Local 3249, spoke on leadership issues. Lt. Sickler was notified that Chief Osborne will be in contact, to schedule a meeting with the Chairman, Chief and he, to address numerous issues. The conversation then shifted to Winslow Fire Company's allotment at \$12,000, with Lt. Sickler expressing that these monies could have been spent on volunteers. He then referred to a meeting that took place in October with Chief Osborne and Commissioner Pantalone to address bargaining, stating that neither brought anything to the table to negotiate. Chairman Sirolli clarified that the Board's Labor Counsel did not recommend opening the contract and that discussions pertaining to the contract were strictly in good faith give backs. Chairman Sirolli further advised that Labor Counsel encourage meeting to maintain a good relationship between labor and management. The conversation went back and forth speaking on another meeting held in November and December with Commissioners Passarella and Mammucari.

Mr. Sickler then questioned if the Board intended on hiring a 15th firefighter. He was advised that it was Board and Chief's intension to hire a 15th firefighter but that prior to hiring, Chief Osborne wanted a sound budget to avoid the possibility of the firefighter being laid off in the next year or so. Discussions moved on to the 2% budget cap.

A question was posed to the Solicitor on Titles 4A, 11A and 40A. Solicitor Audino elaborated on these areas. Questions were also asked on Permanent titles for Frank Friend, Marc Rigberg and Michael Scardino. Frank Friend was reported to have been appointed in Permanent Lieutenant Title with the Department of Personnel and that Labor Counsel Garcia will need to look into this matter.

The Board and Chief were then asked about the career staff coming back on dwelling and rescue calls. Chief Osborne advised that he is communicating with the Chief of Hammonton Fire Department with regard to mutual aid. Concerns were then expressed about a meeting held with Station 25-3 members with no mention made of the ladder truck not getting out.

Lt. Sickler also questioned executive session minutes and his concerns on rice notices, the members addressed during these talks that requested this area be made public. The content of executive session discussions was explained and will be researched.

The last topic discussed was the announcement of the St. Baldrick's Benefit scheduled on March 26, 2011.

ADJOURNMENT OF MEETING: A motion was made by Treasurer Pantalone and seconded by Secretary Mammucari to adjourn the meeting at 10:21 p.m. Chairman Sirolli adjourned the meeting.

Approved during the Regular Monthly Business Meeting of: April 6, 2011

Prepared by: pj

Reviewed by: LLP

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