

February 24, 2010
Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, New Jersey 08081

WORKSHOP MEETING

WINSLOW TOWNSHIP, FIRE DISTRICT #1

LOCATION OF MEETING: Winslow Township Municipal Building – Court Room

OPENING OF MEETING:

Chairman Sirolli called the meeting to order at 6:30 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, present
Secretary Mammucari, present
Treasurer Pantalone, present
Commissioner Passarella, arrived at 6:40 p.m.
Chairman Sirolli, present

OTHER OFFICIALS PRESENT:

Terry Osborne, Chief of Department
Michael Scardino, Deputy Chief/Fire Marshal
Marc Rigberg, Battalion Chief
Frank Friend, Captain/Training Officer

OPEN PUBLIC MEETING ANNOUNCEMENT:

The meeting was conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post, Philadelphia Inquirer and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Chairman Sirolli then announced where the emergency exits were.

FIRE COMMISSIONER DISCUSSIONS

CHAIRMAN SIROLI

2010 FIRE DISTRICT BUDGET AND PUBLIC REFERENDUM QUESTION VOTE- Chairman Sirolli announced that a meeting has been scheduled with Township Officials on Friday, February 26, 2010 at 2:00 p.m. to discuss the budget. Commissioners Sirolli and Pantalone, Chief Osborne, Administrative Clerk Pataky, and Principal Account Clerk Lang will be attending the meeting. Chairman Sirolli then spoke on the process of budget approval. A final decision is expected to be made during March 9th's Town Council Meeting.

During budget talks, Deputy Chief Scardino expressed that further funds are needed for Adams, Rehmann and Heggan for the necessary additional work. Chief Osborne advised that this matter will be addressed during closed session.

TREASURER PANTALONE

LOSAP 30 DAY APPEAL PROCESS- The appeal process has ended with no appeals filed. Administrative Clerk Pataky announced that there were eleven enrollment applications sent out with none returned to date. March 11th is the deadline for enrollment applications to reach Lincoln Financial.

2010 BUDGET- A discussion was held on the defeated budget and the small number of residents that voted. Chairman Sirolli's stated that he had reviewed election results from the past five (5) years and had determined that the budget was approved when there are more residents who come out to vote. The fewer the turnout, the budget had failed.

SECRETARY MAMMUCARI

Secretary Mammucari thanked the support staff for handling election preparations. Commissioner Gallo was also thanked for his assistance the day of the election.

ASSISTANT SEC./TREASURER GALLO

LONG RANGE PLANNING COMMITTEE – Commissioner Gallo briefly spoke on the cancellation of the last meeting. Chief Osborne advised that the committee will be dividing into sub-committees with additional ideas being put together. Preliminary ideas were mentioned to be reducing the number of stations.

DIRECTOR OSBORNE

OVER ENCUMBRANCES-Chief Osborne mentioned that the line item involving Adams, Rehmann and Heggan resulted in an over encumbrance due to additional work that was generated. Additional discussions will be held in closed session.

SNOW STORMS- The funding expended for the snow storms totaled \$7,900. A meeting is being scheduled with Joe Bigwood who handles OEM for Winslow Township, to address reimbursement.

STATION 7- The work at station 7 was completed. One additional bill was received from an electrical contractor. This bill is being itemized to confirm the additional work of moving electrical switches to accommodate sleeping areas.

CAREER STAFF 18 HOUR TOURS- Chief Osborne stated that he had not received any complaints with the implementation of 18 hour tours. During the conversation, Chief Osborne advised that Station 7's roof is leaking due to the weather. Bruce Schlessinger was contacted to repair areas on the roof.

TRAINING- Notification was received as late as January 31st concerning federally mandated training. Captain Friend has compiled a list of members who had not complied with mandatory training. A letter will be sent to these members advising that their gear will be pulled until training has been met.

FLEET

- **2581-** Reported to be involved in a minor accident. Chief Osborne explained that the apparatus hit the side of a restaurant. Repairs were made to the building to the owner's satisfaction.
- **RELOCATION OF APPARATUS-** Deputy Chief Haines will be holding a meeting to address relocating apparatus. Discussion was held on the availability of volunteers for Station 6 where mention was made on an additional crew being assigned. Specifics have not been addressed. This matter will be addressed further in March.
- **2505-** Chief Donio was reported to be in a minor accident on Christmas Day.

STANDARD OPERATING GUIDELINES/PROCEDURES (SOG'S) REGARDING ACCIDENTS- A discussion ensued on accidents and the interpretation of the present policies. Chief Osborne felt that this area needed to be looked into for clarification purposes. Further discussion was held on an accident review panel that will be formed for a hearing on the accidents involving 2581 and 2505. A motion will be entertained during the Regular Monthly Business Meeting. Chief Osborne will appoint an accident review panel to conduct accident hearings. Additionally, this panel will meet prior to rewriting or developing new SOG's. Chairman Sirolli questioned Solicitor Patterson on how the present policies would be handled if new SOG's were instituted. He was advised that the new guidelines would be adopted with the old policies placed on file.

Commissioner Gallo made inquiry of the repairs to 2581— Captain Midure and Firefighter Mauriello were said to have performed the repairs, replacing the quarter panel and down spout with costs estimated at \$40.00. Commissioner Gallo recommended a letter be sent to Captain Midure and Michael Mauriello thanking them for handling the repairs work from the accident. A letter of appreciation will be sent to Captain Midure and Firefighter Mauriello to thank them for the repair work.

Chairman Sirolli thanked Chief Osborne for his attempts to promote the 2010 budget.

VICE CHAIRMAN PASSARELLA

BUILDINGS- Commissioner Passarella spoke of setting a meeting with Station 1 to begin discussions of taking over the building. A lengthy discussion took place on building takeovers. A few commissioners felt that the Board should re-evaluate the pursuit of station facilities due to budgetary constraints. Solicitor Patterson recommended the board develop an effective financial and physical plan. The conversation then shifted to Chief Giorgio of Cherry Hill Fire Department who with the help of his Department successfully put together a financial plan for Cherry Hill's District based on revenue, income, and the tax rate. The majority of the work was planned by Chief Giorgio's Department.

FIRE DISTRICT ELECTION- Commissioner Passarella expressed disappointment over the Fire District Election results surrounding the defeated budget. A few Board members suggested spending more time on presenting the budget to the public.

ADJOURNMENT:

Chairman Sirolli entertained a motion to adjourn the workshop meeting at 7:31 p.m. to conduct the Regular Monthly Business Meeting. A motion was made by Commissioner Gallo with Secretary Mammucari seconding the motion. All were in favor.

Prepared by: pj

Reviewed by:

Approved during the Regular Monthly Business Meeting of: March 24, 2010

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