

January 27, 2010
Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, NJ 08081

REGULAR MONTHLY MEETING OF THE BOARD OF FIRE COMMISSIONERS

WINSLOW TOWNSHIP, FIRE DISTRICT #1

MEETING LOCATION: Winslow Township Fire District Administrative Office

OPENING OF MEETING:

Vice Chairman Passarella opened the meeting at 7:34 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, present
Secretary Mammucari, arrived late, 8:10 p.m.
Treasurer Pantalone, present
Commissioner Passarella, present
Chairman Sirolli, absent

DISTRICT OFFICIAL'S PRESENT:

Terry Osborne, Chief
Michael Scardino, Deputy Chief
Jimmy Haines, Deputy Chief
Marc Rigberg, Battalion Chief
Frank Friend, Captain

OTHER'S PRESENT:

Mr. David Patterson, Board Solicitor
Lt. Sickler, Squad 25 - Platoon A
Firefighter Farinelli, Shop Steward of IAFF Local 3249

OPEN PUBLIC MEETING ANNOUNCEMENT:

Vice Chairman Passarella announced that the meeting was being conducted in full compliance with the "Open Public Meeting Law", and that a Notice was sent to the Courier Post and the Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Vice Chairman Passarella then indicated where the emergency exits were.

MINUTES OF PREVIOUS MEETINGS:

A motion was made by Commissioner Gallo and seconded by Treasurer Pantalone to approve the minutes of the following meetings:

December 16, 2009 Workshop Meeting
December 16, 2009 Regular Monthly Business Meeting
January 15, 2010 Special Meeting to Amend 2010 Budget
January 15, 2010 Special Meeting - Public Hearing/Approval of 2010 Budget

All were in favor.

The January 6th President's Meeting were also provided for review.

TREASURER'S REPORT:

PAYROLL TRANSFER- Treasurer Pantalone made a motion to approve the payroll transfers for the month of December in the amount of \$128,500.00. Commissioner Gallo seconded the motion and all were in favor.

AMENDED CLAIMS LIST, DECEMBER- A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve the amended claims list for the month of December. All were in favor.

CLAIMS LIST- Treasurer Pantalone made a motion to approve the Claim's List for the month of January - Check #'s 14540 through 14699 totaling \$145,964.68. Commissioner Gallo seconded the motion. All were in favor.

PAYCHEX ADMINISTRATION FEES- Treasurer Pantalone made a motion to approve the administration fees for the month of December in the amount of \$644.39. Commissioner Gallo seconded the motion and all were in favor.

BUDGET STATUS REPORT- A budget status report was provided for review.

OUTSTANDING INVOICES- Three (3) invoice were listed.

RESOLUTIONS:

10-5, DESIGNATION OF NEWSPAPER- Solicitor Patterson noted that the Record Breeze was being added as an Official Newspaper to advertise Sunshine Notices. A motion was made by Commissioner Gallo and seconded by Treasurer Pantalone to approve Resolution 10-5 Designating the Courier Post, Record Breeze and Philadelphia Inquirer as the Official Newspapers of advertising notices. The roll call vote was as follows:

Commissioner Gallo, yes
Secretary Mammucari, absent
Treasurer Pantalone, yes
Vice Chairman Passarella, no
Chairman Sirolli, absent

10-6, DESIGNATING EYE CARE PHYSICIAN (DR. ELLIS)- A motion was made by Vice Chairman Passarella and seconded by Treasurer Pantalone to approve Resolution 10-6, Designating Dr. Ellis as the Eye Care Physician. The roll call vote was as follows:

Commissioner Gallo, yes
Secretary Mammucari, absent
Treasurer Pantalone, yes
Vice Chairman Passarella, yes
Chairman Sirolli, absent

10-7, DESIGNATING FIRE OFFICIAL (MICHAEL SCARDINO & C.C. FIRE MARSHAL'S OFFICE)- A motion was made by Commissioner Gallo and seconded by Vice Chairman Passarella to approve Resolution 10-7, Designating Fire Official. The roll call vote was as follows:

Commissioner Gallo, yes
Secretary Mammucari, absent
Treasurer Pantalone, yes
Vice Chairman Passarella, yes
Chairman Sirolli, absent

10-8, DESIGNATING CHAPLAIN (PASTOR GARY SCHMIDT)- A motion was made by Commissioner Gallo and seconded by Treasurer Pantalone to approve Resolution 10-8, Designating Chaplain. The roll call vote was as follows:

Commissioner Gallo, yes
Secretary Mammucari, absent
Treasurer Pantalone, yes
Vice Chairman Passarella, yes
Chairman Sirolli, absent

10-9, DESIGNATING SURETY BONDING FOR COMMISSIONERS- A motion was made by Treasurer Pantalone and seconded by Vice Chairman Passarella to approve Resolution 10-9, Designating Commissioner's Surety Bonding. The roll call vote was as follows:

Commissioner Gallo, yes
Secretary Mammucari, absent
Treasurer Pantalone, yes
Vice Chairman Passarella, yes
Chairman Sirolli, absent

10-10, AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS- A motion was made by Vice Chairman Passarella and seconded by Treasurer Pantalone to approve Resolution 10-10, Authorizing Approval and Payment of Claims. The roll call vote was as follows:

Commissioner Gallo, yes
Secretary Mammucari, absent
Treasurer Pantalone, yes
Vice Chairman Passarella, yes
Chairman Sirolli, absent

10-11, ACKNOWLEDGING ELIGIBLE LOSAP PARTICIPANTS FOR 2009- A motion was made by Treasurer Pantalone and seconded by Vice Chairman Passarella to approved Resolution 10-11, Acknowledging Eligible LOSAP Participants for 2009. The roll call vote was as follows:

Commissioner Gallo, yes
Secretary Mammucari, absent
Treasurer Pantalone, yes
Vice Chairman Passarella, yes
Chairman Sirolli, absent

10-12, AUTH. AWARD OF CONTRACT BID (A-51) THROUGH C.C. COOPERATIVE PURCHASING FOR OFFICE SUPPLIES (OFFICE BASICS)- A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve Resolution 10-12 Authorizing Award of contract. The roll call vote was as follows:

Commissioner Gallo, yes
Secretary Mammucari, absent
Treasurer Pantalone, yes
Vice Chairman Passarella, yes
Chairman Sirolli, absent

FIRE COMMISSIONER'S REPORTS

Vice Chairman Passarella

Reported during the Workshop Meeting.

Treasurer Pantalone

LOSAP- Treasurer Pantalone announced that the members have 30 days to file a LOSAP appeal. He further advised that monthly LOSAP reports were provided to each of the stations.

2010 AND PUBLIC REFERENDUM- All stations with the exception of Station 8 and 9 were provided a 2010 budget presentation by two (2) board members and Chief Osborne. Vice Chairman Passarella advised that he met with Stations 6 and 7 and noted that there were only a few members in attendance. A small discussion was held on members who do not attend meetings.

Chief Osborne

OPRA REQUEST- An OPRA request was submitted by Solicitor Platt on December 24th, requesting all documents related to Fire District buildings and facility construction and renovations from 2008 to the present. This request was submitted in writing on January 25th and formally withdrawn in writing earlier today. The information will be recorded.

Administrative Clerk Pataky

None.

Deputy Chief Scardino

J.E. ROSENKRANTZ ENGINEERING- Deputy Chief Scardino advised that he had communicated with the engineer concerning the structural analysis of Station 3's building that is due for a 6 month evaluation. He then explained the circumstances related to the temporary support beams installed and that they were not originally designed to be in place for more than 6 months. Deputy Chief Scardino asked what the Board's position is on this matter. After addressing, the Board decided to have Deputy Chief Scardino write a letter to the engineer, J.E. Rosenkrantz, advising them that the Fire District is in the process of hiring an architect for Station 3's Building, designate that timeframe of April - June, and request their recommendations should this time schedule be followed.

Chief Haines

COUNTY CHIEF'S MEETINGS- Chief Haines asked if anyone attended the County Chief's meeting for January. He was advised that the County Chief's Association had no information to report.

Captain Friend

TRAINING- Captain Friend advised that there were approximately 14 members who have not completed I100 and I700 training. He then reported that 41 members have not completed the annual training. Captain Friend will provide this list to Chief Osborne who will mail notification to the members advising them that their gear will be pulled until completion of the training.

NEW BUSINESS:

RESOLUTION 10-14, APPROVE SUBMISSION OF APPLICATION TO FEMA- A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approved Resolution 10-14, approving the submission of the application to FEMA for 98 SCBA and 6 RIT Packs equipped with the latest standards. The roll call vote was as follows:

Commissioner Gallo, yes
Secretary Mammucari, absent
Treasurer Pantalone, yes
Vice Chairman Passarella, yes
Chairman Sirolli, absent

Solicitor Patterson will draft Resolution 10-14 and forward upon completion.

PRESIDENT'S MEETING- Vice Chairman Passarella announced that there will be a President's Meeting held on Wednesday, February 3rd at 7:00 p.m. at Station 9.

STATION 9 MEETING- Two (2) Board members and Chief Osborne will be meeting with the members of Station 9 at 8:00 p.m., at Station 9, to address the 2010 Fire District Budget and Referendum.

OLD BUSINESS:

BOX CHANGES- Vice Chairman Passarella asked when the box changes would be completed. He was advised by Battalion Chief Rigberg that they are in the process of being finished. Battalion Chief Rigberg explained the extent of work involved in accomplishing Township wide box changes.

2572-Vice Chairman Passarella anticipated this unit being returned to service in the near future.

STATION 3- Treasurer Pantalone reiterated his concerns of transferring ownership to the Fire District. He felt that in doing this, the Fire District will obtain a building that will ultimately need to be knocked down with additional costs expended for a new building. He then spoke on the Board's interest of purchasing Edgewater Building Supply. Solicitor Patterson spoke on his concerns and advised that he originally wrote the agreement with the indication that the Fire District does not take over the building until all other decisions have been made. He further advised that in the agreement he drafted, the building would remain in Station 3's name until the Fire District renders a decision. Solicitor Patterson advised that he began reviewing Station 3's comments back to the Fire District, noticing that this area was eliminated by the station, explaining that upon signing the agreement, the deed is transferred over and the building is then owned by the Fire District. Mr. Patterson recommended waiting until after the architect provides a report on the building. Vice Chairman Passarella's expressed that the Board first needs to know the costs involved and will need to set a goal at where they want to be.

INSURANCE CLAIMS:

None.

MEMBERSHIP APPLICATIONS:

A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve the membership application for JD Donadio, Station 25-6. All were in favor.

Membership Transfers

None.

MEMBERSHIP CHANGE IN STATUS:

Membership Re-Activation:

None.

Associate Member(s):

None.

COMMENTS BY FIRE COMMISSIONERS:

Secretary Mammucari arrived at 8:10 p.m., advising that he was late for the meeting due to a Department of Environment Protection Meeting that he attended. He then spoke of his concerns with regard to ground water contamination for Lightman Drum Site. He had stated his concerns, advising that the plumes that are tracked seem to be moving in the direction of Edgewater Building Supply and that this may affect future discussions involving purchasing this site. Secretary Mammucari suggested finding out why the previous buyer backed out of purchasing the property. This topic was addressed with the advisory that a Phase I thorough study be conducted on the property to look into contaminations of ground water for the property and surrounding area, and if it could be pumped and treated.

POLICE LIAISON:

None.

PUBLIC PARTICIPATION:

Lt. Sickler announced that he and several Squad 25 members are participating in St. Baldrick's Day at Dazzio's Bar and Grill on March 13th and asked everyone to come out and support this charitable event.

Firefighter/Shop Steward Farinelli requested two Commissioners and Chief Osborne meet with Squad 25 members and provide a presentation for the 2010 Fire District Budget and Public Referendum question.

CLOSED SESSION:

A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve Resolution 10-13, Authorizing Closed Session. The roll call vote was unanimous and in the affirmative. The recorded time was 8:23.m.

NATURE OF CLOSED MEETING:

Solicitor Patterson announced that closed session discussions involve personnel matters, policies, station lease agreements, contract negotiations and pending litigation.

RETURN FROM CLOSED MEETING:

A motion was made by Secretary Mammucari and seconded by Commissioner Gallo to return from closed session at 9:30 p.m. All were present.

10-15 RESOLUTION, ACCEPTANCE AND APPROVING THE ADDENDUM TO COLLECTIVE BARGAINING UNIT (18 HOUR CONTRACT)- A motion was made by Treasurer Pantalone and seconded by Vice Chairman Passarella to approve Resolution 10-15, authorizing the acceptance and approval of the Addendum to the Collective Bargaining Unit concerning 18 hour staffing. The roll call vote was as follows:

Commissioner Gallo, yes
Secretary Mammucari, yes
Treasurer Pantalone, yes
Vice Chairman Passarella, yes
Chairman Sirolli, absent

Solicitor Patterson will draft Resolution 10-15 and forward upon completion.

ADJOURNMENT OF MEETING: A motion was made by Treasure Pantalone and seconded by Commissioner Gallo to adjourn the meeting at 9:34 p.m. Vice Chairman Passarella adjourned the meeting.