



Winslow Township Fire District # 1



July 28, 2010

Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, NJ 08081

REGULAR MONTHLY MEETING OF THE BOARD OF FIRE COMMISSIONERS

WINSLOW TOWNSHIP, FIRE DISTRICT #1

MEETING LOCATION: Winslow Township Municipal Building-Court Room

OPENING OF MEETING:

Vice Chairman Passarella called the meeting to order at 7:41 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, present
Secretary Mammucari, present
Treasurer Pantalone, present
Commissioner Passarella, present
Chairman Sirolli, absent

DISTRICT OFFICIAL'S PRESENT:

Terry Osborne, Chief of Department

OTHER'S PRESENT:

Mr. David Patterson, Board Solicitor

OPEN PUBLIC MEETING ANNOUNCEMENT:

Administrative Clerk Pataky announced that the meeting was conducted in full compliance with the "Open Public Meeting Law", and that Notice was sent to the Courier Post, Philadelphia Inquirer, and the Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Administrative Clerk Pataky then indicated where the emergency exits were.

MINUTES OF PREVIOUS MEETINGS:

WORKSHOP/SPECIAL MEETING/REGULAR MONTHLY MEETING

A motion was made by Commissioner Gallo seconded by Treasurer Pantalone to approve the minutes of the following meetings:

- June 23, 2009 Workshop Meeting
- June 23, 2010 Regular Monthly Business Meeting

All were in favor.

CLOSED SESSIONS

A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve the minutes of the following closed meetings:

- | | | |
|--------------------|------------------|-------------------|
| September 23, 2009 | October 28, 2009 | November 18, 2009 |
| June 23, 2010 | | |

All were in favor.

July 7, 2010's President's Meeting was provided to the Board for review.

TREASURER'S REPORT:

PAYROLL TRANSFER- Treasurer Pantalone made a motion to approve the payroll transfers for the month of June in the amount of \$117,000.00. Secretary Mammucari seconded the motion and all were in favor.

CLAIMS LIST – Treasurer Pantalone made a motion to approve the Claim's List for the month of July – Check #'s 15388 through 15521 totaling \$166,519.92. Commissioner Gallo seconded the motion. All were in favor.

PAYCHEX ADMINISTRATION FEES- Treasurer Pantalone made a motion to approve the administration fees for the month of June in the amount of \$585.98. Commissioner Gallo seconded the motion and all were in favor.

REPORTS- Copies of the budget status, revenue account status and negative account status reports were provided for review.

OUTSTANDING INVOICES- None.

RESOLUTIONS:

10-49, REJECTION OF FIRE SAFETY FESTIVAL BID- A motion was made by Treasurer Pantalone and seconded by Secretary Mammucari to approve Resolution 10-49, to reject the Fire Safety Festival Bid. Clarification was made that a smaller activity less than the bid threshold will be held. The roll call vote was as follows:

Commissioner Gallo, yes
Treasurer Pantalone, yes
Chairman Sirolli, absent

Secretary Mammucari, yes
Vice Chairman Passarella, yes

VICE CHAIRMAN PASSARELLA

- ARCHITECT- Chief Osborne reported that Deputy Chief Scardino made phone calls to references of the three architects of interest. Once verification is made with the references, a meeting will be scheduled to address the findings.

TREASURER PANTALONE

- LOSAP- Treasurer Pantalone commented on LOSAP reports being provided to the stations and asked that the members review list for their present point standing.

SECRETARY MAMMUCARI

- BUDGET WORKSHOP MEETING- Secretary Mammucari reiterated the need for a budget workshop meeting. A meeting will be planned for early September.

COMMISSIONER GALLO

- NOTHING ADDITIONAL TO REPORT.

CHIEF OSBORNE

- CELL PHONES- Chief Osborne addressed the previous motion on cell phones with concern made to the Fire District's mechanic, Battalion Chief Passarella, who spends a great amount of time on the phone handling vehicle repairs for the Department. In addition, concern was made with Deputy Chief Scardino who handles Fire Marshal duties and the shift platoons who require phone usage to handle fire department business. Solicitor Patterson suggested rescinding the previous motion and introduce Chief Osborne's proposal for motion.

OFFICER REPORTS

- Review of Deputy Chief Scardino's report
- Battalion Chief Rigberg's report provided for review
- Captain Friend's report provided for review

NEW BUSINESS

MOTION TO RESCIND DECISION ON CELL PHONES- A motion was made by Secretary Mammucari and seconded by Treasurer Pantalone to rescind the decision made during June's Regular Monthly Business Meeting to do away with all Fire District cell phones and a \$200 stipend per year. All were in favor.

MOTION TO APPROVE RECOMMENDATION OF CHIEF OSBORNE ON CELL PHONES- A motion was made by Secretary Mammucari and seconded by Commissioner Gallo to approve Chief Osborne's recommendation to keep three (3) cell phones to be used by the Volunteer Battalion Chief in charge of vehicle repairs, the Deputy Chief/Fire Marshal, and one to be kept on the apparatus for the shift platoon. In addition, any other officer who is required to use a cell phone will have a \$200.00 stipend per year. The decision was as follows:

Commissioner Gallo, yes
Treasurer Pantalone, yes
Chairman Sirolli, absent

Secretary Mammucari, yes
Vice Chairman Passarella, abstained

MOTION TO INSURE TANSBORO FIRE COMPANY'S ANTIQUE- A question was posed on how long the vehicle will be insured. Administrative Clerk Pataky advised that the duration of insuring the vehicle will be until 12/31/10. Mention was made that Station 8's antique is presently insured by the Fire District. Consideration would need to be made for budgeting in 2011 should the Board decide to cover for the 2011 year. Chief Osborne explained how the request came about, referencing an upcoming parade. A motion was then made by Treasurer Pantalone and seconded by Commissioner Gallo to approve Station 4's request to insure their antique for the duration of 2010. All were in favor.

OLD BUSINESS:

None.

INSURANCE CLAIMS:

One reviewed.

MEMBERSHIP APPLICATIONS:

A motion was made by Commissioner Gallo and seconded by Treasurer Pantalone to approve the membership applications of the following:

Ian Eddy, Jr. Membership, Station 6
Anthony Juliano, Station 6

All were in favor.

MEMBERSHIP TRANSFERS:

None.

MEMBERSHIP CHANGE IN STATUS:

None.

MEMBERSHIP RE-ACTIVATION:

None.

ASSOCIATE MEMBER(S):

None.

COMMENTS BY FIRE COMMISSIONERS:

None.

POLICE LIAISON:

None.

PUBLIC PARTICIPATION:

Firefighter Boettcher had questions with regard to vehicle and/or building bonds. Vice Chairman Passarella explained that the Fire District presently had two bonds that were due to finish this year and the concerns of trying to have a new bond passed with the current economy troubles. Mention was also made on the pursuit of architects to address options, consolidation discussions, and the sale of three vehicles.

Solicitor Patterson spoke on the Board's having previously discussed in a closed session certain issues relative to the organization of the Fire District and the need of the Board to now have further discussion on that matter and possible consideration to establish various positions. An organizational chart was handed out with a category of 2nd level supervisor. Three positions italicized were Deputy Chief/Assistant Chief and Battalion Chief. Chief Osborne removed two positions from this chart; Deputy Chief and Assistant Chief, leaving Battalion Chief. Special Labor Counsel Liz Garcia interjected with mention that the Fire District wanted to be compliant with Civil Service and explained in detail the present organizational chart problems. Chief Osborne was asked to identify categories established on the chart. He then spoke on the organizational levels prior to his arrival and his discussions with personnel in reference to re-assignment. Chief Osborne gave background of his dealings since his employment. Also addressed was a 15th Firefighter request and concern of guaranteeing long term employment for same. He then referenced his recommendation of the organizational chart that included re-assignment of staff presently assigned to supervisory, to fire suppression. In complying with the Department of Personnel guidelines, the following recommendation was announced: Top Level of Supervisory is Fire Chief/Director, 2nd level Supervisor is Fire Official/Chief Officer/Battalion Chief, and 1st Level of Supervisor is Lieutenant. The

remaining ranks are firefighters and their Platoons of assignment. One Lieutenant was said to supervise each Platoon.

Vice Chairman Passarella opened public discussions on this subject. Keith Kemery, President of the International Association of Firefighters Association, Local 3249, addressed the Board with concern to Chief Osborne's recommendation after learning of the suggested change earlier in the week. An attempt was made to address this with Shop Stewart Sickler but due to vacation commitments, this matter could not be handled adequately with the members of Local 3249 for review and educated input. President Kemery further stated that no copies of the proposed organizational chart were provided. He additionally stated that the Local understood and agree of the concerns relative to the economic situation the Fire District is under but respectfully submit that the matter be pended until a meeting could take place with the Chief and/or Commissioners and representation of the Local for dialogue could be held.

Treasurer Pantalone explained that the Fire District is moving forward with revising the organizational chart as notification was sent by the Department of Personnel (DOP) that personnel are now eligible to take the Lieutenant's Test even though the three year requirement is not up. Administrative Clerk Pataky further detailed that the Fire District received correspondence from DOP with notification of application announcement of 8/1/10. Further noted was that the Fire District was granted 1st Level Supervision Testing, which under this structure would be Lieutenant. Presently, there are one or two individuals that are eligible to test. The DOP was said to have wanted a revision to the Chain of Command so they in fact can see the chain of command, that this is our structure, and allow them to open 8/1/10 as open date for next Civil Service exam application period from 8/1/10 through 8/21/10. President Kemery responded that, on a Company Level, the Union understands the Lieutenant position but had concern for the member who is presently working as a Provisional Captain, completed all the hurdles involved in testing for this position, and now is sitting on the list. He then expressed that as long as the Board's action this evening would not negatively impact the member who is sitting on the list waiting to be promoted, he would be okay with the organization chart. Labor Counsel Garcia stated that Civil Service made indication that they would be willing to grant a request of making this person a Permanent Lieutenant.

Vice Chairman Passarella entertained further public participation. No one else from the public wished to speak. Public Participation was then closed.

MOTION TO APPROVE CAREER TABLE OF ORGANIZATION- A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to approve the Career Table of Organization presented by Chief Osborne. The roll call vote was as follows:

Commissioner Gallo, yes
Treasurer Pantalone, yes
Chairman Sirolli, absent

Secretary Mammucari, yes
Vice Chairman Passarella, yes

A copy of the Organizational Chart will be provided to President Kemery of IAFF Local 3249.

Solicitor Patterson announced that Closed Session discussions will address personnel, Frank Friend and the Captain's Test results and the position of Lieutenant. Upon return of the Regular Monthly Business Meeting, the Board will render a decision. In addition, Marc Rigberg and his Provisional Title will be addressed during closed session with action to be considered at the return of the Regular Monthly Business Meeting.

CLOSED SESSION:

RESOLUTION 10-50 CLOSED SESSION- A motion was made by Treasurer Pantalone and seconded by Secretary Mammucari to approve Resolution 10-50, Authorizing Closed Session. Solicitor Patterson reiterated that closed session discussions will involve Frank Friend and the position of the Captain's and Lieutenant's Test. Additionally, the Board will discuss Marc Rigberg's Provisional Position, for action. The roll call vote was unanimous and in the affirmative. The recorded time was 8:17.p.m.

RETURN FROM CLOSED MEETING:

A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to return from closed session at 8:38 p.m. All were present.

Solicitor Patterson explained that the Board had two motions to entertain. One involved rescinding a motion of resolution that established the creation of the Captain's position. The other involved the recommendation to appoint Frank Friend as Permanent Lieutenant, Provisional at this point in time while recommendation is made to the DOP to utilize the Captain's List for the Lieutenant's position at the Winslow Township Fire District, and for him to retain the same duties as now held with the same salary.

10-51, RESCINDING RESOLUTION 06-51- A motion was made by Treasurer Pantalone and seconded by Secretary Mammucari to rescind the motion and resolution that established creating the captain's position. The roll call vote was as follows:

Commissioner Gallo, yes
Treasurer Pantalone, yes
Chairman Sirolli, absent

Secretary Mammucari, yes
Vice Chairman Passarella, yes

10-52, RESOLUTION AUTHORIZING PERMANENT LIEUTENANT- A motion was made by Commissioner Gallo and seconded by Vice Chairman Passarella to approved Resolution 10-52, appointing Frank Friend as Permanent Lieutenant (Provisional at this point and time while recommendation is made to the DOP to further utilize the Captain's List for Lieutenant position at the Winslow Township Fire District. It was noted that Captain

Friend will retain the same duties as he presently holds with the same salary. The roll call vote was as follows:

Commissioner Gallo, yes
Treasurer Pantalone, yes
Chairman Sirolli, absent

Secretary Mammucari, yes
Vice Chairman Passarella, yes

Solicitor Patterson further mentioned that no other discussion or any decisions for any other positions will be held at present time with regard to the WTFD or Organizational Chart. Furthermore, anyone in the position of Provisional right now or any other Captain Position will remain in the same rank until further decision is made by the Board.

ADJOURNMENT OF MEETING: A motion was made by Treasurer Pantalone and seconded by Secretary Mammucari to adjourn the meeting at 8:42 p.m. Vice Chairman Passarella adjourned the meeting.

Approved during the Regular Monthly Business Meeting of: August 25, 2010

Prepared by: pj
Reviewed by: LLP
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