



Winslow Township Fire District # 1



July 22, 2009
Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, New Jersey 08081

WORKSHOP MEETING

WINSLOW TOWNSHIP, FIRE DISTRICT #1

LOCATION OF MEETING: Winslow Township Municipal Building Courtroom

OPENING OF MEETING:

Chairman Sirolli called the meeting to order at 6:35 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, present
Secretary Mammucari, present
Treasurer Pantalone, present
Commissioner Passarella, present
Chairman Sirolli, present

OTHER OFFICIALS PRESENT:

Michael Scardino, Deputy Chief
Marc Rigberg, Battalion Chief
Frank Friend, Captain
David Patterson, Solicitor

OPEN PUBLIC MEETING ANNOUNCEMENT:

This meeting was being conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Chairman Sirolli announced where the emergency exits were.

Administrative Office

COMCAST PRESENTATION

A representative from Comcast conducted a presentation a local cable advertising presentation. Deputy Chief Scardino was assigned to look into this matter for advertising Fire Prevention Day.

FIRE COMMISSIONER REPORT

Chairman Sirolli

2010 Budget- Preparations are underway for the 2010 budget. A discussion involving a cap waiver was held with Commissioner Gallo asking if the Fire District could alter the application after applying. Board members confirmed that once the Fire District applies for the waiver, justification per line item would need to be provided to the state. The Board requested to meet with the auditors, Bowman and Company, for a thorough understanding of the budget prior to finalizing it.

Architect- Chairman Sirolli made inquiry on the status. Deputy Chief Scardino advised that Mr. John Helbig of Adams, Rehmann and Heggan (ARH) will require additional information to complete the cost proposal for the Request for Qualifications.

Fire Station FEMA Grant- Chairman Sirolli stated that Deputy Chief Scardino did an outstanding job in preparing for the grant and expressed his gratitude.

Station 6 Siren- Chairman Sirolli spoke on the complaint involving Station 6's siren, advising that the siren will be turned on again provided it is on a timer.

Response Complaint- A discussion was held on the response time complaint to Wilton's Corner. Deputy Chief reported that he submitted a response on the complaint to Winslow Township and that it was an acceptable answer.

Director- The Director selection process was addressed with Chairman Sirolli advising that the Fire District will make every effort to be cost effective when scheduling the assessments. During discussions, Chairman Sirolli asked that the assessments not be scheduled too close together. In the area of discussing flight arrangements, talks were held on using Atlantic City airport.

18 Hour Contractual Issues- Chairman Sirolli spoke on contract negotiations for the 18 hour shift and that the Board's attorney Liz Garcia, is reviewing this information and will provide an answer back to the Board sometime next week.

Vice Chairman Passarella

Shared Services- No report.

Policy for Years of Service Tracking Active/Status Change- This policy is in the process of being developed by Commissioner Passarella and Deputy Chief Scardino. The Board will be provided the policy for review upon finalization.

Contract with Station 3- The contract for Station 3 was addressed. Representatives of the Station presented items they felt should be included in the contract. This list was provided to the Solicitor for comment. Solicitor Patterson had concerns relating to the contract being drafted and will schedule

talks with Commissioner Passarella for clarification. Solicitor Patterson also advised that he would address his concerns relating to Winslow Fire Company's lease, and Station 7's acquisition.

Proposal for Door & Window at Station 7- John Schoener will be performing the work on Station 7's door and window.

Station 7 Issues- The issues related to Face Book postings were resolved.

Duty Crew- The Board spoke on the duty crew pay scale that presently exceeds 20% of what it would cost for firefighters. Commissioner Passarella and Administrative Clerk Pataky were assigned to work on the pay scale revisions. Due to current obstacles with duty crew payments, Chairman Sirolli suggested that the stipend payment for Executive Officers cease.

WTFD Picnic 8/29/09- Letters of invitation were said to have been mailed to the members and life members.

Treasurer Pantalone

LOSAP- Members were reminded that they need to sign LOSAP sheets for accurate credit.

2008 Audit Documents- Audit documents were supplied to the Local Finance Board in accordance with procedures.

Secretary Mammucari

Station 7- Commissioner Mammucari addressed Station 7's concerns following the meeting he and Commissioner Passarella had with the station. Concerns such as the amount of money for working duty crew during the evenings, were mentioned. Commissioner Mammucari also cited that Station 7 members expressed to be included in 18 hour discussions and building renovations. In addition, there were discussions involving the staffing of 12 members working duty crew when there should be a maximum of 8 for staffing. Chief Haines was displeased with Station 7 not following the chain of command and that he will communicate to each of the stations.

Commissioner Gallo questioned if there were requirements by law to provide sleeping quarters for the career staff. Solicitor Patterson will look into this matter and report back to the Board.

Assistant Sec./Treasurer Gallo

Long Range Planning Committee Meeting- Commissioner Gallo advised the Board that the Committee met and inquired if the Board was opposed to the Committee utilizing the consulting report plans provided by ESCi. Commissioner Gallo was advised that the Board did not object to the committee utilizing the plans.

Administrative Clerk Pataky

Information Technology – No report.

Deputy Chief's Report

Provided during the Regular Monthly Business Meeting.

Deputy Chief Haines' Report

Provided during the Regular Monthly Business Meeting.

Battalion Chief Rigberg

Provided during the Regular Monthly Business Meeting.

Training Division Report

Provided during the Regular Monthly Business Meeting.

ADJOURNMENT:

Chairman Sirolli entertained a motion to adjourn the meeting and begin the Regular Monthly Business Meeting. A motion was made by Secretary Mammucari to adjourn the meeting at 7:25 p.m. Treasurer Pantalone seconded the motion and all were in favor.

Prepared by: pj

Reviewed by: VJM

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