



Winslow Township Fire District # 1



February 25, 2009
Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, New Jersey 08081

WORKSHOP MEETING

WINSLOW TOWNSHIP, FIRE DISTRICT #1

LOCATION OF MEETING: Winslow Township Municipal Building Courtroom

OPENING OF MEETING:

Chairman Sirolli called the meeting to order at 6:30 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, present
Secretary Mammucari, present
Treasurer Pantalone, present
Commissioner Passarella, present
Chairman Sirolli, present

OTHER OFFICIALS PRESENT:

Michael Scardino, Acting Chief of Department
Marc Rigberg, Battalion Chief
Frank Friend, Captain and Acting Fire Marshal
Lorraine Pataky, Administrative Clerk

OPEN PUBLIC MEETING ANNOUNCEMENT:

This meeting was being conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Chairman Sirolli announced where the emergency exits were.

Administrative Office

Chairman Sirolli

Department Meeting- The scheduled Department Meeting will commence at 7:00 p.m. The membership will be briefed on the divisional changes.

WTFD Newsletter- Many positive remarks were reported by the residents of the community.

Update on Search for Director of Fire Service- Chairman Sirolli spoke on his communication with representative, Kent Greene of ESCi, who will be meeting with the Department on March 11, 2009 to explain the process used in the search for a Director. Two (2) representatives from each of the following areas were asked to be present to assemble information to proceed with an appropriate search for Director: volunteer firefighter rank, career firefighter rank, presidents, officers from volunteer rank and career rank. Board members will be providing a profile of documents. Chairman Sirolli then spoke on the contract that was reviewed by the solicitor with clarifications made. Said contract will be executed later in the evening.

Parker McCay Agreement- Chairman Sirolli announced that the proposal was reviewed and accepted in January with the official agreement to be executed and returned for filing.

Bowman & Company Engagement Letter- The proposal was reviewed and accepted in January with the official agreement to be executed and returned for filing.

Appointments of Provisional Career Lieutenant- Each Board member were notified of the appointment to take place.

Vice Chairman Passarella

Shared Services- No report.

Treasurer Pantalone

LOSAP- Treasurer Pantalone announced that March 3, 2009 was the deadline for the appeal process. At the close of the deadline, a check will be submitted to Lincoln Financial for 2008's LOSAP totals. The amount was said to be significantly less than previous years.

Secretary Mammucari

Fire District Election- Secretary Mammucari congratulated Anthony Sirolli and Lou Pantalone for their success in being re-elected as Fire Commissioners. He then thanked the employees and everyone who participated in managing the election; particularly due to the use of paper ballots that were unfamiliar to everyone. Chairman Sirolli stated that the election was well organized under the circumstances of using paper ballots and record amount of voter turnout for the Fire District Election. He then spoke on the approval of the budget and the newsletter that provided many positive remarks.

Assistant Sec./Treasurer Gallo

Long Range Planning Committee- Commissioner Gallo announced that a date had not been set for the next meeting due to scheduling conflicts.

Commissioners with Active Membership Status- Commissioner Gallo addressed this topic with the suggestion of adopting a resolution to have a commissioner with active fire company status to reframe from receiving stipend reimbursement as an active volunteer. This matter was tabled for executive discussion.

Administrative Clerk Pataky

Information Technology- No report.

Acting Chief Scardino

The Board was provided with Chief Scardino's monthly report for review.

No additional topics were addressed.

Deputy Chief Haines

Chief Haines provided his monthly activity log.

Battalion Chief Rigberg

No report.

Captain Friend

Captain Friend reported on the Fire Prevention Bureau.

Other Discussions

Chairman Sirolli advised that Administrative Clerk Pataky prepared Fire Department Divisional Charts that will be announced and distributed during the Department Meeting. A brief synopsis will be given by the Chairman followed by each division leader that will provide an update and expectations and goals for 2009.

ADJOURNMENT:

Chairman Sirolli entertained a motion to adjourn the meeting in order take a short recess prior to the Department/Regular Monthly Meeting. A motion was made by Treasurer Pantalone to adjourn the meeting at 6:45 p.m. Commissioner Gallo seconded the motion. All were in favor.

Prepared by: pj

Reviewed by: VJM

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