

December 16, 2009
Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, New Jersey 08081

WORKSHOP MEETING

WINSLOW TOWNSHIP, FIRE DISTRICT #1

LOCATION OF MEETING: Winslow Township Fire District Administrative Office

OPENING OF MEETING:

Chairman Sirolli called the meeting to order at 6:30 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, present
Secretary Mammucari, present
Treasurer Pantalone, present
Commissioner Passarella, absent
Chairman Sirolli, present

OTHER OFFICIALS PRESENT:

Terry Osborne, Director of Fire
Michael Scardino, Deputy Chief/Fire Marshal
Marc Rigberg, Battalion Chief
Frank Friend, Captain/Training Officer
Lorraine Pataky, Administrative Clerk

OPEN PUBLIC MEETING ANNOUNCEMENT:

The meeting was being conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Administrative Clerk Pataky then announced where the emergency exits were.

FIRE COMMISSIONER'S DISCUSSIONS

Chairman Sirolli

None.

Vice Chairman Passarella

Building, Station 7- Commissioner Passarella announced that the electrical walls at Station 7 were installed and that they were ready for the next phase of the project to be complete. Proposals for the sprinkler system were submitted and the Board will entertain a motion during the Regular Monthly Business Meeting.

Treasurer Pantalone

LOSAP- Treasurer Pantalone reminded everyone that there are only two weeks left to achieve LOSAP points.

Secretary Mammucari

No report.

Assistant Sec./Treasurer Gallo

Long Range Planning Committee – The committee last met in November prior to Thanksgiving with great progress being made. The next scheduled meeting will be held on January 26th. Shared Services was then brought up with the advisement of Commissioner Gallo's attempts to schedule a meeting with Committeemen Bates and Winslow EMS involving a shared building. Director Osborne will wait until after January 3rd before attempting to schedule another meeting.

Director Osborne

Director Osborne's report was presented for Board review.

18 Hour Negotiations- Director Osborne announced that negotiations are in the process of finalization with further talks among Board members to take place during closed session. Discussions pertaining to 18 hour shifts were mentioned to commence at 30 days notice, with a formal start date as early as January 28th or February 1st. Commissioners Pantalone and Sirolli felt that notification was already made to the members and that the start date was the Director's discretion.

Station 9 Issue Water System Testing- During water system testing for November, Station 9's building was reported to have failed testing, was retested in December and also failed. Director Osborne felt that Station 9 failed testing in December because the treatment had not had a chance to settle properly. Retesting will need to take place again in January. President Tomassetti will report the results of same.

Chesilhurst- Director Osborne briefed everyone on a meeting that took place with Mayor Blunt relating to the services Winslow Township Fire Department provides to Chesilhurst's area and the agreement the Fire District has relating to same. Following the meeting the Borough of Chesilhurst was said to have gone to court and obtained title to Chesilhurst's firehouse. A small discussion was held on calls that are not being dispatched the same as the dispatching of EMS calls. Chairman Sirolli addressed the limited number of calls for the year and felt that the fire district should move to

have the calls dispatched the same as EMS calls. Commissioner Passarella spoke of his concerns associated to Chesilhurst requesting County providing inspections. It was his opinion that the Fire District is sending firefighters into the town with relatively limited information on the increasing numbers of rest homes in the area and that the information on these buildings are not being passed down to the Department. Commissioner Passarella then questioned the dispatch updates relative to County. He was advised by Chairman Sirolli that the County Alarm Room will be providing the updates by January 1st. A meeting will be set up after the first of the year to address this matter in detail.

Winslow EMS Memorandum- Director Osborne briefly spoke on the notification from Chief Midure of Winslow EMS concerning an employee who had come in contact with a patient of Ancora Hospital who was diagnosed with scabies. Due to Winslow EMS being staffed at Station 7, Chief Midure will take measures to have the building decontaminated.

Department Meeting – Director Osborne commented on his first department meeting. He then mentioned that he will announce to the members that the Department's face book page is up and running.

Asset Trax- Director Osborne indicated that he had spoken to the office staff who in turn has contacted the representative at the County Chief's Association to address a pilot Asset Trax Program that county has asked Winslow Township Fire Department to launch.

PERSONNEL

Firefighter I Graduates- Several Winslow Township Fire Department members were mentioned to have graduated from Firefighter I. Graduation services were held in early December with Director Osborne attending the ceremony. During Director Osborne's account of the graduation, he spoke of other fire department graduates that were dressed in uniform and felt that the WTFD ought to take measures to step up the process of Class B uniforms for members graduating Firefighter I while representing the Fire Department. The Board will look into the uniform distribution process.

Firefighter Farinelli Lockup- Firefighter Farinelli was said to have participated in a Muscular Dystrophy Association lockup fund raiser. Firefighter Farinelli was praised for his involvement in such a worthy charity.

Divisional Approach- This approach has returned with management areas addressed during staff meetings. Director Osborne mentioned that he is becoming more affiliated with the office work load and advised that he will be addressing vendor calls with Administrative Clerk Pataky.

Career Firefighter- Director Osborne announced that Joseph Hahn will be sworn in as career firefighter later during the meeting. Firefighter Hahn will start December 21st and is assigned to Platoon A.

Email from Camden County- Director Osborne referenced an email he had received concerning county dispatcher Paul Beckley who is retiring as of December 27th and expressed that a piece of apparatus be sent to represent the Department. The Commission supported this decision and the Officers will take action to participate. Battalion Chief Donio is working on arrangements in sending a unit to the occasion.

Administrative Clerk Pataky

No Report.

Deputy Chief Scardino

Monthly reporting information was provided to the Board.

RFP/RFQ- Engineer- Deputy Chief Scardino relayed that Adams, Rehmann and Heggan (ARH) will hold a meeting at the Fire District Office on Friday, December 18, 2009. At the close of the meeting everyone will visit Edgewater Building's Supply's site. John Helbig of ARH communicated to Deputy Chief Scardino that ten (10) RFQ packets were picked up from his office with all ten vendors to be attending the meeting on Friday.

Fire Station Inspections- At the direction of the Board, fire station inspection responsibilities are being turned over to the Camden County Fire Marshal's Office. Inspections will be conducted by the Camden County Fire Marshal's Staff.

Deputy Chief Haines

Deputy Chief Haines provided his monthly activity log to the Board. He then reported on two major rescue incidents that initiated a response on November 16th by the career staff and December 2nd by Station 9. Both companies' were said to have performed an outstanding job.

Battalion Chief Rigberg

Battalion Chief Rigberg's reports were reviewed by the Board.

MDT's & CPU's— Last week, Camden County sent a vendor out to install 14 modems and/or docking stations in various apparatus. Every piece of apparatus in the WTFD is now lap top equipped with the I hawk program installed on it. Updates on the older computers are in the process of being performed. Support air cards were placed on the newly installed computers. Additional updates for I hawk will take place the first week of January.

Response boxes – status addressed.

Chairman Sirolli referenced back to Chief Rigberg's discussion on the laptops and expressed concern that the MDT computers will not be utilized by Department members after the Fire District was required to purchase air cards for same. He then asked that the members be informed to operate the computers and felt that usage would cut down on radio traffic. Battalion Chief Rigberg explained that the members were emailed detail on the MDT's and clarified that the computers were a gift from County and that they must be used. The Board was then advised that Chief Haines is providing dates for training and that they will be utilized during duty crews.

Captain Friend

Captain Friend's report was provided to the Board for review.

Training- Captain Friend advised that he is being provided with the Department's I-100 & I700 training records. Captain Friend estimated that he is short 20 records of each. Then mentioned was the annual training that will begin 30 December 2009. WTFD members are being provided with classroom opportunities and duty crew training.

OLD BUSINESS

Membership Policy 08-03- A motion will be entertained during the Regular Monthly Business Meeting.

Award's Ceremony – Chairman Sirolli questioned Deputy Chief Scardino on the status of the Award's Ceremony. He was advised that Deputy Chief Scardino emailed the WTFD requesting to hear from anyone interested in serving on the committee. To date no one has responded. Deputy Chief Scardino wanted to approach everyone who served on the committee last year but had not gotten a chance to do so. He then went on to say that he had received 3 nomination forms. A question was posed on the date with no date being established yet. Additional information will be obtained from the next President's Meeting.

ADJOURNMENT:

Chairman Sirolli entertained a motion to adjourn the workshop meeting at 7:15 p.m. to conduct the Regular Monthly Business Meeting. A motion was made by Commissioner Gallo and seconded by Treasurer Pantalone. All were in favor.

Prepared by: pj

Reviewed by: LLP

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