



Winslow Township Fire District # 1



October 28, 2009
Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, New Jersey 08081

WORKSHOP MEETING

WINSLOW TOWNSHIP, FIRE DISTRICT #1

LOCATION OF MEETING: Winslow Township Municipal Building Courtroom

OPENING OF MEETING:

Vice Chairman Passarella called the meeting to order at 6:35 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, present
Secretary Mammucari, present
Treasurer Pantalone, present
Commissioner Passarella, present
Chairman Sirolli, absent

OTHER OFFICIALS PRESENT:

Terry Osborne, Director of Fire
Michael Scardino, Deputy Chief
Marc Rigberg, Battalion Chief
Frank Friend, Captain
David Patterson, Solicitor

OPEN PUBLIC MEETING ANNOUNCEMENT:

The meeting was being conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Administrative Clerk Pataky then announced where the emergency exits were.

Administrative Office

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FIRE COMMISSIONER REPORT

Chairman Sirolli

No report due to Chairman Sirolli's absence.

Vice Chairman Passarella

Station 7- Vice Chairman Passarella advised that he had received information from the architect, advising that Station 7 would not require a sprinkler system for the renovations to the building. A letter was sent to the Twp. Construction Office advising same. Vice Chairman Passarella intends to follow-up on this matter to inquire the status.

Station 3 Contract - Vice Chairman Passarella advised the Board that Station 3 is in possession of the draft contract but had not provided a response on said contract. Vice Chairman Passarella will follow-up with President Schlessinger for feedback on the contract.

Edgewater Building Supply Building- Vice Chairman Passarella advised that Chief Midure of Winslow EMS has expressed that Winslow EMS is interested in pursuing the purchase of the building and has agreed to meet with Director Osborne and he to discuss the matter further. A meeting will be scheduled next week for additional talks.

Policy for Years of Service Tracking Active/Status Change- Vice Chairman Passarella and Deputy Chief Scardino have not had a chance to meet on developing this policy. This matter was tabled for November's meeting agenda.

Duty Crew Pay Scale- Administrative Clerk Pataky began developing the duty crew pay scale. Both Administrative Clerk Pataky and Vice Chairman Passarella will work on the pay scale and provide information back to the Board.

Treasurer Pantalone

LOSAP- Treasurer Pantalone reminded the members that they had until December 31st to obtain eligible LOSAP points for 2009. He then asked that a memorandum be sent to the members advising same.

Assistant Sec./Treasurer Gallo

Long Range Planning Committee Meeting- Commissioner Gallo advised that the Committee has reviewed ideas and had finished gathering the statistics they needed and will hold the next meeting on November 24th. He further advised that Director Osborne has joined the committee and is being briefed on information gathered by the Committee.

Secretary Mammucari

Drug and Alcohol Testing- Secretary Mammucari explained that he had completed further research on drug and alcohol testing, advising that he had spoke with Betsy of Interstate Mobile, on this type of testing, and was advised that firefighters are excluded from random testing on an annual basis. Discussion was held concerning the present policy and it was noted that random drug and alcohol testing was not included in the policy. Solicitor Patterson explained that there is still drug testing but random drug testing was excluded. Secretary Mammucari indicated that there are Fire Departments that do perform random drug and alcohol testing policies. According to Secretary Mammucari with Solicitor Patterson concurring, this testing would have to be formulated in house if the Board wishes to do so. Solicitor Patterson indicated that when he was asked to

work on the drug and alcohol policy, random drug testing was not something that the Board wished to pursue at this time.

Administrative Clerk Pataky

Information Technology (IT) - Administrative Clerk Pataky advised the Board that mini computer notebooks were ordered and hoped to begin utilizing them for the November meeting. Board members were provided with a format of how they will be given agenda information for the laptops.

Banking RFP- Administrative Clerk Pataky spoke on a Request for Banking Proposal that will be entertained for approval during the Regular Monthly Business Meeting, further advising that this process was performed in 2008 to compare prices for banking services provided. Solicitor Patterson was said to be adding legal language to the Request for Proposal.

Deputy Chief's Report

Deputy Chief Scardino provided the Board with his monthly reporting information.

Deputy Chief Haines' Report

Deputy Chief Haines was not present at the meeting but provided his monthly reporting information.

Battalion Chief Rigberg

Battalion Chief Rigberg provided the Board with his monthly reporting information for review.

Director's Vehicle- Battalion Chief Rigberg indicated that the Director's vehicle was on order with an expected delivery date in late November.

Training Division Report

Captain Friend supplied his monthly reporting information to the Board.

Other Discussions

Contract Negotiations- A small discussion was held on revisions to the contract with comments from Special Legal Counsel in blue, and Director Osborne's comments in red.

ADJOURNMENT:

Chairman Sirolli entertained a recess prior to the Regular Monthly Business Meeting. A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo at 7:24 p.m. All were in favor.

Prepared by: pj

Reviewed by: LLP

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