



Winslow Township Fire District #1



January 14, 2009
Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, New Jersey 08081

WORKSHOP MEETING

WINSLOW TOWNSHIP, FIRE DISTRICT #1

LOCATION OF MEETING: Winslow Township Municipal Building Courtroom

OPENING OF MEETING:

Vice Chairman Passarella called the meeting to order at 6:32 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, present
Secretary Mammucari, absent
Treasurer Pantalone, present
Commissioner Passarella, present
Chairman Sirolli, absent

OTHER OFFICIALS PRESENT:

Acting Chief Michael Scardino, Winslow Township Fire Department
Lorraine Pataky, Administrative Clerk

OPEN PUBLIC MEETING ANNOUNCEMENT:

This meeting was being conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Vice Chairman Passarella announced where the emergency exits were.

Administrative Office:

9 Cedar Brook Road • Sicklerville, New Jersey 08081
609-561-4225 • FAX 609-561-5823 • E-mail firedistrict@winslowtwpfd.org

Chairman Sirolli

Evaluation & Plan of Action (Table of Actions)-Discussions were tabled for the Regular Monthly Business Meeting.

Resident Newsletter- Upon final review of the draft newsletter, all Board members agreed to proceed with printing.

Public Education- A meeting was held with the Board of Education on December 10, 2008 with progress being made.

Requests for Proposals Due 1/14/09 at 5:00 p.m.- Proposals be will be reviewed and considered for resolution approval during January's Regular Monthly Business Meeting.

Update on Station 3 Building- A meeting is being scheduled for early February.

Station 7 Acquisition –Voter Approval (Ballot)- The Special Meeting for voter consideration will be held at 7:30 p.m.

Nextel Versus Verizon- Board members will revisit this matter in the Spring.

Vice Chairman Passarella

Shared Services- No report.

Treasurer Pantalone

LOSAP- 2008's LOSAP list is being prepared for submission.

Worker's Compensation (First Responder)-Administrative Clerk Pataky obtained a proposal for this type of coverage at no additional cost. The Board agreed to have Treasurer Pantalone sign the proposal.

Secretary Mammucari

Office Trailer- No report due to Secretary Mammucari's absence.

Assistant Sec./Treasurer Gallo

Long Range Planning Committee- Nothing new reported.

Administrative Clerk Pataky

Information Technology- Nothing new reported.

Ethic's Policy- A brief discussion was held on an Ethic's policy. This matter was tabled until January's Regular Monthly Business meeting.

Acting Chief Scardino

Unit Citation- Chief Scardino announced that a Unit Citation will be given for the call to the Atlantic City Expressway during January's Regular Monthly Business Meeting.

Civil Citation- Chief Scardino indicated that a Civil Citation will be conducted during January's monthly meeting.

Operational Guidelines- Chief of Department, Acting, Michael Scardino, provided the Board of Fire Commissioners with the following Operational Guidelines:

- 09-3 Leave Procedures
- 09-4 Off Duty Injuries
- 08-20 Fire Police Operations
- 08-30 Adjustments to Response Boxes, Station 25-1 Winslow
- 08-32 Answering Department Phones
- 09-1 Fire Responses to Chesilhurst Borough
- 09-2 American Flag Protocols

Career Staff Move to Station 9- A small discussion concerning the career staff being housed at Station 9 was held.

Chief's Orders- The Board were presented with following Chief's Orders:

- 2009 Draft Dress Codes Wearing of Uniform
- 2009 0023 Serious Injury & Death Notifications

Fire Inspector Class Memo- A memo from Chief Scardino directed to the Winslow Township Fire Department Members was presented to the board with informative information concerning the fire inspector class announcement. The Board was also provided with the training course announcement.

ARH Meeting (Briefing of Meeting on GIS & Fire Boxes)- Acting Chief of Department, Michael Scardino spoke on the meeting held with ARH concerning GIS and Fire Boxes. Three changes were said to be made to the fire boxes.

Short Range Goals- A small discussion was held on the Department's short range goals.

Battalion Chief Rigberg

Non Responses- Battalion Chief Rigberg reported on year to date non responses for the Department.

Acting Fire Marshal Friend

2008 Inspections- Captain Friend reported that the Bureau of Fire Prevention was caught up on the 2008 inspections.

ADJOURNMENT:

Vice Chairman Passarella entertained a motion to adjourn the meeting at 7:23 p.m. A motion was made by Treasurer Pantalone and seconded by Commissioner Gallo to adjourn the meeting. All were in favor.

Prepared by: pj
Reviewed by: VG