



Winslow Township Fire Department



August 21, 2008
Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, New Jersey 08081

SPECIAL MEETING – Administrative Office

WINSLOW TOWNSHIP, FIRE DISTRICT #1

LOCATION OF MEETING: Winslow Township Municipal Building

OPENING OF MEETING:

Chairman Sirolli called the meeting to order at 7:00 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Asst. Sec./Treasurer Gallo, present
Secretary Mammucari, present
Treasurer Pantalone, present
Vice Chairman Passarella, present
Chairman Sirolli, present

OTHER OFFICIALS PRESENT:

Acting Chief Scardino
Administrative Clerk Pataky

OPEN PUBLIC MEETING ANNOUNCEMENT:

This meeting was being conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Chairman Sirolli announced where the emergency exits were.

Administrative Office

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Administrative Office- Chairman Sirolli stated that he wished to hold a civil meeting with members of Station 3 without casting blame on each other on whose responsibility it is to pay for repairs. Then mentioned was a wrongful accusation against Acting Chief Scardino concerning the movement of apparatus to punish people. Chairman Sirolli clarified that Construction Official Herb Leary ordered the removal of apparatus until shoring was put in place in the engine bay area. A chronological log of events surrounding Cedar Brook Fire Company's roof issue was provided by Acting Chief Scardino. Events recorded were from discovery until present.

A report was then given by Acting Chief Scardino involving precautionary measures being taken by Adams, Rehmann, and Heggan (ARH) to secure the roof and making the building structurally sound. ARH and Construction Official Leary were said to be in collaborations of shoring the remainder of the building. Acting Chief Scardino stated that both engineers from ARH and the District's insurance company have said that the air handlers were not the cause of the damage to the roof. It was the design of it.

Commissioner Gallo questioned the structural stability of the building since the back of the building was not shored to date. Chief Scardino maintained that Construction Official Leary advised to have nothing further done until a plan was put in place. Chairman Sirolli directed Chief Scardino to call ARH to check with the construction official on allowing additional shoring in the building. Also addressed was the consequence of someone walking into the beams in the office with the possibility of it falling and causing harm. Commissioner Gallo stated that he had spoke to the office staff on their concerns and was advised that they did not mind the beams within the office as long as the building was guaranteed safe. It was the feeling that a move is warranted. **A motion was made by Commissioner Gallo and seconded by Commissioner Pantalone to temporarily relocate the Fire District Office. All were in favor.**

A discussion was then held on employees exposed to fiberglass insulation. The office was mentioned to have closed early on Monday and Tuesday, and closed a full day on Wednesday because the construction official said that there was exposure to insulation. Administrative Clerk Pataky was asked to call US Healthworks to address risk factors involved, and allow staff to be checked by a physician at the Board's expense, if anyone wishes to seek medical attention.

Station 3 Trustees, John DiThomas and Joe Bigwood arrived at 8:00 p.m. and were briefed on the discussions held.

Acting Chief Scardino was instructed to obtain Konnex Boxes or a similar storage facility. Commissioner Mammucari and John DiThomas will visit their resources and help in relocating the Fire District Office.

Administrative Clerk Pataky reported on the mobile office space pricing. Commissioner Pantalone was concerned of where the funding would come from. Chairman Sirolli asked Station 3's Trustee, John DiThomas to approach Cedar Brook Company and ask if they would pay for the temporary office space to help the District out. John DiThomas will be supplied the information so he may have for Station 3's meeting to be held Tuesday, August 26, 2008.

Talks were held on whether to repair the roof or construct an entire new building which would require a bond referendum. A formal report from ARH is necessary prior to making that decision. Everyone

present agreed to work together and obtain information to secure new office space. Acting Chief Scardino will contact I & B and Ed Plyzinski for information and pricing.

Administrative Clerk Pataky was directed to contact the Municipal Clerk to facilitate the Fire District holding Commission meetings at town hall for the remainder of the year.

In the area of insurance, Acting Chief Scardino stated that we should look into the District's next policy to include emergency housing.

ADJOURNMENT:

Commissioner Mammucari made a motion to adjourn the meeting at 9:05 pm. Commissioner Gallo seconded the motion and Chairman Sirolli adjourned the meeting.

Prepared by: pj
Reviewed by: VJM