



Winslow Township Fire Department



July 23, 2008
Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, New Jersey 08081

WORKSHOP MEETING – Official Board Action May Be Taken

WINSLOW TOWNSHIP, FIRE DISTRICT #1

OPENING OF MEETING:

Chairman Sirolli called the meeting to order at 6:30 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, arrived at 6:39 p.m.
Secretary Mammucari, present
Treasurer Pantalone, present
Commissioner Passarella, present
Chairman Sirolli, present

OTHER OFFICIALS PRESENT:

Acting Chief Michael Scardino, Winslow Township Fire Department
Battalion Chief Marc Rigberg, Winslow Township Fire Department
Captain Friend, Acting Fire Marshal
Lorraine Pataky, Administrative Clerk

OPEN PUBLIC MEETING ANNOUNCEMENT:

This meeting was being conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Chairman Sirolli announced where the emergency exits were.

Administrative Office

9 Cedar Brook Road • Sicklerville, New Jersey 08081
609-561-4225 • FAX 609-561-5823 • E-mail firedistrict@winslowtwpfd.org

Chairman Sirolli

Establish Short Term Goals – This topic was not addressed.

Vice Chairman Passarella

Shared Services- No report.

Fire Stations- Commissioner Passarella announced that Adams, Rehmann, and Heggan (ARH) will provide a report of Station 7. Further updates will be provided during the next meeting.

Banquet 2009- Commissioner Passarella advised that the Presidents were researching the use of Great Times Day Camp for a picnic type banquet to be held on Saturday, September 6, 2008. Further information is being compiled and will be available at the next Workshop Meeting. Chairman Sirolli expressed his unhappiness with some stations saying that they would have no representation at the picnic.

Treasurer Pantalone

LOSAP- Commissioner Pantalone advised that the members should be receiving quarterly reports. No further actions are necessary.

Secretary Mammucari

Cedar Brook Storage- Commissioner Mammucari is researching other avenues of storing equipment. He then stated that he did not say for items to be removed from existing storage. Acting Chief Scardino added that the shed was initially obtained because he was told by Station 253's members that he could not put another shed out back.

Assistant Sec./Treasurer Gallo

Long Range Planning Committee- Commissioner Gallo reported that the initial meeting will be held in September.

Electronic Documentation Storage- A small discussion was held on storing electronic documents to a drive on the server shared by everyone, for view/comment. It was the opinion that additional areas to store the documents might lead to confusion when saving to several areas for the staff. Administrative Clerk Pataky will provide a follow up report to Commissioner Gallo.

Administrative Clerk Pataky

Information Technology- Nothing new reported.

Insurance- Mrs. Pataky reported on insurance for elected officials for additional amounts.

Acting Chief Scardino

Atlantic City Expressway Fees- Chief Scardino provided documentation to the Board members on a resolution passed in Egg Harbor Township where the fees to the expressway were increased. Chief Scardino asked the Board to consider passing a resolution that would increase the fees to the expressway. A small discussion was held with the Board deciding to have Administrative Clerk Lorraine Pataky contact Egg Harbor Township to investigate the fee structure further.

Gold Leaf Shield (Taylor)- The gold leaf shield was reported to be on order.

Station 7 Door- Chief Scardino advised that the door was being repaired.

Station 3 Security- Chief Scardino spoke on the door being left opened. It was determined that a member from Station 3 left it open.

Facility Use, Stations 4 & 9- Acting Chief Scardino announced that Station 4 indicated that the Career Staff could use the facility but had some stipulations.

Rescue Billing- Chief Scardino provided a billing schedule for board consideration to adopt. Discussions will be tabled until the next meeting.

Chesilhurst Fee Matrix- This topic will be addressed in executive session.

EMT Training/Continued EMT Training- Acting Chief Scardino expressed submittal of EMT courses for members holding EMT employment will not be paid by the District unless the employer will not pay.

Lt. Sickler Foam Task Force Coordinator- This topic will be addressed in executive session.

Fire Boxes – Chief Scardino thanked the Chiefs and Chairman Sirolli for their participation in updating the fire boxes for the township.

Career Staff Uniforms Update- The remainder of the uniforms have been ordered.

KNOX Boxes- Progress was being made with the help of Lt. Scullan.

Portable Radios- Chief Scardino announced that eighty plus radios were purchased and ready to be reprogrammed.

Fire Works- The fireworks for 2008 were successful with a very good turnout of residents and members of the fire department.

Softball Tournament 7/5/08- Many members of the fire department attended and played in the softball tournament held 5 July 2008. Special thanks were given to Darren Smith and Donna Iulucci for organizing the event.

Structural Repair of Board Office- Chief Scardino provided a status update on the structural repair research being conducted by ARH.

Radio Equipment Request- The request from Winslow Township OEM will be discussed during a workshop meeting. Acting Chief Scardino will send a letter to Winslow Township OEM to find out what they need the radios for.

WTFD Policy-Dept. Awards, Recommendations, Citations, and Nominations- Chief Scardino presented the board with a policy to be reviewed for approval.

Memo (Inspection Status)-Captain Friend provided a memo to Chief Scardino which was copied to the board, providing an inspection update. The Board reviewed the inspection information.

ADJOURNMENT:

Chairman Sirolli entertained a motion to adjourn the meeting to commence the monthly meeting. A motion was made by Commissioner Pantalone to adjourn the meeting at 8:15 p.m. Commissioner Mammucari seconded the motion. All were in favor.

Prepared by: pj

Reviewed by: VJM

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