



Winslow Township Fire Department



May 22, 2008
Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, New Jersey 08081

WORKSHOP MEETING – Official Board Action May Be Taken

WINSLOW TOWNSHIP, FIRE DISTRICT #1

OPENING OF MEETING:

Chairman Sirolli called the meeting to order at 5:00 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, present
Secretary Mammucari, present
Treasurer Pantalone, present
Commissioner Passarella, absent
Chairman Sirolli, present

OTHER OFFICIALS PRESENT:

Mr. Richard Braslow
Lorraine Pataky, Administrative Assistant to the Fire Chief

OPEN PUBLIC MEETING ANNOUNCEMENT:

This meeting was being conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Chairman Sirolli announced where the emergency exits were.

Administrative Office

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Mr. Braslow began with informing the Board of Fire District elections that might be affected by the change of the School Board election, to when the General Elections are held. Mr. Braslow will keep the board informed of new information. The next item addressed by Mr. Braslow concerned Fire Caucus' being reformed. Lastly, the Board was informed that a SCI (Special Committee Investigations) is looking into fire truck purchases with extensive records. Mr. Braslow advised that the state may mandate bids with options. It was explained that this would pertain to items that were bid numerous times in order to have a vendor get bid.

Membership Policy- The Board addressed consistency within the policy. Mr. Braslow indicated that the policy that he provided was based on his opinions and that it could be modified. A discussion was held on the applicant's past, with events occurring a very long time ago, that should not be held against them. Remoteness was addressed. Mr. Braslow felt that existing members should also be fingerprinted. Chairman Sirolli announced that the Police Department will no longer be able to fingerprint the Department's members. Information will be forthcoming.

Taping of Workshop Meetings- Mr. Braslow advised that the Division of Public Archives lists the length of time to hold meeting tapes. He then gave his opinion that Board members will not speak freely if their workshop meetings are recorded.

Exercise Equipment- The Board asked staff member Lorraine Pataky to check with the insurance company to see if they require a release form for members to sign if using the equipment at the stations. The Board also asked Lorraine to check on the disbursement of the Exercise Policy to the Stations.

Ivan Murray- Board members were provided all related correspondence.

Chesilhurst Report- The Commissioners reviewed the report provided by Chief Scardino. A discussion was held on fees. Fees were addressed as per call, per apparatus. Chairman Sirolli will schedule a meeting with Mr. Braslow. An agreement will then be drawn up listing per call, per apparatus, with a cost figure listed.

Suggested Email on Non-Disclosure Phrasing- Mr. Braslow reviewed with Board members, the information he provided on emailing. After a brief discussion, Mr. Braslow felt that it was not necessary, and what is listed at the bottom of the fax cover pages was sufficient enough to place on emails.

Structural Repair of Board Office/Take Over of Fire Stations- Mr. Braslow agreed with the correspondence sent to President Schlessinger of Station 3. Mr. Braslow then addressed reviewing the revised contracts once the Presidents forward. A discussion was held on adopting a resolution, a capital meeting, and an inspection survey. Station 3 damages were addressed with an assessment to be made. A workshop meeting will be scheduled to address this matter further.

Memo from Mr. Braslow Concerning Fire District Audit- Mr. Braslow provided further information to the Commissioners. He explained that the auditors were required to provide this information to the State of NJ Comptroller as they are monitoring Fire District audits closely. Bowman and Company needed to provide the latest complete audit report, the number of years that they having been performing the audit, and the Notice of Solicitation of Qualifications for Professional Services under a Fair and Open Process.

Fuel Costs- Commissioner Pantalone addressed conservation of fuel as fuel costs are soaring. A policy will be drafted to address the rising costs.

Memo on National Night Out, August 5, 2008- The Board agreed to bring this up at the monthly meeting in order to recruit someone to handle.

Erial Fire District- Briefly addressed was the concern that the Board didn't want career staff in Gloucester Township.

The Board wished to schedule an executive session to address personnel with the Chief upon his availability.

Commissioner Mammucari stated that he was approached by a resident who questioned him about the Career Staff at one of the recreational parks. The resident was informed that the Career Staff are allotted time to do physical training, which they at times, do at the parks.

ADJOURNMENT:

Chairman Sirolli entertained a motion to adjourn the meeting. A motion was made by Commissioner Gallo to adjourn the meeting at 6:35 p.m. Commissioner Mammucari seconded the motion. All were in favor.

Prepared by: pj

Reviewed by: VJM