



Winslow Township Fire Department



May 14, 2008
Winslow Township Fire District #1
9 Cedar Brook Road
Sicklerville, New Jersey 08081

WORKSHOP MEETING – Official Board Action May Be Taken

WINSLOW TOWNSHIP, FIRE DISTRICT #1

OPENING OF MEETING:

Chairman Sirolli called the meeting to order at 6:30 p.m.

SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

ROLL CALL:

Commissioner Gallo, arrived at 7:19 p.m.
Secretary Mammucari, arrived at 7:11 p.m.
Treasurer Pantalone, present
Commissioner Passarella, present
Chairman Sirolli, present

OTHER OFFICIALS PRESENT:

Michael S. Scardino, Acting Chief of Department
Marc Rigberg, Captain, Winslow Township Fire Department
Lorraine Pataky, Administrative Assistant to the Office of the Fire Chief

OPEN PUBLIC MEETING ANNOUNCEMENT:

This meeting was being conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Chairman Sirolli announced where the emergency exits were.

Administrative Office

9 Cedar Brook Road • Sicklerville, New Jersey 08081
609-561-4225 • FAX 609-561-5823 • E-mail firedistrict@winslowtwpfd.org

BOARD OF FIRE COMMISSIONERS:

WTFD Deck Hock Team- The board reviewed a request from Lt. Mangaro to use the WTFD logo on hockey jerseys for a Winslow Township Fire Department Deck Hockey team, affiliated with a Police and Fire league. After consideration, the board agreed to grant the request.

New Membership Policy- The board was reminded of a meeting scheduled with Solicitor Braslow to discuss the new membership policy. The meeting is scheduled to be held on Thursday, May 22nd at 5:00 p.m.

Township Newsletter- Chairman Sirolli is looking into the Fire Department information being added to the Township Newsletter. The Chairman will report back to the board on the findings.

Lorraine Pataky's Title- Title information is being prepared to submit to the Department of Personnel (DOP).

Battalion Chief Rigberg and Captain Friend's Position- A revised resolution was presented to the board concerning Chief Rigberg and Captain Friend's position. After a small discussion, Chairman Sirolli requested the resolution be sent to Parker McCay for attorney review.

Winslow EMS- Research is being conducted in joining the two organizations of Winslow EMS and the Fire Department.

Battalion Chief's Stipend- The board discussed the Battalion Chief's stipend. It was determined that the board added (upon the budget being adopted), per call to the Battalion Chief's stipend schedule that is in place.

Taping of Workshop Meetings- Chairman Sirolli relayed Solicitor Braslow's opinion that Workshop Meetings should not be taped to allow open discussions among board members. This topic will be addressed further during the meeting scheduled with Mr. Braslow on May 22, 2008.

WTFD Firefighter Pictures on Website- No discussions held.

Long Range Plan Update- No discussions held.

Structural Repair of Board Office- To date, the Board had not received a response back from Station 3. Secretary Mammucari stated that he would check with the Station 3's President. The board agreed to send a letter to President Schlessinger if a response was not received by Friday.

Award's Committee- Secretary Mammucari indicated that he had a list of Firefighter I graduates. One additional member was reported to be enrolled in Firefighter I, bringing the total of graduates to six (6). Secretary Mammucari advised that he is currently working on an award's presentation to be held in June at a Township Meeting for the six (6) that graduated.

Award's Banquet- Commissioner Passarella reported on the President's Meeting discussion involving the award's banquet. He advised that President Mangaro obtained pricing on Clementon Park. Quoted were prices of \$17.95 per person for the park only, and \$27.95 per person for the park and food. Pricing for children was reported to be obtained by June's President's Meeting. The Battleship NJ pricing estimated \$3,000.00 with additional costs for food. Three area campgrounds (Buena Vista, Camp Haluwasa, and Camp Great Times) were being researched for pricing.

Use of Sicklerville Hardware- The board agreed that Sicklerville Hardware could be used as a vendor as long as Lt. Sickler had no direct decision making in purchases.

South Jersey Credit Union- The board reviewed the information provided by Lorraine Pataky. After consideration, a motion was made by Commissioner Pantalone and seconded by Commissioner Mammucari to approve the Fire District in joining the South Jersey Credit Union. Employees would have the option to voluntarily join the credit union. All were in favor.

CHIEF'S AGENDA:

MXT's- The Board were provided with MXT requests.

30 Day Evaluations for all Career Firefighters- Evaluations were presented to board members for informational purposes.

Shared Services- The board was briefed on shared services discussions.

Meeting with Four Area Fire Departments (Exploratory Meeting)- The board discussed this topic at length. A letter will be sent out to the municipalities in June for further discussions.

Rescue Billing with EMS- A meeting was mentioned to be held with Winslow EMS to discuss billing information. Chief Scardino provided percentages for billing out of accidents. It was mentioned that the department would not double bill the individual.

Chesilhurst- This topic will be addressed with Solicitor Braslow.

Suggested Email on Non-Disclosure Phrasing- Chief Scardino provided the board with information on a non-disclosure statement forwarded by Solicitor Braslow. This information was mentioned to be standard non-disclosure to be listed at the bottom of emails. The board had not made a decision of its use.

Software Licensing for GIS- The board agreed to bill Winslow EMS for their portion of the software licensing.

Memorial Day Activities- Chief Scardino briefed the board on the schedule of Memorial Day activities. A parade is included in the day's festivities.

Fire Protection Agreement- A draft fire protection agreement was presented the board for review.

Miscellaneous

Sick Leave Verification Visit Form- The form was presented to the board for informational purposes.

District 25 All Hands Action Guide- Said guide was presented to the board for informational purposes.

RESOLUTION 08-43 TO ENTER INTO AN EMERGENCY CLOSED SESSION:

A motion was made by Commissioner Passarella and seconded by Commissioner Mammucari to approve Resolution 08-43 to enter into closed session. The roll call vote was unanimous and in the affirmative.

**** The minutes taken during executive session will be approved separately.****

A motion was made by Commissioner Gallo and seconded by Commissioner Passarella to return from executive session at: All were in favor and present.

Reminders:

Firefighter I Graduation Class – Research being conducted by Secretary Mammucari

Maintenance Schedule-

May/July – Vehicle Maintenance

April – Pump Maintenance

May – Hose Testing (Supply Hose)

June – Ladder Testing

September – SCBA Pack Flow Testing

SCBA Cylinder Hydro Testing – Captain Friend to handle

MEETINGS SCHEDULED:

- Workshop Meeting – 5/22/08 at 7:00 p.m.
- Workshop Meeting – 5/28/08 at 6:30 p.m.
- Regular Monthly Business Meeting – 5/28/08 at 7:30 p.m.
- President's Meeting – 6/4/08 at 7:00 p.m.
- Workshop Meeting – 6/11/08 at 6:30 p.m.
- Workshop Meeting – 6/25/08 at 6:30 p.m.

ADJOURNMENT:

Treasurer Pantalone made a motion to adjourn the meeting at 8:50 p.m. Commissioner Gallo seconded the motion. All were in favor.

Prepared by: pj

Reviewed by: VJM