



# *Winslow Township Fire Department*



February 27, 2008  
Winslow Township Fire District #1  
9 Cedar Brook Road  
Sicklerville, New Jersey 08081

## WORKSHOP MEETING – Official Board Action May Be Taken

### WINSLOW TOWNSHIP, FIRE DISTRICT #1

#### OPENING OF MEETING:

Chairman Sirolli called the meeting to order at 6:30 p.m.

#### SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

#### ROLL CALL:

Commissioner Mazza, present  
Treasurer Pantalone, present  
Commissioner Passarella, present  
Chairman Sirolli, present  
Secretary Taylor, present

#### OTHER OFFICIALS PRESENT:

Michael Scardino, Acting Fire Chief of Department  
Marc Rigberg, Captain  
Frank Friend, Captain  
Lorraine Pataky, Administrative Assistant to Fire Chief

#### OPEN PUBLIC MEETING ANNOUNCEMENT:

This meeting was being conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Chairman Sirolli announced where the emergency exits were.

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#### **Administrative Office**

9 Cedar Brook Road • Sicklerville, New Jersey 08081  
609-561-4225 • FAX 609-561-5823 • E-mail [firedistrict@winslowtwpfd.org](mailto:firedistrict@winslowtwpfd.org)

DISCUSSIONS:

**Newsletter- “The Fireline”**– The Board agreed with the recommendation presented.

**Engineers Report-** The board addressed the report provided by the engineer. The insurance company has reported that they will pay for shoring the ceiling but will not pay for repairs.

**County List of Firefighters-** The board will not pursue the county list at this point.

**Acting Chief Weekly Briefing-** No report.

**Letter to Mayor Metzner on FEMA Meeting-** Chairman Sirolli prepared a letter to send to Mayor Metzner, requesting a meeting with FEMA representation, Congressman Andrews, two fire commissioners, and the mayor, to conclude the 2005 FEMA Grant. The board reviewed the letter and agreed to send it.

**2008 Fire District Budget Hearing Scheduled During Winslow Township Committee Meeting-** The Fire District met with Winslow Township Administrator Gallagher. A Hearing with Township Committee members is scheduled to be held on Tuesday, March 11<sup>th</sup> at 7:30 p.m. at Town Hall. The Fire District budget was reviewed and reduced by \$28,500. This reduction was presented to the township for the hearing scheduled.

**Press Release Graduation & Swearing In-** Chairman Sirolli spoke on the graduation and swearing in. Board members were hopeful to have the press attend the ceremony. The graduation/swearing will be held at the Fire District Office with refreshments to follow at Waterford Fire Company.

**Discussion on Resolution to List Firefighters-** The Board agreed to list the firefighters on the resolution to hire, by ranking order.

**Discussion to Bid Vehicle Maintenance-** The bid specifications were being finalized and reviewed by Chief Scardino prior to sending out. A resolution will be presented during the monthly meeting for approval.

**Status of Lorraine’s Position**– This topic is placed on hold.

**Resolution 08-25, to Enter Into Closed Session:**

A motion was made by Commissioner Taylor and seconded by Commissioner Passarella to enter into executive session. The roll call vote was unanimous and in the affirmative.

\*\*The minutes taken during executive session indicated that personnel matters were addressed.\*\*

**RETURN FROM EXECUTIVE SESSION:**

The Board returned from executive session with all board members present.

ACTING FIRE CHIEF OF DEPARTMENT:

*Surplus Equipment*– Station 6 was said to be the only station who responded to the District's requests. Arrangements are being made to go to Station 6.

*Letter from Ivan Murray*– Already addressed.

*Response Boxes*– This area is being reviewed by Chief Scardino.

*IPM Pest Control*– The board reviewed the quote submitted by IPM and agreed to change the pest control service.

*Project Updates*– Reviewed were the Lock Out Tag Outs, loose equipment purchased, AED, Hose/Nozzles that are being deployed, hydraulic equipment issued, and TIC's Knox Keyholders being installed.

*Mold Report*– An update was given on the mold sample taken during a visit from the Camden County Board of Health. Board members will be given a copy of the report upon receipt.

*Chesilhurst Matter*- Chief Scardino spoke on scheduling a meeting with the Solicitors of both parties to develop a fee/price schedule for the mutual aid of Chesilhurst.

*Structual Engineer*- The Board agreed to proceed in what is needed to be done. Solicitor Braslow will send correspondence to Cedar Brook Fire Company, to advise them of the board's decision.

*Verizon vs. Nextel*– The phone changeover will take place on Friday, February 29<sup>th</sup>. The Nextel phones were requested to be submitted to the District Office by the 29<sup>th</sup> for the transition.

*Cedar Brook Plumbing Issue*– A plumbing contractor was out to repair the men's bathroom of Cedar Brook Fire Company.

*Recruit Academy*– Chief Scardino reported that the academy will commence on Monday, March 3, 2008. Board members reviewed the recruit academy schedule during a previous work session.

*Vehicle Maintenance Bid*- Addressed during Board discussions.

*FEMA Grant – Vehicles*- Chief Scardino reported on the grants, stating "no FEMA money has been lost".

*Career Academy-ACFD (Boettcher)*- Chief Scardino provided training information and fees for Robert Boettcher to attend Atlantic City Fire Department's career academy. The board agreed to send Robert Boettcher to ACFD for his training.

*Staff Meeting (2/14/08)*– Chief Scardino reported that staff meetings are being held every other Thursday with Mrs. Pataky managing the meeting. The meetings were reported to be very beneficial to the operation of the department.

*Standing Committees*- The Board was advised that the standing committee meetings will start in March.

*March 11, 2008-* The 2008 Fire District Budget will be addressed during a Winslow Township Committee Meeting scheduled Tuesday, March 11, 2008 at 7:30 p.m. at Town Hall. A public hearing is scheduled to be held on the budget during the meeting for resolution adoption.

ADJOURNMENT:

Commissioner Mazza made a motion to adjourn the meeting at 7:25 p.m. Commissioner Taylor seconded the motion. All were in favor.

Prepared by: pj  
Reviewed by: VJM

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