



# *Winslow Township Fire District # 1*



November 12, 2008  
Winslow Township Fire District #1  
9 Cedar Brook Road  
Sicklerville, New Jersey 08081

## WORKSHOP MEETING

WINSLOW TOWNSHIP, FIRE DISTRICT #1

LOCATION OF MEETING: Winslow Township Municipal Building

## OPENING OF MEETING:

Chairman Sirolli called the meeting to order at 6:30 p.m.

## SALUTE TO FLAG:

All present pledged their Allegiance to the Flag of the United States of America.

## ROLL CALL:

Commissioner Gallo, present  
Secretary Mammucari, present  
Treasurer Pantalone, present  
Commissioner Passarella, present  
Chairman Sirolli, present

## OTHER OFFICIALS PRESENT:

Lorraine Pataky, Administrative Clerk

## OPEN PUBLIC MEETING ANNOUNCEMENT:

This meeting was being conducted in full compliance with the "Open Public Meeting Law," and that Notice was sent to the Courier-Post and Record Breeze. In addition, due Notice was posted on the Official Bulletin Board of Winslow Township and no smoking was permitted in the room during the meeting. Chairman Sirolli announced where the emergency exits were.

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### **Administrative Office**

9 Cedar Brook Road • Sicklerville, New Jersey 08081  
609-561-4225 • FAX 609-561-5823 • E-mail [firedistrict@winslowtpfd.org](mailto:firedistrict@winslowtpfd.org)

## **2009 BUDGET DISCUSSIONS:**

Chairman Sirolli began the meeting by addressing the Budget Workshop Meeting held November 10<sup>th</sup> where the budget was amended to keep within the Local Finance Board's 4% cap. The budget was said to be cap compliant. A Budget Workshop Meeting is scheduled to be held on November 19<sup>th</sup> at 6:00 p.m. to brief Chief Michael Scardino on the cuts made to the budget.

Administrative Clerk Pataky explained that Principle Account Clerk Lang is preparing the necessary budget documents for the Board to review prior to the November 19<sup>th</sup> meeting. The Introduction and Approval of the Budget is planned to be held the same evening.

Chairman Sirolli had questions relative to the budget. Administrative Clerk Pataky provided an explanation of the budget numbers. A lengthy discussion was held on the Grant being carried in the budget with not being able to spend that money. The Grant gave the appearance that the budget is being raised at a higher amount than what it is actually being raised. After budget discussions, Chairman Sirolli recommended not lifting the spending halt. Chairman Sirolli indicated that he will be conference calling the auditors to go over the budget.

## **Michael Saraceni**

Chairman Sirolli announced that the Board will be notified next week of Michael Saraceni's decision.

## **Training**

Captain Friend stated that he delayed spending the money allocated to training until he was aware of the additional costs incurred on the office trailer while he was able to obtain the costs needed for the training. Once Captain Friend learned of the amount he needed; he preceded with the requisitions requests, only to find that they would be placed on hold. An explanation was then provided to the Board that the requested training items for 2008's budget spending will lessen the hardship for 2009's training budget. A discussion was then held on Captain Friend's training request. The Board agreed to approve \$1,500 to Captain Friend's training area, toward the purchase of a training trailer. Captain Friend cannot exceed the \$1,500 amount. The Board further agreed to re-evaluate the cease on spending the first week of December.

## **Board Action Plan**

The Board decided to review the action plan at the next workshop meeting.

## **Briefing on Meeting with EMS**

Chairman Sirolli briefed Board members on his meeting with Treasurer Pantalone, Chief Midure, and Holly Rosenberg of Winslow EMS. EMS will provide a response back to the Fire District.

## **Home and School Association (HSA)**

Chairman Sirolli spoke on an email from HSA who were enthusiastic of the Fire Prevention Program presented. The Chairman will update the Board as talks continue.

## **Insurance**

Insurance matters that involved lightning striking the main alarm panel was addressed. Satellite data will be reviewed to reveal lightning strike facts to the area prior to the claim to the insurance company.

## **Office Trailer**

### ***ASG Security***

Two security company quotes were provided for the office trailer. Upon review of the quotes, the Board agreed to use ASG as the security company for the office trailer.

### ***Atlantic Electric***

The electric company, Connectiv, will be installing the electric lines to the trailer on Monday, November 17<sup>th</sup>. The line installation was said to take approximately 2-3 days.

## **Station 7 Building**

Evaluations are underway of the building. A discussion was held on an underground storage tank. Secretary Mammucari stated that prior to the acquisition being signed; Station 7 will need to produce documentation on the disposal of the underground storage tank.

## **Station 3 Building**

Discussions were held on the use of the area of the engine bay after the 6 month time frame given for the temporary supports. The Fire District Office will contact Adams, Rehmann, and Heggan (ARH) to make inquiry for after the 6 month period.

## **Shared Services**

No report.

## **LOSAP**

Treasurer Pantalone stated that the end of the year is nearing and members who have not made their LOSAP points will need to do so.

## **Long Range Planning Committee**

The next meeting will be held Monday, November 17<sup>th</sup>.

## **Comcast Digital Voice Static IP Address/Verizon Fax Line**

Commissioner Gallo indicated that this area was complete with the necessary paperwork forwarded to Treasury.

## **Award's Ceremony**

Chief of Department, Acting, Michael Scardino, made the revisions to the policy and presented the updated policy to the Board. The policy was approved during the October 22<sup>nd</sup> Regular Monthly Business Meeting pending the changes of the President's Award being added to the program.

## **Explorer Program**

An Explorer Program was presented to the Board by Chief of Department, Acting, Michael Scardino, for approval at the November 19<sup>th</sup> Regular Monthly Business Meeting. The program costs were mentioned to be \$125 for the Fire District to belong to the program, and \$5 per Explorer.

ADJOURNMENT:

Chairman Sirolli entertained a motion to adjourn the meeting at 8:00 p.m. A motion was made by Secretary Mammucari and seconded by Treasurer Pantalone. All were in favor.

Prepared by: pj

Reviewed by: VJM

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